

Newport Borough Council
September 1, 2015 – Regular Meeting
Newport, Pennsylvania

President Gerald Robinson called the meeting to order at 7:00 P.M. with Borough Council Members, Penny Frownfelter, Tami Halstead, James Prescott, Douglas Beatty, and Carl Roush present. John McNaughton was absent.

OTHERS PRESENT – Mayor Mary M Hetrick, Secretary/Treasurer Patricia Bowers, Code Enforcement Officer Rick Miller and Street Supervisor Cody Harris.

GUESTS – Richard Delancey, Tom Fitzpatrick, Paddi Sharar, Chris Keiser, John Zeigler, Stacey (?), Luke Roman and Zene Farhat.

Pledge of Allegiance and announcement that the meeting was being recorded.

At this time the bid opening for PHASE I of the Newport Veterans Memorial Park Project was held.

The following bids were received in the order that they were opened:

	<u>BASE BID</u>	<u>ADD ALT #1 (METAL ROOF)</u>
East Coast Contracting Inc	\$294,700.00	\$13,000.00
Farhat Excavating	\$283,000.00	\$36,500.00
McCoy Bros Inc	\$401,700.00	\$18,400.00
Premier Construction Group Inc	\$349,763.00	\$15,000.00
WSL Inc	\$259,028.00	\$ 7,700.00
Zartman Construction Inc	\$390,535.00	\$26,188.00

The bids were announced and recorded. Larson Design received the bids for review and completeness of information. This concluded the bid opening.

Code Enforcement Officer Rick Miller reported he was having a problem with people parking their vehicle on the sidewalks. The ordinance says no driving upon a sidewalk. He would like to amend Ordinance #348, Article II, Chapter 237-7 to not allow any pushing, driving or parking any motorized vehicle upon the sidewalks. President Robinson commented they shouldn't be parking their motor vehicle on the sidewalk. Cl'm Prescott moved, seconded by Cl'm Roush to amend Ordinance #348, Article II, Chapter 237-7 to not allow any motor vehicle to be driven, pushed or parked on any sidewalk area with the Borough of Newport with the exception of a human powered vehicle and advertise the amendment for adoption at the next meeting. Motion carried unanimously. Rick Miller also asked if we could do anything about amending the ordinance to address the problem of habitual/repeat offenders. The same ones you have to keep telling over and over again i.e. cut your grass, get rid of the trash etc. Cl'm Halstead moved, seconded by Cl'm Frownfelter to authorize President Robinson to work with Rick Miller and contact the Solicitor to see if there is anything additional we can add to the amendment to the ordinance to address habitual offenders. Motion carried unanimously.

RESOLUTION FOR TURKEY TROT BANNER – Cl'm Halstead moved, seconded by Cl'm Beatty to adopt Resolution # 06-15 to allow for the Turkey Trot Banner display for the event to be held on Thanksgiving Day. Motion carried unanimously.

APPROVAL OF MINUTES – Cl'm Frownfelter moved, seconded by Cl'm Roush to approve the August 4, 2015 Regular Meeting Minutes as drafted. Motion carried unanimously.

FINANCIAL REPORT – Newport General Fund Account balance September 1, 2015 is \$186,645.05. Outstanding bills presented for payment in the amount of \$10,932.20. Estimated income for the balance of September of \$2,340.00. Estimated expenses for the balance of September of \$20,694.00 will leave an estimated balance September 30, 2015 of \$157,358.85. Liquid Fuels Account balance September 1, 2015 is \$50,211.03. Truck payment to Juniata Valley Bank in the amount of \$1,235.00 will leave a balance of \$48,975.25. Sewer Revenue Account balance September 1, 2015 is \$161,067.97. Outstanding bills presented for payment in the amount of \$27,925.73 will leave a balance of \$133,142.24. Cl'm Roush moved, seconded by Cl'm Halstead to accept the Financial Report as presented. Motion carried unanimously.

APPROVAL OF BILLS - Cl'm Prescott commented on the PESI invoice. All the extras that we are paying for should be included in our monthly charge. Cl'm Prescott moved, seconded by Cl'm Halstead to pay the outstanding bills in the amount of \$10,932.20 from the General Fund Account and pay the outstanding bills in the amount of \$27,925.73 from the Sewer Revenue Account . Motion carried unanimously.

MUNICIPAL AUTHORITY LETTER TO BOROUGH COUNCIL FOR WORKING AUTHORITY - The Borough Council received a letter from Solicitor Adam Britcher (represents Newport Borough Municipal Authority) in regards to the lease agreement between Newport Borough and Newport Borough Municipal Authority. After numerous discussions at Authority meetings, DEP and members of Borough Council the Authority came to a decision not to renew the agreement of lease at the end of the current term (December 31, 2015). The letter serves as notice to the Council. President Robinson commented he supports NBMA as a working authority. Cl'm Frownfelter commented that she supports an operating authority also because it is a confusing relationship as to what is borough and what is sewer etc. President Robinson suggested talking with our Solicitor in regards to revising the agreement to address the storm lines that are still combined. We need to ask for a proposal from the Sewer Authority. Tabled until next meeting.

2016 BUDGET WORKSHEETS - Tabled until next meeting, not ready yet.

ADOPTION OF ORDINANCE AMENDMENT - Cl'm Beatty moved, seconded by Cl'm Roush to adopt the amendment to Ordinance #348 Chapter 187, Sewers and Sewerage Disposal, Subsection 187-13, Measuring Volume for computation of sewer rates and charges to add a section to subsection 187-13 A (4) (a) that whenever any property has had service shut off for non-payment, a rate charge for minimum usage shall continue to be bills if the property is being occupied by any individual and /or persons. Motion carried unanimously.

OWLS CLUB RECOGNITION – Contributions of the Owls Club have been well over \$125,000 over the last (5) years. They have been in existence for 100 years this year. Cl'm Beatty suggested a presentation of a plaque recognizing the Owls Club for their donations and for their celebration of 100 years. Cl'm Beatty will research the options for a plaque.

279 NORTH FRONT STREET – Cl'm Frownfelter moved, seconded by Cl'm Beatty to authorize the review of the paperwork for 279 N Front Street by the Solicitor for the purchase of the property. Motion carried unanimously.

STREET LIGHT REPAIRS – FYI, the street light has arrived and TRA will be here to install the (2) lights.

NO SCHOOL PARKING SIGNS – There was a discussion of the parking issue with the teachers and students parking on 5th Street and the North/West of Caroline Street when they have ample parking provided for them. They even park on 6th Street. There were several ideas discussed like (2) hour parking, permit parking etc. Cody Harris commented the residents are not happy about the line painting that the street crew did. Everyone that complained has off street parking. It is not just on 5th Street either. President Robinson will approach the school for cooperation in this matter and see what happens. The line painting will continue to be done throughout the town.

DCED SURVEY APPROVAL – President Robinson reported they had a meeting with DCED in regards to the consideration of looking into a joint police force with Oliver Township and the Borough of Newport. Mayor Hetrick, Cl'm Roush, Oliver Township and DCED Officials attended the meeting. DCED asked for a Letter of Intent so they could do a study for

recommendations of whether or not a police force would be practical and if so what size, the funding needed etc. This is not a commitment to having a police force just a study of which we do not have to pay anything for in order for DCED to do. No cost to the Borough. Cl'm Frownfelter moved, seconded by Cl'm Beatty to authorize the President of Council to sign the Letter of Intent to allow DCED to do a regional police study for Newport Borough and Oliver Township. Motion carried with Council Members Penny Frownfelter, Tami Halstead, James Prescott, Douglas Beatty, Carl Roush and Gerald Robinson voting yes.

LIONS CLUB PARADE - Cl'm Beatty moved, seconded by Cl'm Prescott to allow the Lions Club to hold their Annual Halloween Parade on Tuesday, October 21, 2015 at 7:00 P.M. with a rain date of Wednesday October 22, 2015 at 7:00 P.M. They will have the same parade route. Motion carried unanimously.

MUNICIPAL PLANNING ADVISORY BOARD – Cl'm Roush moved, seconded by Cl'm Halstead to pay \$500.00 for the Municipal Advisory Service from Perry County/Tri County Planning for 2016. Motion carried unanimously.

PSAB FALL CONFERENCE REGISTRATION FEE - Cl'm Roush moved, seconded by Cl'm Beatty to authorize the payment to PSAB of \$185.00 for any member of Borough Council and the Mayor to attend the PSAB Conference being held October 16 through October 18, 2015. Motion carried unanimously.

ANNUAL NUTRIENT PURCHASE – Cl'm Halstead moved, seconded by Cl'm Roush to authorize Larson Design to research the purchase of Nutrient Credits for the period of October 1, 2014 to September 30, 2015 to be compliant with DEP regulations for the Newport WWTP. Motion carried unanimously.

PENSION PLANS MINIMUM MUNICIPAL OBLIGATION FOR 2016 – Secretary Bowers distributed the MMO'S for the year 2016 for both Non-Uniformed and Police Pensions. The MMO for the Non-Uniformed Plan is \$19,760.00 and the MMO for the Police Pension Plan is \$0. Cl'm Frownfelter moved, seconded by Cl'm Beatty to accept the MMO's for 2016 for the Non-Uniformed and Police Pension Plans as presented. Motion carried unanimously.

STREETS – Cl'm Frownfelter moved, seconded by Cl'm Prescott to authorize the purchase of (2) loads of salt for winter maintenance. Motion carried unanimously.

- Cl'm Frownfelter moved, seconded by Cl'm Beatty to check with Sewer for a new inlet to replace the missing one at Third and Mulberry Streets and if they do not have one then purchase one from Larry Noss at a cost of \$120.00. Motion carried unanimously.
- Supervisor Cody Harris reported the stone wall across from the Owl's Club is collapsing. The railroad owns it. He was going to take the guy from the railroad down to look at. President Robinson commented we are going to send them a bill on the work done on Front Street, maybe check into the ordinances for a nuisance or safety hazard.
- Cody reported Nick Hetrick is done working for us; he got a full time job. Cody and Ron wanted to thank Nick for working with them for the past (2) years. Cody turned his key into Pat.
- The permit parking sign on 4th Street has been removed; they no longer need it.
- A stop sign was requested at an intersection on Pine Street. Cl'm Halstead moved, seconded by Cl'm Roush to authorize the streets crew to place the stop sign where needed on Pine Street. Motion carried.
- The sweeping and cleaning of the inlets have again satisfied DEP but there was a concern about reusing old material. They have stopped implementing old material into their bin.
- They need to order antiskid for the winter. Cl'm Frownfelter moved, seconded by Cl'm Roush to authorize the purchase of antiskid at the best price. Motion carried unanimously. Cody will call for prices and start hauling in little by little.
- The paint machine works great. Thanks again for getting it for us.
- The leaf box is on and they are picking up leaves where ever they see them piling up.
- They have replaced the electric eye twice now in the past (2) months at the top of the office due to the lights not turning on at night. We might have an electrician look at that if it continues to happen.

- They finished the work on Front Street clearing out the railroad bank for the year. Next year they will start working farther up the bank.
- They need to find somewhere to dispose of their dirt. Cody will call around to try to find a place.

President Robinson called for an Executive Session to discuss possible litigation at 8:55 P.M.

President Robinson called the meeting back to order at 9:06 P.M. with no action, no decision taken at this time.

There being no further business to come before Borough Council, Cl'm Beatty moved, seconded by Cl'm Roush to adjourn the meeting at 9:06 P.M. Motion carried unanimously.

Respectfully Submitted,
Patricia Bowers
Secretary