

Newport Borough Council
August 4, 2015 – Regular Meeting Minutes
Newport, Pennsylvania

President Gerald Robinson called the meeting to order at 7:00 P.M. with Borough Council Members Penny Frownfelter, Tami Halstead, James Prescott, Douglas Beatty, Carl Roush and John McNaughton present.

OTHERS PRESENT – Mayor Mary Hetrick, Secretary/Treasurer Patricia Bowers, Streets Supervisor Cody Harris and Plant Operator Steve Sauers, PESI.

GUESTS – Tom Fitzpatrick and Luke Roman.

PIB LOAN UPDATE – Solicitor Dissinger submitted all the documents to DCED and we are now waiting to hear from them. The Borough Treasurer must open up a separate bank account for the PIB monies to be deposited into. Cl'm Beatty moved, seconded by Cl'm McNaughton to authorize the Borough Treasurer to open up a separate account at Orrstown for the deposit of the PIB Loan monies. Motion carried unanimously.

PUBLIC COMMENT - Tom Fitzpatrick asked for help from the Borough Street crew to get the new riser for the manhole at Front & Market Streets installed. Also to help seal the manholes on N 4th Street so they don't clatter when you drive over them. Supervisor Cody Harris will assist with getting that project done.

PESI – WWTP REPORT – Steve Sauers reviewed the report for the month of July. The DMR was submitted with high flow violations. The wastewater treated for the month was 301,000 gallons average with a peak of 752,000 gallons. Kappe Associates is still waiting to repair the influent grinder. Sludge was hauled from both digesters. They are working on a CSO O/M Plan & a Clarifier O/M Plan. This is ongoing. Steve reported the residents that live along the sewer/storm lines that are being cleaned and flushed by Nazztech need to be notified of the work (7) days in advance. They did have it scheduled for August 13th and 14th. If this is too short of notice they can reschedule till September. President Robinson commented there are approximately 70 homes involved. It is a go for August 13th and 14th. If it rains it will be delayed until September.

APPROVAL OF MINUTES – Cl'm Frownfelter moved, seconded by Cl'm McNaughton to approve the minutes of July 7, 2015 as drafted. Motion carried unanimously.

FINANCIAL REPORT – Newport General Fund account balance August 1, 2015 was \$183,832.88. July interest of \$18.50. Outstanding bills presented for payment of \$9,497.47. Estimated income for the balance of August of \$3,650.97. Estimated expenses for the balance of August of \$20,694.00 will leave an estimated balance August 31, 2015 of \$157,310.88. Liquid Fuels Account balance August 1, 2015 was \$54,511.77. Outstanding bills presented for payment of \$3,074.14. Truck payment to Juniata Valley Bank of \$1,235.78 will leave a balance of \$50,201.85. Sewer Revenue Account balance August 1, 2015 was \$61,998.66. Outstanding bills presented for payment of \$16,498.34 will leave a balance of \$45,500.32. Cl'm McNaughton moved, seconded by Cl'm Halstead to accept the Financial Report as presented. Motion carried unanimously.

APPROVAL OF BILLS – Cl'm Prescott moved, seconded by Cl'm Beatty to pay the outstanding bills in the amount of \$9,497.47 from the General Fund Account, pay the outstanding bills presented for payment in the amount of \$3,074.14 from the Liquid Fuels Account and pay the outstanding bills presented for payment in the amount of \$16,498.34 from the Sewer Revenue account. Motion carried unanimously.

JULY 20, 2015 MEETING WITH OLIVER TOWNSHIP – POLICE PROTECTION - President Robinson reported the meeting for July 20, 2015 with Oliver Township to discuss police protection was cancelled. They are working on rescheduling the meeting.

MUNICIPAL AUTHORITY BOARD VACANCY – President Robinson commented he received a letter of interest from Cl'm Beatty but Cl'm Beatty is unsure of his future work schedule so he did not want to accept the appointment until he knows for sure he can attend the meetings.

2016 BUDGET WORKSHEETS – SET UP WORKSHOP MEETING – President Robinson commented last year the Secretary and himself worked up a draft for Council review and discussion. It seemed to work out pretty good so if Council had no objections we will do the same this year. No objections.

DELTA DEVELOPMENT SURVEY – President Robinson reported because Borough Council did not give any feedback on the survey that was presented almost a year ago by Delta Development; the survey was never put on the website for resident input because Borough Council did not give their input. We want to get the survey out to the people. Will be in touch with Delta Development to get this done.

APPROVE KAUFFMAN SIGN FOR EXEMPTION – At the previous Borough Council Meeting a motion was made to amend the zoning ordinance to allow for the exemption of the Kauffman sign. Since the meeting the Code Enforcement Officer pointed out to the Secretary that under Chapter 250-106 letter (N) there is an exception as long as the sign is authorized by Borough Council. All that would be needed was an authorization from Borough Council. Cl'm McNaughton moved, seconded by Cl'm Frownfelter to authorize the billboard sign at Kauffman's Service Center. Motion carried unanimously.

APPROVAL TO REBID PHASE I OF NEWPORT VETERANS MEMORIAL PARK PROJECT – Cl'm Prescott moved, seconded by Cl'm McNaughton to authorize the ad to rebid Phase I of the Newport Veteran's Memorial Park Project with the opening of the bids at the next regular Borough Council Meeting to be held on September 1, 2015 at 7:00 P.M. Motion carried unanimously.

DRAFT OF SEWER ORDINANCE UPDATE – Newport Borough Municipal Authority requested the Borough amend the Sewer Ordinance to allow for the minimum sewer rate to be charged whether a property is vacant or not. Borough Council was not in agreement with that. Amendment to the Sewer Ordinance was drafted to allow for a minimum charge if the property had the service shut off for non-payment and continued to occupy the property. Newport Borough Municipal Authority still requested that a minimum be charged whether the property was occupied or not. Cl'm Frownfelter moved, seconded by Cl'm Halstead to accept the draft Ordinance that whenever a property has had service shut-off for non-payment, a rate charge for minimum usage shall continue to be billed if the property is being occupied by any individual and/or persons and to advertise the proposed ordinance for final adoption at the next meeting. Motion carried unanimously.

HOME PARADE – OCTOBER 2, 2015 AT 6:00 P.M. – Cl'm Beatty moved, seconded by Cl'm Halstead to grant the request from the Newport High School Student Council to hold the annual Homecoming Parade on Friday, October 2, 2105 at 6:00 P.M. with the submitted parade route. Motion carried unanimously.

LETTER OF REQUEST FROM NBMA – SEWER RATE INCREASE – Newport Borough Municipal Authority requested that Borough increase the sewer rates as part of the (3) tier increase for debt service for the new WWTP. This would be the third increase. Current rate is \$95.80. They requested an increase of \$19.10 which would bring the rate up to \$114.90. Cl'm Frownfelter moved, seconded by Cl'm McNaughton to increase the quarterly minimum sewer rate by \$19.10 for a new rate of \$114.90 a quarter. Motion carried unanimously.

NON-RENEWAL OF LINEBACKER INSURANCE – President Robinson reported the Borough received a notice of non renewal of the linebacker insurance. We may be faced with this for a couple of years with increased cost of this insurance.

RESOLUTION FOR CANAL DAY BANNER – Cl'm Frownfelter moved, seconded by Cl'm Halstead to adopt a Resolution designating the Borough of Newport's intent to erect signs and banners on cables across SR 34 for Newport Canal Day, October 3, 2015. Suspension dates will be September 4, 2015 thru October 5, 2015. Motion carried unanimously.

President Robinson asked what Council thought of putting an ad in the paper thanking the citizens for their support of the 175th Celebration, also the committees. Luke Roman will check on doing this for the Borough; something inexpensive.

Cl'm McNaughton commented the Borough Council needs to think about putting the Mayor in charge of the Code Enforcement Officer. Cl'm Halstead commented that under the Borough Code it is the Council who is over the Code Enforcement Officer. Cl'm Frownfelter commented we need to see what it says in the Borough Code. It would be helpful for Rick Miller. We need to get an answer, look at Borough Code, check with Borough's Association or Dissinger. There should be only one person in charge of Rick. Will be checked on until next meeting.

MAYOR'S REPORT – Mayor Hetrick thanked Cody Harris and the crew Ron McNaughton, Nick Hetrick and Rick Miller for really helping them out during the 175th Celebration. The Mayor passed around the citations and congratulations letters from various individuals and organization for the 175th Celebration.

COMMENTS AROUND THE TABLE - Cl'm Prescott commented that at the last meeting Cl'm Beatty asked him about the cameras at the playground. He talked with Rick Miller and Frank Campbell and the cameras are up; they aren't sure which ones are working but the cameras are all there at the park.

There being no further business to come before Borough council, Cl'm Roush moved, seconded by Cl'm Halstead to adjourn the meeting at 7:50 P.M. Motion carried unanimously.

Respectfully Submitted,
Patricia Bowers
Secretary