

Newport Borough Council  
April 18, 2017 - Mid Month Meeting  
Newport, Pennsylvania

President Robinson called the meeting to order at 7:00 P.M. with Borough Council Members Penny Frownfelter, Tami Halstead, Douglas Beatty, Carl Roush and John McNaughton present. Council Member Richard Delancey was absent.

**OTHERS PRESENT** – Mayor Mary Hetrick, Secretary/Treasurer Patricia Bowers and Engineer Mark Bruening (Barton & Loguidice).

**GUESTS** – Frank Campbell, Drew Gross, Luke Roman, Tom Fitzpatrick, Jeannie Matulevich (Perry Housing Partnership) and Kelly Coey (Newport Millworks).

**PUBLIC COMMENT** - Frank Campbell reported the billboard project is scheduled for early May. The Environmental Club and the George Jr Program have been working on the downtown area with sprucing up the trees and also up at the park. Newport Beverage purchased a gift certificate for the mulch at the playground but they still need to purchase groundcover. Frank asked for approval of the purchase of groundcover for the play equipment area at a cost of \$375.00. No cost for hauling and spreading. Cl'm Frownfelter moved, seconded by Cl'm McNaughton to authorize the purchase of groundcover for the playground at a cost not to exceed \$400.00. Motion carried unanimously.

**APPROVAL OF BILLS** – Cl'm Frownfelter moved, seconded by Cl'm McNaughton to pay the outstanding bills in the amount of \$7,801.35 from the General Fund Account and pay the outstanding bills in the amount of \$3,835.78 from the Liquid Fuels Account. Cl'm Halstead questioned the invoice from Golden Equipment which was for the street sweeper. She noted it stated there was damage to the chassis and hood. She asked President Robinson what happened. President Robinson explained that he had an oil leak but didn't know it. Street Supervisor Cody Harris stopped him at the sewer plant and told him he was losing oil. In pulling away he did not see the guide wire and caught it on the hood. Golden Equipment could not locate a used hood. It is in the insurance hands now. Cl'm Halstead asked when the accident occurred. President Robinson informed her Tuesday the 28<sup>th</sup>, day after we rented it. He did not report it to the Borough. Cl'm Halstead commented you didn't report it to the Borough, you didn't have a license. The insurance won't take care of. President Robinson stated he does have a license. No resolution to the incident yet. Cl'm Halstead commented if you didn't have a license then it wouldn't be covered. Shouldn't be the Borough's responsibility. Motion carried unanimously to pay the bills. Cl'm Halstead moved, seconded by Cl'm McNaughton to not rent the street sweeper anymore. Motion carried unanimously.

**NEWPORT MILLWORKS UPDATE**- Kelley Coey representing Newport Millworks reported they are working together with Jeannine Matulevich (Perry County Partnership). They are coming up for application again. They didn't get the PHFA Grant last year. They have to submit their grant application in September 2017 but the grant will not be awarded until March 2018. There are no awards in 2017. Kelley gave a brief overview of the project. It will be a mixed use project. The current tenants will stay. They will have 28 (1) bedroom and 3 (2) bedroom apartments. There budget now is 9 million with a total project cost of 12.6 million. If awarded the grant they would start the development process immediately. Cl'm Frownfelter asked what approvals did they need to move forward with the application. They would need support letters (which they provided drafts of). There has been no site work done yet. They reduced the number of apartment from 39 to 31 so they could meet the parking requirements. They will seek the support letters the end of June. Gwyn Smith asked who are they targeting as tenants. Kelley commented Cumberland County Housing Authority would be taking the applications. These apartments are not Section 8. They will have (4) family choice vouchers and (4) health (handicap) vouchers and applicants must meet the qualifications for income. Frank Campbell asked would unemployed be included. Kelley answered no. If individuals meet the qualifications and then make more money they do not have to move. The income qualifications would change each year. Rent for a one bedroom ranges from \$680 to \$816 and the two bedrooms range from \$816 to \$979. Right now the heat cooking water sewer and trash is included. Tenant will pay for cooking, lights, phone and cable. They will be streaming educational classes over the cable to all units. They will keep us updated on the project.

**5<sup>TH</sup> STREET PROJECT UPDATE** – Mark Bruening (Barton & Loguidice) presented the plans as to where we are at with the 5<sup>th</sup> Street Project. The Topo survey is done from Oliver to Mulberry Streets. They determined where we are replacing curbing and the drainage improvements. Paving will be done after water and sewer is done. We have reached a point where we can design the storm collection system. The issue on 5<sup>th</sup> Street is where do we take the storm. Dock Street is the only intersection that has a point of discharge; none of the other intersections have that. The inlet in Pine Alley he suspects goes in to the sewer plant. There is nothing down Catharine, no sewer no water. Mark asked how far do we want to go with the project. Walnut to Market Street is the worst. The board decided to concentrate from Walnut Street to Market Street. The sewer needs done, the water is done. Mark suggested maybe do an overlay binder, that would last a year; that was not an option. We need to keep moving to get this project done. Mark is going to come back with a price to do Walnut to Market with drainage and a price for what it would cost to do sewer for the block. From Walnut to Oliver it is not bad. The Borough Council is going to focus on the section Walnut to Market with drainage and curbs. Market to Mulberry the sewer and the water should work together to get done as one project. Mark will try to have pricing for May 2, 2017 meeting.

**CODE ENFORCEMENT OFFICER (TOWING ISSUE)** - Code Enforcement Officer John Shiffer reported he has an issue with towing. Who do we want for towing? He has followed all the steps and is ready to tow. We have (2) names of towing companies. Borough Council wants the Code Enforcement Officer to talk with the attorney before entering private property to remove a vehicle. The attorney needs to give his blessing first.

**CODE ENFORCEMENT OFFICER (RABBIT RANCH ISSUE)** – Code Enforcement Officer John Shiffer reported there is an issue at 500 5<sup>th</sup> Street with an individual running a rabbit ranch. They say they aren't running a rabbit ranch. They have a garage full of rabbits. John sent the property owners a letter stating they live in an R-1 zoning district and having this business is not allowed. He has received complaints about flies and the smell. President Robinson commented maybe he needs to pursue as a nuisance. John will talk with the attorney and will look at the ordinance also.

**GWYN SMITH (BOROUGH EVENT UPDATE)** – Gwyn Smith asked for authorization to spend \$540.00 for (1) 40 yard container for the spring cleanup being held on May 20, 2017. A separate container will be provided for free for scrap metal. Electronics and household trash will not be accepted. She will make up flyers as to what will be taken. County will be holding an electronic recycling event at the fairgrounds the same day. Residents will have to show their license as proof of residency. They will accept donations also. Cl'm Frownfelter moved, seconded by Cl'm Beatty to authorize \$700.00 for the Spring Cleanup event to be held on May 20, 2017. Motion carried unanimously. Gwyn Smith reported the Community Yard Sale and Food Truck Festival will be held on July 8, 2017. The trucks are too long for the spaces in the square. She asked if Penn Avenue could be closed off from Market Street to the Railroad Tracks. They would like to have music. She asked for authorization for \$100 for advertising the event. There was a discussion as to whether the food trucks would need a peddler's permit. Cl'm Frownfelter moved, seconded by Cl'm Beatty to waive the fees for peddler permits for the Food Truck & Winery participants for the event on Penn Avenue for July 8, 2017. Motion carried unanimously. Cl'm Halstead moved, seconded by Cl'm McNaughton to authorize \$100.00 for advertising for the July 8, 2017 event and close Penn Avenue from Market Street to the Railroad tracks and to Catharine Avenue. Motion carried unanimously.

**ANNUAL MEMORIAL DAY PARADE** – The American Legion requested the approval of the Annual Memorial day Parade to be held on Sunday, May 28, 2017 at 3:00 P.M. Cl'm Frownfelter moved, seconded by Cl'm Beatty to approve the request from the American Legion to hold the Annual Memorial Day Parade on Sunday, May 28, 2017 at 3:00 P.M. Motion carried unanimously.

**COMMENTS AROUND THE TABLE** – President Robinson commented the bill from Burns for almost \$1,000 for the playground should have been passed along to the contractor. The bill from Burns was to fix the pipes that broke from the winter season; they were not properly winterized therefore some of the pipes broke. This was not caused by the contractor. Perhaps we need to get a professional to winterize the building from now on.

There being no further business to come before Borough council, Cl'm Frownfelter moved, seconded by Cl'm Roush to adjourn the meeting at 8:47 P.M. Motion carried unanimously.

Respectfully Submitted  
Patricia Bowers  
Secretary