

Newport Borough Council
April 7, 2015 – Regular Meeting Minutes
Newport, Pennsylvania

President Gerald Robinson called the meeting to order at 7:00 P.M. with Borough Council Members John McNaughton, Carl Roush, Penny Frownfelter and Tami Halstead present. Council Members James Prescott and Barbara Hart were absent.

OTHERS PRESENT – Mayor Mary Hetrick and Secretary/Treasurer Patricia Bowers.

GUESTS – Eugene Alex, Jeannie Heicher, Jill Hoover, Doug Beatty Richard Delancey, Frank Campbell, Cody Harris, Dennis Wilson, Don Robinson, Sherry Wilson, Don Hetrick, Rick Miller, Russell Hoover, Luke Roman and Todd Mace.

ST PAUL'S LUTHERAN CHURCH REQUEST – Jim Kraft representing St. Paul's Lutheran Church (320 Market Street), requested (3) "No Parking" signs be put up at the side entrance to the church on Peach Street from 9:00 A.M. to 12:00 Noon during the worship service. The church would cover the cost of making up signs. Cl'm Roush moved, seconded by Cl'm McNaughton to grant the request from St Paul's Lutheran Church for (3) "No Parking" signs to be put up at the side entrance to the church on Peach Street during their worship service from 9:00 A.M. to 12:00 Noon. Motion carried unanimously.

PUBLIC COMMENT – Jeannie Heicher, Director for the Newport Public Library, came to the meeting to open the conversation up in regards to the kids being unruly that come into the public library. She has had to call the State Police (3) times in the last month. These kids hang out from the time school lets out until sometimes 6 or 8 P.M. at night. They are a handful and summer is coming as well. Some of the parents will not let their children come to the library because of the other ones that hang out there. Ms. Heicher felt some kind of after school program was needed for kids to have something constructive and positive to do. Jeannie asked that a committee be set up to work on this problem. We can work on the problem together. Ms. Heicher even offered the use of the library's basement for such a program however she does not have the staff for such an operation. Jeff Mattern and Eugene Alex supported Ms. Heicher's request. President Robinson will put a panel together to discuss solutions to the problem.

GRANT APPLICATION FOR PURCHASE OF WHITE PROPERTY ON FRONT STREET – Frank Campbell reported we are getting close to finalization of the grant application for purchasing the White Property on North Front Street. Frank asked for authorization from Borough Council to have the President of Council and the Secretary sign the grant application and any other documents related that need signed for the submittal of the grant for the purchase of the White Property on Front Street contingent on funds from NRPS. Cl'm Halstead moved, seconded by Cl'm Frownfelter to purchase the White Property contingent on funds from NRPS. Motion carried unanimously. Cl'm Frownfelter moved, seconded by Cl'm Halstead to authorize the President of Council and the Secretary to sign the documents needed for the submittal of the grant application for the purchase of the White Property. Motion carried unanimously. Frank reported to make all this happen someone has come forward with a fair amount of money; they would just like wording for signage up at the park (there was a motion passed in 2010 but he wanted to change it a little bit) the land acquired would be named after Susan M. Connell (park nature area something to that affect and then funded through the generosity of Orrstown Bank, the Margetts Foundation and her many friends. This already has some of the wording that was passed in 2010. There is a sign up there that pretty much says that right now; they just wanted to extend the area. Cl'm Halstead moved, seconded by Cl'm Frownfelter to allow the signage for Susan M Connell to continue with the White Property purchase. Motion carried unanimously.

- Frank reported Solicitor Stan Laskowski is reviewing the park building project. Chris Keiser with Larson Design is working with DCNR.
- Frank reported the naming of the bridge is proceeding with Senator Teplitz.
- Frank reported the sign at Kauffman's is still being worked on.
- Frank reported several months ago we talked about the banner for Newport Celebrates 175th. He distributed a resolution for that banner and also a set of guidelines proposed by Penn Dot going forward if anyone else would like to put a banner across the street. It has to be for a community activity and not a commercial type banner. President Robinson suggested only approving the Resolution for the 175th Celebration banner only until the board can approve guidelines for the placement of banners. Cl'm Frownfelter moved, seconded by Cl'm McNaughton to adopt the Resolution for the banner for the 175th Celebration. Motion carried unanimously. Borough Council will review the guidelines etc for approval later on.
- Russ Hoover representing the Perry County Bicentennial Committee attended the meeting seeking approval of the Memorandum of Understanding between the Borough and St Paul's Lutheran Church for the small Heritage Park that was talked about at past meetings. MOU was distributed. It is a 99 year agreement at a \$1 a year for the Borough to take that piece of property and take it over. We have 16 markers that will be ordered in the next week or so. (10) for Duncannon, (5) for Newport, (1) for New Buffalo. The State of Pennsylvania Highway sign has been approved. We have a donor for that and it will be paid for. Cl'm Frownfelter moved, seconded by Cl'm Halstead to accept and sign the MOU Agreement for the area for Heritage Park from St Paul's Lutheran Church at a \$1 a year for 99 years. Motion carried unanimously.

PUBLIC COMMENT - Eugene Alex voiced his concerns in regards to a member of Newport Borough Council. The past couple of months there have been reports in the paper regarding a member of the Borough and what's going on with DEP and then at the last Sewer Meeting we had a situation involving a check that was rather questionable. As a citizen he is looking at that and going is this type of Borough member we need in this community. He is also looking at it going is this a pattern of behavior. We shouldn't have a Borough Member doing these types of things in this community. President Robinson commented he was at the Sewer Meeting and Cl'm Prescott did resign from the Sewer Authority. The question is whether or not he should continue to serve as a councilman. He has asked for his resignation in the past. This is a matter that was discussed with the DA; criminally there is not a whole lot that can be done. Recommended we talk to the ethics commission to find out if there is anything there. He has been told and it is here say only but the gentleman that was supposed to do the work, David Marr of Williamsport Maryland, is Cl'm Prescott's brother-in-law. **Sherry Wilson** commented she has small grandchildren and she had them at the playground. The one slide was broken down at the bottom. She had the youngest grandchild down at the playground last week. There were a bunch of boys down there and they kept getting around the slide and telling him he couldn't be on there. One of the kids said lady I'll punch you in the f—in mouth if you try to put him on there. She told him to go right ahead, she was going to get him right back. These kids are probably 15 or 16 years old. She called her husband and he came down. As soon as they saw him they took off. It's a shame that you can't take the little kids to the playground with this going on. President Robinson commented most of the problem with the youth today is that they don't have good parents. They send their kids to school and expect the teachers to be parents. Cl'm Frownfelter asked if the cameras at the playground are working. The cameras at the playground are only visual. We'll see what we can do with what we have. Cl'm Halstead commented pull out your cell phone and use it to record these people. Take out your cell phone and tell them they are being recorded so you are covered by federal law. Frank Campbell commented in regards to the slide that is broken; it may be taken off and then we'll see if we can get parts to repair it. Jeff Mattern commented a lot of the problems with vandalism etc is due to no police presence in town and on a lighter note thank you to the street crew for doing a good job with the winter maintenance this winter.

SEWER OPERATOR CONTRACTED SERVICES – Cl'm Roush moved, seconded by Cl'm McNaughton to accept the contract for with PESI (Todd Mace) for sewer operations of the Newport WWTP. Motion carried unanimously. Cl'm McNaughton moved, seconded by Cl'm Roush to approve the charge for additional service work with PESI (Todd Mace) for the Newport WWTP. Motion carried unanimously.

APPROVAL OF MINUTES - Cl'm Roush moved, seconded by Cl'm Halstead to approve the March 3, 2015 Regular Meeting Minutes as drafted. Motion carried unanimously.

FINANCIAL REPORT – Newport General Fund Account April 1, 2015 was \$138,815.49. Outstanding bills presented for payment of \$17,907.32. Estimated income for the balance of April of \$3,115.00. Estimated expenses for the balance of April of \$20,694.00 will leave an estimated balance April 30, 2015 of \$103,329.17. Liquid Fuels Account balance April 1, 2015 was \$62,255.93. Outstanding bills presented for payment of \$4,217.18. Truck payment to Juniata Valley bank of \$1,235.78 will leave a balance of \$56,802.97. Sewer Revenue Account balance April 1, 2015 was \$76,942.65. Outstanding bills presented for payment \$27,733.19 will leave a balance of \$49,209.46. Cl'm Roush moved, seconded by Cl'm Frownfelter to accept the Financial Report as presented. Motion carried unanimously.

APPROVAL OF BILLS – Cl'm Halstead moved, seconded by Cl'm Frownfelter to pay the outstanding bills in the amount of \$17,907.32 from the General Fund Account, pay the outstanding bills in the amount of \$4,217.18 from the Liquid Fuels Account and pay the outstanding bills in the amount of \$27,733.19 from the Sewer Revenue Account. Motion carried unanimously.

ADOPTION OF FOG ORDINANCE – The FOG Ordinance was advertised and is ready for final adoption by Borough Council. Cl'm Halstead moved, seconded by Cl'm Roush to adopt the FOG Ordinance to provide for a new article regulating fats, oils and grease entering the Newport Borough Wastewater collection system. Motion carried unanimously. Cl'm Halstead moved, seconded by Cl'm Frownfelter to appoint Rick Miller as the FOG Administrator for enforcement of the FOG Ordinance. Motion carried unanimously.

2014 AUDIT AND ADVERTISING – Cl'm Halstead moved, seconded by Cl'm Frownfelter to accept the 2014 Financial Audit and authorize the ad for the 2014 Audit. Motion carried unanimously.

WATER AUTHORITY BOARD VACANCY – The Borough received a letter of interest from Rob Campbell. No action taken on an appointment to the board. The Board would like to talk with Rob and ask him a few questions. Don Hetrick voiced his concern about putting Rob Campbell back on the board.

CODE ENFORCEMENT OFFICER (DJ PARKING - 112 MARKET STREET-UPDATE OF ORDINANCES) - Code Enforcement Officer reported he received a request from the DJ & Literacy Council for (2) handicapped parking spaces for in front of their building on 5th Street. Could the Borough put (2) handicap spots in. The Borough may have to modify the ordinance and get some signage. President Robinson asked Cody to look at the area and see what he thinks. Code Enforcement Officer asked if the Borough Council would have an engineer look at the building at 112 Market Street. He passed around photos for Borough Council to look at. BUI will come down if we get an engineer to look at. The building does not look structurally sound. Cl'm Halstead moved to have our engineer take a look at 112 Market Street. Motion failed for there was no second to the motion. Cl'm Halstead commented the Borough should also adopt the Uniform Inspection Code. Cl'm Frownfelter moved, seconded by Cl'm McNaughton to get RFP's for a structural evaluation of 112 Market Street. Motion carried unanimously. Code Enforcement Officer reported the ordinances are ready to go if the committee wants to take a look at. He will get with the committee and review.

DELTA DEVELOPMENT – The Council has heard nothing from Delta Development. The Borough Council was to do their survey. Not everyone has completed them. President Robinson will touch base with them.

BOROUGH COUNCIL RESIGNATION – Cl'm Halstead moved, seconded by Cl'm Frownfelter to accept the resignation of Barbara Hart as a Borough Council Member effective immediately and to place an ad in the News Sun for letters of interest to serve on the board. Motion carried unanimously. Cl'm Frownfelter moved, seconded by Cl'm McNaughton to place an announcement in the News Sun thanking Barbara Hart for her years of service as a Borough Council Member. Motion carried unanimously.

COMMUNITY SERVICE AWARD – Cl'm Halstead moved, seconded by Cl'm Frownfelter to give a Community Service Award again in 2015 in the amount of \$250.00. Motion carried unanimously.

LIQUID FUELS AUDIT – Secretary Bowers announced the auditor will be here on April 22, 2015 to do the Liquid Fuels Audit for 2014. He will probably be here for a couple of days.

POTHOLE REPAIRS – President Robinson reported we had Rogele come in and do pot hole repair last year at a cost of \$10,300 and it seemed to work out pretty good. Should we get Rogele to do again? If so we need to decide which streets we're doing, make sure the streets are swept. Cl'm McNaughton moved, seconded by Cl'm Roush to have Rogele do the pothole repair this year again and not spend more than \$10,900.00. Motion carried unanimously.

MUNICIPAL AUTHORITY RESIGNATION – Cl'm Frownfelter moved, seconded by Cl'm Halstead to accept the resignation of James Prescott as a board member of the Newport Municipal Authority and advertise in the News Sun for letters of interest to serve on the Municipal Authority Board to fill the vacancy . Motion carried unanimously.

NEWPORT CITIZEN'S FIRE COMPANY BANQUET - Cl'm McNaughton and President Robinson will attend the Firemen's Banquet to be held on April 16, 2015 at 6:30 P.M.

PSAB CONFERENCE – The Annual PSAB Conference will be held in Lancaster this year from April 26th to April 29th. President Robinson would like to attend as our voting delegate for the Borough. Cl'm Frownfelter moved, seconded by Cl'm McNaughton to authorize the registration fee of \$250.00 for President Robinson to attend the Annual PSAB Conference held in Lancaster as the Newport Borough voting delegate. Motion carried unanimously.

ANNUAL MEMORIAL DAY PARADE – Cl'm Frownfelter moved, seconded by Cl'm McNaughton to grant the request from the American Legion Post # 177 to hold their Annual Memorial Day Parade on May 24, 2015 at 3:00 P.M. Motion carried unanimously. The parade will form at 2:00 P.M. and move at 3:00 P.M. There will be a short program in the Square.

MAYOR'S REPORT – Mayor Hetrick reported there have been a good many calls for dumpsters. The 175th Celebration Parade will be held on July 25, 2015. at Noon. They will be coming from the Elementary School and the Plaza area down Fourth Street to Walnut Street down to Second Street down Mulberry Street where they will disband. There will be refreshments at the Firehouse. Mayor Hetrick asked for No Parking on Fourth Street, Walnut Street and Second Street for the Parade. President Robinson and Cl'm McNaughton would like to talk to the Parade committee to voice concerns about the parade route and the no parking request. Frank Campbell commented that you need to do that soon. Mayor Hetrick asked Borough Council approval to prohibit outside vendors from coming in for the 175th Celebration event. Cl'm McNaughton moved, seconded by Cl'm Halstead to prohibit outside vendors from coming in for the 175th Celebration event. Motion carried with Cl'm Frownfelter opposed.

STREETS – Supervisor Cody Harris reported they have been doing a lot of sweeping.

- They need to rent a lift to replace some street lights that have blown out on Market and Second Streets. While they have the lift they are going to trim some of the trees on the lines along Front Street. Cost for the lift is \$281.70. Cl'm McNaughton moved, seconded by Cl'm Frownfelter to authorize the rental of a lift at a cost of \$281.70 to take care of the street lights and trimming along Front Street. Motion carried unanimously.
- Cody reported they started picking up brush.
- They started measuring off parking spaces for painting this summer for every street. They need a new paint machine. The one they have now is so old. They found a machine for \$3,275.00 from Graco. There is a seminar and demo on the machine this Friday which Ron and he would like to attend. If we attend the seminar we can receive a discount amount off of the price. We will have 10 days after the seminar to purchase the machine to get a discounted price. They didn't know what the discount would be. They also need paint. Right now Sherwin Williams is offering a special of white and yellow (5) gallon bucket at \$69.95 each. Without the discount it is \$89.00 a (5) gallon bucket. Cl'm Frownfelter moved, seconded by Cl'm McNaughton to authorize the purchase of a paint machine and authorize Cody and Ron to attend seminar for the demo of the paint machine to receive the discount on the price of the purchase of a paint machine for the streets department and to purchase the (5) buckets each of white & yellow paint for street painting. Motion carried unanimously.
- They have started to clean out the inlets as they are doing their sweeping and keeping track of it for DEP.
- Cody talked to Jerry about the recycling dumpsters being moved. He has contacted Cocolamus but they aren't sure where to take them to. People are opening the main gates and dumping their trash and recyclables. The recycling containers can be stored at the Sewer Plant lot for now.
- FYI, the water is turned on at the playground.

COMMENTS AROUND THE TABLE – Cl'm Halstead commented again that we need to adopt the property maintenance code because of the issues we are having in the Borough. Frank Campbell announced the Chamber of Commerce is going to have a Municipal Workers breakfast on May 20, 2015 at the Life Center in appreciation of the job they have done over the winter. Cody and his crew are invited.

There being no further business to come before Borough Council, Cl'm Roush moved, seconded by Cl'm Halstead to adjourn the meeting at 9:08 P.M. Motion carried unanimously.

Respectfully Submitted,
Patricia Bowers
Secretary