

Newport Borough council
September 6, 2016 – Regular Meeting Minutes
Newport, Pennsylvania

President Gerald Robinson called the meeting to order at 7:00 P.M. with Borough Council Members Richard Delancey, Penny Frownfelter, Tami Halstead, Douglas Beatty, Carl Roush and John McNaughton present.

OTHERS PRESENT - Mayor Mary Hetrick, Engineer Mark Bruening (Barton & Loguidice) and Secretary/Treasurer Patricia Bowers.

GUESTS – Paddi Sharar, Kevin Sharar, Kay Cramer, Joanne Pinair, Gwyn Smith, Luke Roman and Tara Snyder.

DEPARTMENT OF ENERGY COMMUNITY SOLAR CHALLENGE PRESENTATION – Kay Cramer, Chair of the Environmental Stewardship Committee of the Episcopal Church of the Nativity and St Stephen on South 2nd Street and Joanne Pinair, Vestry liaison to the Environmental Stewardship Community attended the meeting to give a presentation about the church's interest in solar energy. This could be helpful in Newport's Revitalization. Their presentation was not a request for any action or funding. The Community Solar Challenge in particular aims to bring solar access to rural and underserved communities as well as low and middle income residents by pooling resources and sharing the costs and benefits of a single solar production project. It makes solar available for example to those without solar-ready roofs or who cannot afford the installation costs on their own. The Dept of Energy has \$5 million dollars earmarked for awards to community teams to help them create solar projects that can be shared by at least (2) qualifying entities. The project category they are interested in is a shared solar installation of between 25 and 2000 KW with at least (2) subscribers such as the church. The Challenge envisions picking (50) teams by December to receive \$10,000 vouchers for assistance as well as cash prizes. All teams will also be able to draw on the expertise of a technical team the Dept of Energy is putting together, using the vouchers to compensate these experts. The full project should be finished within (12) months, after which the Dept of Energy hopes that at least some of the teams and projects can be 'scaled up' to reach a wider community participation. It seems that this project would be beneficial for the greater Newport Community because it will bring in jobs, will have energy cost savings and it may attract people to our community. They would welcome any thoughts or even participation in the project. They will keep the Borough posted on their future progress.

NEWPORT VETERANS MEMORIAL PARK PROJECT – Paddi Sharar asked for authorization for the local project coordinator, Frank Campbell, to sign the final payment request for the closeout of the DCNR Grant. Cl'm Halstead moved, seconded by Cl'm Frownfelter to authorize the final request for the closeout of the DCNR Grant. Motion failed with a unanimous no vote. President Robinson brought up the fact that the sinks do not drain properly. Down the road the Borough will have to fix it. The Borough will have Mark Bruening, (Barton & Loguidice) look at the information for the grease traps. Secretary Bowers will forward specs and map of installation to Mr. Bruening for him to take a look at. Paddi Sharar asked for authorization of Change Order # 4 for the installation of ceiling vent units within the men's and women's restrooms of the new concession stand with the cost of \$1,102.00 being reimbursed to the Borough by Larson Design. Cl'm Halstead moved, seconded by Cl'm Frownfelter to approve Change Order # 4 in the amount of \$1,102.00 to be reimbursed by Larson Design to the Borough. Motion carried unanimously. Paddi Sharar asked for the approval of the final invoice for Larson Design in the amount of \$778.62. Cl'm Halstead moved, seconded by Cl'm Frownfelter to approve the payment of the final invoice for Larson Design in the amount of \$778.62. Motion carried unanimously. Paddi Sharar asked for the approval of the quote received from Hetrick Electric in the amount no greater than \$275.00 to get the four lights on the pole at the park that are not working as well as the two fixtures over by the basket ball court. If it takes more than a bulb or a photo sensor the price will be more. If it takes more than 2.5 hours the price for the bucket truck is \$60.00 an hour. Cl'm Frownfelter moved, seconded by Cl'm Halstead to accept the quote from Hetrick Electric to fix the lights at the park as a cost not to exceed \$275.00. Motion carried unanimously. They are still working on the internet and security lights. Paddi Sharar asked for approval for the purchase of materials to cover the ceiling in the large pavilion at a total cost of \$577.00. Cl'm Frownfelter moved, seconded by Cl'm Beatty to approve the purchase of materials to cover the ceiling in the large pavilion at the park at a total cost of \$577.00. Motion carried unanimously. Secretary Bowers will check with insurance company to get the security cameras put on the insurance. Paddi Sharar asked that the restrooms be open for "Fall" ball, for the Senior Picnic on September 14th and

for the Lou Delancey Dedication Ceremony on September 12th. Restrooms will be opened. We need to make a schedule up for when the restrooms will be open. Cl'm Halstead asked if the board was going to advertise for someone to clean the restrooms. President Robinson commented the Committee needs to work on that.

STORM SEWER PLANS - President Robinson commented the Borough will be getting the ownership of the storm sewers in the not so distant future. Don't have a good handle on what we have. We have (3) CSO's. We have other options to get rid of storm water. Engineer Mark Bruening commented there is a lot of water coming off the hill. We are not sure of where the 5th Street inlets go. We will be rebuilding 5th Street and we want to make sure we collect the water and dispose of it properly. We should do a base map of the Borough which will show the sizes of the pipes and where they go. We can overlay the map with the water and sewer lines. It would be a facilities map for the Borough. You could look at each one separately. The first thing you do is a base map of the Borough which is pretty inexpensive. President Robinson asked Mark to put together a proposal. Mark reported the base map is complete for 5th Street; don't know where the inlets go yet. He would like to enhance the collection system. He can give a good estimate of cost once we get everything figured out. We are looking now to bid the 5th Street project in December with the project starting in the spring. We probably will get better pricing.

APPROVAL OF MINUTES – Cl'm Halstead moved, second by Cl'm Frownfelter to approve the July 5th, 2016 and August 2, 2016 Regular Meeting Minutes as drafted. Motion carried unanimously.

FINANCIAL REPORT – Newport Borough General Fund Account balance September 1, 2016 was \$175,008.57. Outstanding bills presented for payment of \$25,479.79. Estimated income for the balance of September is \$19,160.55. Estimated expenses for the balance of September is \$23,614.06 which will leave an estimated balance September 30, 2016 of \$145,075.27. Liquid Fuels Account balance September 1, 2016 was \$75,911.04. Juniata Valley Bank truck payment of \$1,235.78 will leave a balance of \$74,675.53. Cl'm Roush moved, seconded by Cl'm Beatty to accept the Financial Report as presented. Motion carried unanimously. Revised Financial and Budget Reports for August 2016 were distributed to correct balances.

APPROVAL OF BILLS – Cl'm Roush moved, seconded by Cl'm Frownfelter to pay the outstanding bills presented for payment of \$25,479.79 from the General Fund Account. Motion carried unanimously. President Robinson commented we approved \$260.00 for keys for the playground. He called Charlie's Locks and left him know that we are ready to do the locks. Cl'm Frownfelter moved, seconded by Cl'm Halstead to approve the payment to Pavemasters for the sealing and paving project as proposed in the amount of \$4,943.00. Motion carried unanimously.

PROPERTY UPDATE – Cl'm Beatty reported Steve Umholtz is doing the painting of the Borough Building. His price included doing the vestibule. The vestibule was painted by volunteers. He traded the painting of the vestibule for the power washing of the building. He water locked the side of the building. He started the blue trim and he will be back to finish in (2) weeks. Cl'm Beatty reported (2) craters were filled in behind the Borough Garage from the left over paving; the ones that Mr. Hetrick always complains about. It is 10 times better than 5th Street right now. Cl'm Beatty reported the Water might go together to put the ad in the paper for sale items when we advertise the tractor. There are sample colors in the back on the white blocks for painting of the brick. You can check that out. Cl'm Halstead commented we need to put a ramp back by the back office for handicap entry. Cl'm Beatty did talk to Dave regarding the problem where you enter the walkway to the office. He will fix it that it slopes. Ramp will be where it is.

ANNUAL HOMECOMING PARADE - Cl'm Frownfelter moved, seconded by Cl'm Roush to approve the request for the Annual Homecoming Parade to be held on September 23, 2016 at 6:00 P.M. Motion carried unanimously. Parade route is the same and fire police will take care of traffic.

PSAB FALL CONFERENCE (OCTOBER 14TH, 15TH AND 16TH) - President Robinson, Cl'm Delancey and Cl'm Halstead will attend. Secretary will take care of registration.

LOADING SIGN FOR BEHIND GOODWILL STORE – President Robinson reported it seems that sometimes the Goodwill truck blocks the garage at Hensch's when unloading their merchandise. He will talk with the Goodwill Store and ask them to enter and unload from Market Street. No loading sign was approved.

TRICK OR TREAT NIGHT – Cl'm Frownfelter moved, seconded by Cl'm Delancey to have Trick or Treat Night on Monday October 31, 2016 from 6:00 P.M. to 8:00 P.M. in the Borough of Newport. Motion carried unanimously.

QUOTE FOR BOROUGH BUILDING CARPET CLEANING - Cl'm Halstead moved, seconded by Cl'm Frownfelter to have Cl'm Beatty get prices for the cleaning of the carpet in the Borough Offices. Motion carried unanimously.

QUOTE FOR GAS HEATER INSTALLATION AT BOROUGH GARAGE – Cl'm Beatty got a quote from Swenson Fuels, Inc to install the(2) gas Modine heaters from the old Nordic Building in the Borough Garage in the amount of \$3,026.41. NBWA will allow the Borough to use the forklift to lift heaters up. Cl'm Halstead commented we need to get the garage insulated. It was talked about before. Cl'm Beatty commented we will put money into the budget for repairs (roof leak, insulation etc.) to the garage. Cl'm Frownfelter moved, seconded by Cl'm Beatty to accept the quote from Swenson Fuels, Inc in the amount of \$3,026.41 to install (2) Modine Heaters at the Borough Garage with a payment of two-thirds down with the balance due upon completion. Motion carried unanimously.

ZONING HEARING BOARD ALTERNATE APPOINTMENT – Paddi Sharar reported we have a hearing on September 19, 2016 for Ralph Lesh (Virginia Lesh Estate of 241 & 243 N 4th Street). Board Member Lori McNaughton will not be attending the hearing; she is related to Ralph Lesh. Paddi Sharar asked for the appointment of Kevin Sharar as an alternate so they would have (3) members for the hearing and he could fill in whenever someone was absent. Cl'm Frownfelter commented it might be a concern to have Kevin Sharar on the board because of Paddi being his mother. Just the appearance might be a concern. Cl'm Delancey moved, seconded by Cl'm Beatty to appoint Kevin Sharar as an alternate for the Newport Borough Zoning Hearing Board. Motion carried with Clm's Frownfelter and McNaughton opposed.

HOURS FOR THE CODE ENFORCEMENT OFFICER – Mayor Hetrick will talk with Code Enforcement Officer John Shiffer about his hours to see if he would be interested in increasing his hours.

OWLS CLUB FRONT STREET AREA – President Robinson reported the Owls Club would like to know if the Borough would consider closing off the street up to the first home on Front Street to use for parking. Possibly put in angled parking. The Borough really doesn't use the street. Cl'm Halstead asked if it would be public parking. President Robinson replied it would private parking. It would possibly create more parking on Penn Avenue. He will get more information.

ALEX ROCCA (NORFOLK SOUTHERN) – President Robinson just mentioned that Alex Rocca would like to represent the Borough regarding getting Norfolk Southern to fix the wall that is damaged on Penn Avenue along the railroad tracks. Don't know what he could do for us. Mr. Rocca doesn't work for Norfolk Southern anymore. President Robinson will call him and ask him what he is proposing. Get something in writing.

HIGH SCHOOL PARKING ON 5TH STREET (CAROLINE & GANTT STREETS) – President Robinson reported parking created quite a stir up on 5th Street last Friday. The school should let us know of what they are doing. President Robinson will talk to the Superintendent at the school.

APPROVAL OF HSA PAYMENT FOR BOWERS- Cl'm Frownfelter moved, seconded by Cl'm Halstead to approve the HSA payment in the amount of \$1,659.28 for Pat Bowers. Motion carried unanimously.

BUDGET REVENUES- President Robinson commented everyone needs to get things together for the budget workshop. Mid Month Meeting on September 20, 2016 at 7:00 P.M.

MAYOR'S REPORT – The Mayor reported she had several calls for dumpsters and received pothole complaints. The Mayor will attend the dedication ceremony for Lou Delancey on September 12th and perform a Wedding on the 17th of September.

President Robinson called an Executive session at 9:20 P.M. for discussion of potential litigation.
President Robinson called the meeting back to order at 9:35 P.M. with no action taken.

There being no further business to come before Borough Council, Cl'm Halstead moved, seconded by Cl'm Beatty to adjourn the meeting at 9:36 P.M. Motion carried unanimously.

Respectfully Submitted,
Patricia Bowers
Secretary