

**NEWPORT BOROUGH COUNCIL
REGULAR MEETING MINUTES
FEBRUARY 2, 2021**

CALL TO ORDER: President Tami Halstead called the meeting to order at 7:00 P.M. with Mayor Mary Hetrick and Council Members Mary Bucher, Penny Frownfelter, Barbara Leach, Gregory Shope, and Jacob Zentichko present.

ANNOUNCEMENT THAT THE MEETING IS BEING RECORDED

GUESTS: Solicitor William Dissinger

PUBLIC COMMENT: No public comment

APPROVAL OF THE MINUTES:

January 5, 2021 Regular Meeting Minutes - Cl'm Leach moved, seconded by Cl'm Frownfelter to approve the January 5, 2021 Regular Meeting Minutes as drafted. Motion carried unanimously.

APPROVAL OF THE FINANCIAL REPORT FOR JANUARY: Newport Borough General Fund Account Balance February 1, 2021 was \$128,684.18. Outstanding invoices presented for payment of \$2,949.71. Estimated income for the balance of February 2021 \$19,132.96. Estimated expenses for the balance of February of \$30,151.78 will leave an estimated balance of \$114,715.65. The Liquid Fuels Account balance as of February 1, 2021 is \$27,287.13. Outstanding invoices presented for payment in the amount of \$2,083.90, will leave a balance of \$25,203.23. Cl'm Leach moved, seconded by Cl'm Frownfelter to approve the financial report as presented. Motion carried unanimously.

APPROVAL OF THE JANUARY BILLS TO DATE: Cl'm Frownfelter moved, seconded by Cl'm Shope to pay the outstanding invoices presented for payment totaling \$2,949.71 from the General Fund Account and pay the outstanding invoices presented for payment totaling \$2,083.90 from the Liquid Fuels Account. Motion carried unanimously.

NEW BUSINESS:

Discussion on the Water Authority Bond with Solicitor Dissinger: Council will think about what should be in the agreement with the Water Authority and bring ideas to the next meeting. Tabled

Approval to pay Fulkroad \$2,573.09 from the General Fund for paving work above the bid price: Solicitor Dissinger will look over the contract and will report back to Council.

Discussion on PCEDA's application for the 2021 PennDOT Multimodal Grant: Tabled, no action taken.

Approval of an additional bank signee: Cl'm Frownfelter moved, seconded by Cl'm Leach to approve Cl'm Bucher and Cl'm Shope as additional bank signees. Motion carried unanimously.

Approval to renew Microsoft Business subscription for one year at the cost of \$150.00: Cl'm Frownfelter moved, seconded by Cl'm Leach to renew the Microsoft Business subscription for one year at the cost of \$150.00. Motion carried unanimously.

Approval for NRPS to host Canal Day on October 2, with street closures on 2nd St from Walnut to Mulberry and the Christmas Tree Lighting Ceremony on December 4, with street closure on the north end of the square to Dock Street: Cl'm Bucher moved, seconded by Cl'm Zentichko to tentatively approve NRPS hosting Canal Day on October 2, 2021 and the Christmas Tree Lighting Ceremony on December 4, 2021.

Approval to accept the resignation of Gwyn Smith from the Planning Commission effective January 21, 2021: Cl'm Leach moved, seconded by Cl'm Zentichko to accept the resignation of Gwyn Smith from the Planning Commission effective January 21, 2021. Motion carried unanimously.

Approval for NRPS to host Discover Newport on July 10, 2021 on Penn Avenue and Movies Nights in the Park with those dates to be announced, which will replace the Planning Commission's involvement with any events: Cl'm Frownfelter moved, seconded by Cl'm Bucher to tentatively approve NRPS to host Discover Newport on July 10, 2021 and Movie Nights in the Park with those dates to be announced. This will replace the Planning Commission's involvement with any events.

Discussion on creating event and pandemic policies with details on approving and canceling approved events:
Tabled no action taken.

Approval of the PMRS Adoption Agreement amendment: Cl'm Shope moved, seconded by Cl'm Leach to approve the PMRS Adoption Agreement amendment. Motion carried unanimously.

Approval of Resolution # 2-21 to waive employee contribution to PMRS Pension Plan: Cl'm Frownfelter moved, seconded by Cl'm Shope to approval Resolution #2-21 to waive the employee contribution to PMRS Pension Plan. Motion carried unanimously.

Approval to advertise for the Zoning Hearing on March 2, for the Sign Ordinance changes: Cl'm Frownfelter moved, seconded by Cl'm Shope to approve to advertise for the zoning hearing on March 2, 2021 for the Sign Ordinance change.

Approval for Newport Youth Baseball Association to install supports to the batting cage to tighten the net at their expense: Cl'm Bucher moved, seconded by Cl'm Shope to approve Newport Youth Baseball Association allowing the installation of supports to the batting cage at their expense. Motion carried unanimously.

Approval of the 2021/2022 Costars Salt Agreement: Cl'm Frownfelter moved, seconded by Cl'm Shope to approve the 2021/2022 Costars Salt Agreement. Motion carried unanimously.

Approval of Resolution #3-21 for the Newport School District Annual Literacy Banner: Cl'm Frownfelter moved, seconded by Cl'm Leach to approve Resolution #3-21 for the Newport School District Annual Literacy Banner. Motion carried unanimously.

OLD BUSINESS:

1. Update on Newport School District paving project.

COMMUNICATIONS:

1. Streets Report from Cody Harris.
2. Code Enforcement Report from Harry Nazzaro.
3. DCNR grants program.
4. Ethics forms are to be filled out and returned no later than April 19, 2021.
5. Letter of resignation on Gwyn Smith from the Planning Commission.
6. Selective Insurance made an adjustment to the deductible for the fence at the ball field and reimbursed the Borough \$500.00.
7. Newport Baseball League signed their 2021 Lease Agreement with the Borough for VMP.

MAYOR'S REPORT

Approval for renewal of Handicap Parking Permits for Janet Sheaffer, Dena Weidenhof and Deb DeLancey: Cl'm Leach moved seconded by Cl'm Shope to approve Handicap Parking Permits for Janet Sheaffer, Dena Weidenhof and Deb DeLancey. Motion carried unanimously.

NEXT MEETING DATE: March 2, 2021 Regular Meeting and Sign Ordinance Hearing

ADJOURNMENT: With no other business to come before Council, Cl'm Leach moved, seconded by Cl'm Frownfelter to adjourn the meeting at 8:47 P.M. Motion carried unanimously.

Respectfully Submitted
Tina Burkholder
Secretary