

Newport Borough Council  
July 5, 2016 – Meeting Minutes  
Newport, Pennsylvania

Council President Gerald Robinson called the meeting to order at 7:00 P.M. with Borough Council Members Tami Halstead, Douglas Beatty, Carl Roush and John McNaughton present. Council Member Penny Frownfelter and Richard Delancey were absent.

**OTHERS PRESENT** - Mayor Mary Hetrick and Secretary/Treasurer Patricia Bowers.

**GUESTS** – Don Hetrick, Frank Campbell, Anita and Joe Kresge, Luke Roman and Chase Kelch (Larson Design Group).

**PUBLIC COMMENT** – Don Hetrick commented about the alley that runs next the feed mill behind the Weis Market. There are 32 holes that need repaired. Also the bridge at Caroline Street has a crack in it and the stones have shifted; needs repaired. Lastly the Borough should take credit cards for their taxes to get the benefits of using their credit like Chase Credit Company who offers cash back etc.

- Anita Kresge (representing the Civic Club) commented in the past they worked with the Borough on recycling which they received donations from. The money went back into the community. Since the Borough does not do recycling they have lost their one way to raise money. The Civic Club would like the Borough to allow for Community Aid to set a collector bin with the approval of Council so they could raise some money to continue giving back to the community. Community Aid only allows non profits to be responsible for a collector bin. Community Aid would keep the area clean and they carry the liability insurance. They only take clothing and shoes. They will pay quarterly with a cash donation per pound and will also give vouchers to people in the community that are in need to use at the Community Aid Store. After you are with them for one year you can apply for a \$5,000 grant to put back into the community. Only non-profit can apply for the grant. We pick the area to place the bin with approval from Council. Cl'm Halstead moved, seconded by Cl'm Beatty to allow the Civic Club to apply for a collector bin from Community Aid to raise money for their club. Motion carried unanimously.
- Frank Campbell reported Change Order # 3 for the Playground Project needs to be approved for the reduction of the project for the non demolition of a building. It dropped by \$3,815.80. Cl'm McNaughton moved, seconded by Cl'm Roush to approve Change Order # 3 for the reduction in price of the project for non demolition of a building. Motion carried unanimously. The counter top, grease traps and exhaust fan repairs are still being worked on. Until that is done there is not too much we can do. There is a big tournament this weekend; possibly 300 to 400 people will be at the park this weekend. Leshar has no problem with opening the restrooms for the event. Leshar has documented the remaining issues. Cl'm Halstead moved, seconded by Cl'm McNaughton to allow the Boys Baseball Association to use the restrooms in the new building for the tournament this weekend; July 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup>. Motion carried unanimously. Frank reported the 4H contacted him and will do some hands on work in the future down at the park. The Civic Club donated money to the summer workforce project. Supplies were funded by the Civic Club, NRPS and the downtown businesses. Frank commented this group of youths is a good group of young people, no goofing off, just pleasant to work with. They painted all the picnic tables in the pavilion and park benches today. Frank reported the markers come in for Heritage Park; they will be installing on Friday. PP & L fixed the wire hanging down at the basketball court.

**APPROVAL OF MINUTES** – Cl'm McNaughton moved, seconded by Cl'm Roush to approve the June 7, 2016 Regular Meeting Minutes as drafted. Motion carried unanimously.

**FINANCIAL REPORT** – Newport General Fund Account July 1, 2016 was \$195,777.92. Outstanding bills presented for payment of \$10,366.73. Estimated income for the balance of July of \$13,811.00. Estimated expenses for the balance of July of \$23,614.06 will leave an estimated balance July 31, 2016 of \$175,608.13. Liquid Fuels Account balance July 1, 2016 was \$78,368.72. Truck payment of \$1,235.78 will leave a balance of \$77,132.94. Cl'm Roush moved, seconded by Cl'm Beatty to accept the Financial Report as presented. Motion carried unanimously.

**APPROVAL OF BILLS** – Cl'm Roush moved, seconded by Cl'm McNaughton to pay the outstanding bills in the amount of \$10,366.73 from the General fund Account. Motion carried unanimously. The invoice for the tractor repairs added to the expenses this month. Everything is repaired on the tractor and the street sweeper. The tractor has a slight leak in the rear; we will keep an eye on. Cl'm Halstead commented she didn't see a need to rent the street sweeper since our sweeper is repaired. President Robinson commented there is a world of difference between the types of sweepers. It deserves a look at. Cl'm Halstead moved to rescind the motion made to rent a street sweeper. Motion failed due to no second to the motion.

**5<sup>TH</sup> STREET PROJECT** - President Robinson reported we need to approve the 5<sup>th</sup> Street Project Engineering Agreement to get things moving. The cost for Phase 1 is \$11,800.00. Phase 1 is getting everything together to bid the project. We need to make one change to page 2 where it says New York and put in there PA. Cl'm Beatty moved seconded by Cl'm McNaughton to accept the preliminary engineering agreement with Barton & Loquidice for Phase 1 for the 5<sup>th</sup> Street Project in the amount of \$11,800.00. Motion carried unanimously.

**LARSON DESIGN PROJECTS REQUESTS** – Larson Design submitted the design drawings for the Oliver Street Sewer Separation Project and the Combined Sewer system Separation Project No.1 to the Borough Council for their review. They are requesting from the Borough the ability for their contractor to implement the traffic control measures for the Oliver Street Separation Project and the Combined Sewer System Separation Project No. 1 as presented. There was no proposed schedule of the work to be performed but will probably start early fall. Cl'm Halstead moved, seconded by Cl'm Beatty to grant Larson Design their request for their traffic control proposals presented. Motion carried unanimously.

**BOROUGH PARKING LOT QUOTE** – Cl'm Beatty reported he contacted (6) contractors for a quote to do the Borough Parking Lot. So far he has received (3) quotes to seal the existing parking lot and to pave the remainder of the parking lot at the Borough Office as follows: Kleck to seal \$348 and pave \$5,200 for a total of \$5,548. Pave Masters to seal \$553 and to pave \$4,390 for a total of \$4,943. McNaughton Services to seal \$546 and to pave \$4,600 for \$5,146. He did not receive a quote from Snyder. Jeff Tate does not come to Newport and Kitner's is out of business. Cl'm Halstead moved, seconded by Cl'm Roush to accept the quote from Pave Master's to seal the existing parking lot and pave the remainder of the parking in the amount of \$4,943. Motion carried unanimously.

**ABANDONED VEHICLE ORDINANCE ISSUE** – President Robinson commented we need to take a look at the abandoned vehicle ordinance. There are some inconsistencies between the Zoning Ordinance and the Borough Ordinance for abandoned vehicles. Cl'm Halstead commented same thing with the repeat offenders. President Robinson commented the problem there is the delay period after the warning. The committee will work on and possibly get the Solicitor involved if need be.

**UPDATE ON STREET LIGHT REPLACEMENT ON MARKET STREET** –Cl'm Roush reported the boys took the light up to Wright's, not sure where the other parts are. We might need to order some parts. Will check with Cody to see if they have and if they don't have; then we need to get the parts ordered.

**RESERVOIR IN HOWE TOWNSHIP** - President Robinson reported we have had communications from DEP regarding the Mitchell Gap Reservoir. In 1955 the Borough bought Newport Home Water Company. Property was transferred to the Borough. The Newport Water Authority was formed and the Borough would have given all property to the Water Authority. DEP is talking to the Borough when they should be talking to the Water Authority. It might be nice if we had the agreement to forward to the state. There are issues with the reservoir. Area around it needs clear cut. There is seepage on the breast of the dam that needs to be addressed also.

**REQUEST FOR STREET CLOSURE (RALPH LESH III)**- Ralph Lesh submitted a request to Borough Council for a street closure; the alley (Shrub Street) behind Steckley's for August 12<sup>th</sup> from 1 P.M. on and August 13<sup>th</sup> all day for the public auction being held. Also for a second street closure; Caroline Street at 4<sup>th</sup> Street and Pine Alley for September 9<sup>th</sup> from 1 P.M. on and September 10<sup>th</sup> all day for an auction being held at 241 N 4<sup>th</sup> Street. Cl'm Beatty moved, seconded by

Cl'm Roush to grant the request from Ralph Lesh III for the street closures for the dates requested for public auctions. Motion carried unanimously.

**REQUEST FROM LIONS CLUB FOR ANNUAL HALLOWEEN PARADE (OCTOBER 26<sup>TH</sup> WITH A RAINDATE OF OCTOBER 27<sup>TH</sup>)-** Cl'm Halstead moved, seconded by Cl'm Beatty to grant the request from the Lion's Club for the Annual Halloween Parade for Wednesday October 26<sup>th</sup> with a rain date of Thursday October 27, 2016. Motion carried unanimously.

**BUTZ PARKING AGREEMENT** – President Robinson reported the agreement for the Butz Parking has expired and needs to be renewed. Right now we receive \$40.00 a month for (4) spaces on Penn Avenue. There was a brief discussion of a monthly increase to \$15.00 per space for the month bringing the total monthly charge to \$60.00. The previous agreement was for 15 years. Cl'm Beatty moved, seconded by Cl'm Roush to increase the charge per space to \$15.00 a month for a total of \$60.00 per month for (4) spaces and renew the agreement for (5) years instead of (15) years. New agreement will be made up and sent to Butz House Associates LLP for their signatures. New agreement will be effective August 1, 2016. Motion carried unanimously.

**STREETS REPORT** – They got the tractor back last week and have been sweeping almost every day. While the tractor was down they were painting the crosswalks and curbing line etc. They need to order (3) more buckets of each color at a cost of \$594.75. Cl'm McNaughton moved, seconded by Cl'm Halstead to authorize the purchase of (3) buckets of each color for street painting at a cost of \$594.75. Motion carried unanimously. Part-time guys have been working out great. All the runs are cleaned out and they will be revisited at the end of the summer. They have been patching the streets as well. The 2002 truck has an issue with the batteries not staying charged. They will have that checked out.

**MAYOR'S REPORT** – Mayor Hetrick reported everyone should take a look at the code enforcement report. She thinks John is doing a great job.

**COMMENTS AROUND THE TABLE** – **President Robinson** reported we received the Delta Development Survey. Everyone can review it. Cl'm Beatty reported the wall is dried out in between the borough building and Brother's Pizza. It needs pressure washed and sealed. Building needs painted. Cl'm Beatty will get quotes.

Next meeting will be August 2, 2016 at 7:00 P.M.

There being no further business to come before Borough Council, Cl'm Halstead moved, seconded by Cl'm Beatty to adjourn the meeting at 8:53 P.M. Motion carried unanimously.

Respectfully Submitted,  
Patricia Bowers  
Secretary

