

**NEWPORT BOROUGH COUNCIL
REGULAR MEETING MINUTES
December 1, 2020**

CALL TO ORDER: President Tami Halstead called the meeting to order at 7:00 P.M. with Borough Council Members Penny Frownfelter, Barbara Leach, Gregory Shope, Mary Bucher, and Jacob Zentichko present. Mayor Mary Hetrick was absent.

ANNOUNCEMENT THAT THE MEETING IS BEING RECORDED

GUESTS: Ryan Fortenbaugh, Jamie Chase, Don Jacobs, Greg Miller, Gwyn Smith, and Luke Roman

PUBLIC COMMENT: Jamie Chase, Ryan Fortenbaugh and Don Jacobs are business owners who came to the meeting to hear the discussion on the current sign ordinance and how signs are to be hung. The ordinance states signs cannot be hung over the sidewalk. Council will discuss change to ordinance at a future meeting.

Gwyn Smith said at 4th and Catherine Streets paving debris was dumped in a yard. Also, at Penn and Catherine Streets there is water puddling. Planning Commission is at a standstill due to not enough members attending meetings.

APPROVAL OF THE MINUTES

- **November 3, 2020 Regular Meeting Minutes** – Cl'm Frownfelter moved, seconded by Cl'm Leach to approve the November 3, 2020 Minutes as drafted. Motion carried unanimously.
- **November 17, 2020 Meeting Minutes** – Cl'm Frownfelter moved, seconded by Cl'm Leach to approve the November 17, 2020 Minutes as drafted. Motion carried unanimously.

APPROVAL OF THE FINANCIAL REPORT FOR NOVEMBER: Newport Borough General Fund Account Balance December 1, 2020 was \$180,460.90. Outstanding invoices presented for payment of \$10,780.60. Estimated income for the balance of December 2020 for \$9,725.26. Estimated expenses for the balance of December of \$26,706.78 will leave and estimated balance of \$152,698.78. Liquid Fuels Account balance December 1, 2020 was \$86,401.37. Outstanding invoices presented for payment of \$1,469.42 will leave a balance of \$84,931.95. Cl'm Bucher moved, seconded by Cl'm Leach to approve the financial report as presented. Motion carried unanimously.

APPROVAL OF THE DECEMBER BILLS TO DATE: Cl'm Frownfelter moved, seconded by Cl'm Bucher to pay the outstanding invoices presented for payment totaling \$10,780.60 from the General Fund Account and pay the outstanding invoices presented for payment totaling \$1,469.42 from the Liquid Fuels Account. Motion Carried unanimously.

NEW BUSINESS:

Approval of 2021 meeting dates: Cl'm Shope moved, seconded by Cl'm Leach to approve, and advertise the Borough Council Meeting dates for 2021. Motion carried unanimously.

Letters of interest: Cl'm Bucher moved, seconded by Cl'm Frownfelter to advertise for Letters of Interest and to advertise for the Borough Council Vacancy. Motion carried unanimously.

Discussion on selling milling: Cl'm Frownfelter moved, seconded by Cl'm Bucher to sell the millings from the paving project for \$150.00 per dump truck load, and to put the advertisement on the web and social media. Motion carried unanimously.

Adoption of 2021 General Fund Budget: Cl'm Leach moved, seconded by Cl'm Frownfelter to adopt the 2021 General Fund Budget. Motion Carried unanimously.

Approval of the 2021 Tax Resolution # 11-20: Cl'm Frownfelter moved, seconded by Cl'm Shope to approve the 2021 Tax Resolution # 11-20. Motion carried unanimously.

Approval to participate in the Local Planning Assistance Program for 2021: Cl'm Frownfelter moved, seconded by Cl'm Shope to participate in the 2021 Local Planning Assistance Program Level 2 costing \$1,200.00 for 24 hours of service. Motion carried unanimously.

Approval to pay Fulkroad \$54,556.61 from the Liquid Fuels Account and the remaining \$2,573.09 from the General Fund for a total project cost of \$57,129.70: Cl'm Frownfelter suggest finding out why the Project cost was over the Bid price. Item tabled until the next meeting.

OLD BUSINESS:

Property at 640 Oliver: Property could be purchased for \$50.

Discussion on an agreement between the Water Authority and Borough: Cl'm Frownfelter states all water meters need replaced so water usage is accurate and upgrading the system to meet safe drinking water requirements. If the Borough does not approve the Bond, The Water Authority will not be able to move forward with those projects.

COMMUNICATIONS:

1. **Streets Report** – No report given
2. **Code Enforcement Report from Harry Nazzaro.**
3. **Playground Report** – No report given
4. **Information on the Newport Water Authority USDA Loan.**
5. **Notification from Barton&Loguidice of NPDES Renewal Application for the Water Authority.**
6. **Approval from FEMA for Hazard Mitigation**

MAYOR'S REPORT: Mayor was absent

COMMITTEE REPORTS

1. **STREETS** – Do Not Enter signs were placed on 5th Street.
2. **5 YEAR PLAN** – Copy attached

QUESTIONS FROM THE PRESS

COMMENTS AROUND THE TABLE

NEXT MEETING DATE: December 15, 2020 Mid Month Meeting

ADJOURNMENT: Cl'm Leach moved, seconded by Cl'm Frownfelter to adjourn the meeting at 8:34 P.M. Motion carried unanimously.

Respectfully Submitted
Tina Burkholder
Secretary

