

**NEWPORT BOROUGH COUNCIL
REGULAR MEETING
September 1, 2020
Minutes**

CALL TO ORDER: President Tami Halstead called the meeting to order at 7:00 P.M. with Mayor Mary Hetrick and Borough Council Members Penny Frownfelter, Barbara Leach, Gregory Shope, Mary Bucher, and Jacob Zentichko present. Carl Roush was absent.

OTHERS PRESENT: Kayla Smith, Gwyn Smith, Doug Beatty, and Luke Roman.

ANNOUNCEMENT THAT THE MEETING IS BEING RECORDED

PUBLIC COMMENT: No public comment

GUESTS: **Solicitor William Dissinger-** The Newport Community Yard Sale scheduled for September 12, 2020 was not approved by Borough Council. If it is not an event sponsored by Newport Borough; the Borough needs to disassociate from the event. Solicitor Dissinger stated the Council through their emergency powers can disapprove events. Cl'm Zentichko moved, seconded by Cl'm Shope that the Borough disassociate from the Newport Community Yard Sale event, we don't sanction it, we don't authorize it, and we don't accept any liability or responsibility and to advertise this notice in the newspaper. Motion carried with a roll call vote of 5 – 1 with President Halstead, Cl'm Leach, Cl'm Zentichko, Cl'm Bucher, and Cl'm Shope voting yes and Cl'm Frownfelter voting no.

Cl'm Leach asked the Solicitor about the Borough paying the Water Authority for water usage. Solicitor Dissinger says that was silly as we are all one and that we can disband the Water Authority. She asked what if the Borough does not pay the water bill. Solicitor Dissinger stated they can turn off your water. The Borough does not currently have a water bill to pay.

APPROVAL OF THE MINUTES

- **July 7, 2020 Regular Meeting Minutes** – Cl'm Leach moved, seconded by Cl'm Frownfelter to approve the July 7, 2020 Minutes as drafted. Motion carried unanimously.
- **August 4, 2020 Regular Meeting Minutes** – Cl'm Leach moved, seconded by Cl'm Frownfelter to approve the August 4, 2020 Minutes as drafted. Motion carried unanimously.

APPROVAL OF THE FINANCIAL REPORT FOR SEPTEMBER: Newport Borough General Fund Account balance September 1, 2020 was 254,843.85. Outstanding invoices presented for payment of \$4,539.56. Estimated income for the balance of September 2020 for \$15,500.00. Estimated expenses for the balance of September of \$27,260.14 will leave and estimated balance of \$238,544.15. Liquid Fuels Account balance September 1, 2020 was \$89,382.54. Outstanding invoices presented for payment of \$109.9 will leave a balance of \$89,272.56. Cl'm Frownfelter moved, seconded by Cl'm Zentichko to accept the financial report as presented. Motion carried unanimously.

APPROVAL OF THE SEPTEMBER BILLS TO DATE: Cl'm Bucher moved, seconded by Cl'm Frownfelter to pay the outstanding invoices presented for payment totaling \$4,539.56 from the General Fund Account and pay the outstanding invoices presented for payment totaling \$109.98 from the Liquid Fuels Account. Motion carried unanimously.

NEW BUSINESS:

Discussion on canceling all community events for the remainder of 2020:
Borough Council will wait and evaluate events on a month to month basis.

Quote from Mr. Rehab to jet vac the storm line in Dock Street from Peach Street to 3rd Street for \$3,700.00 and a quote from Kline's to jet vac for \$8,962.00:

President Halstead commented that she thought the quotes were too high that it may be cheaper to put a new line in. Kirby Kitner estimated that cost to be approximately \$10,000.00. Cl'm Frownfelter commented that she thought the engineers should come and educate the Borough Council regarding the Storm Water Plan. President Halstead did not want to involve engineers because of cost. The Sewer Authority already has the mapping done. Cl'm Frownfelter moved seconded by Cl'm Zentichko to have Barton and Loguidice to come up and talk to the Borough Council about storm water and educate us. Motion carried with President Halstead and Cl'm Leach opposed.

Bid opening for paving and awarding the project on the locations: Caroline ST between 6th ST and Ridge ST; N Shrub ST between Market and Dock ST; Catherine ST between 5th ST and 4th ST; Mulberry ST from 2nd ST to 3rd ST.:

At this time, the opening of the bids for the paving project was done. The following bids were received.

- (1) Pro Lawn bid \$68,273.54
- (2) J. Fulkroad Construction \$54,556.61

The lowest bid received was from J. Fulkroad in the amount of \$54,556.61. Cl'm Frownfelter moved, seconded by Cl'm Shope to accept the bid submitted by J. Fulkroad in the amount of \$54,556.61. Motion carried unanimously.

Discussion on what to do with Millings from the paving project.

President Halstead will talk with J. Fulkroad Construction about where the millings are to be dumped.

Stop Signs on Pine and Catherine Streets:

Gwen Smith stated there are stop signs needed at Pine and Catherine Streets, because people are not stopping, and it is a safety issue. Cl'm Frownfelter moved seconded by Cl'm Bucher to add two stop signs at Pine and Catherine Streets. Motion carried unanimously.

Approval of a \$250.00 donation to Perry County Animal Rescue for Animal Control.

Cl'm Leach asked if there was a contract with Perry County Animal Rescue. There is no contract, but they accept our stray animals. Cl'm Bucher moved seconded by Cl'm Frownfelter to approve the donation to Perry County Animal Rescue in the amount of \$250.00. Motion carried unanimously.

Resolution # 8-20 to remove Kristen Johns and add Tina Burkholder to the bank accounts and safety deposit box:

Cl'm Leach moved seconded by Cl'm Frownfelter to approve Resolution #8-20 to remove Kristen Johns and add Tina Burkholder to all the bank accounts and safety deposit box at Orrstown Bank. Motion carried unanimously.

Approval to appoint Tina Burkholder as the Borough's Right to Know Officer:

Cl'm Frownfelter moved, seconded by Cl'm Leach to appoint Tina Burkholder as Newport Borough's Right to Know Officer. Motion carried unanimously.

Approval to appoint Tina Burkholder as the Borough's Floodplain Administrator:

Cl'm Frownfelter moved, seconded by Cl'm Leach to appoint Tina Burkholder as Newport Borough's Floodplain Administrator. Motion carried unanimously.

Resolution # 9-20 to adopt the County Hazard Mitigation Plan:

All Members of Borough Council signed Resolution #9-20 to adopt the County Hazard Mitigation Plan.

Approval of the PMRS MMO for 2021 in the amount of \$8,133 for non-uniform and \$0 for the uniform pension plans.

Cl'm Frownfelter moved, seconded by Cl'm Zentichko to approve the submittal of the PMRS MMO for 2021 in the amount of \$8,133 for the non-uniformed pension plan and \$0 for the uniformed pension plan. Motion carried unanimously. Cl'm Bucher commented about bringing back the local police or having a neighborhood watch. President Halstead and Cl'm both commented it is very expensive to have a police department and that is why we disbanded our police department. Cl'm Bucher will research having a neighborhood watch and will review crime with police vs without police.

Liquid Fuels Allocation for 2021 in the amount of \$44,360.57:

Just for information purposes.

The County Commissioners approved CDBG Grant for \$60,000, for the curbs and sidewalks project in the Borough on August 10, 2020:

President Halstead announced the borough made it through round one on August 10, 2020 for the CDBG Grant in the amount of \$60,000, just keep your fingers crossed for the next round.

HATS RTP grant was submitted on July 31 and the decisions will be made on September 25, 2020:

Just for information purposes.

Approval to purchase a lap top computer for our code enforcement officer and be reimbursed through the PCEDA grant that Newport Borough received:

Cl'm Frownfelter moved, motion seconded by Cl'm Leach to approve the purchase of the laptop computer for the Codes Enforcement Officer and be reimbursed through the PCEDA Grant that the borough received. Motion carried unanimously. Cl'm Frownfelter mentioned looking into a conference phone also.

Discussion on removing the water cooler in the hallway and replacing it with a small kitchen sink.

Borough Council will discuss this at a later date.

Approval of Ambulance Service Agreement with Penn State Health & Geisinger:

Cl'm Bucher moved, seconded by Cl'm Shope to approve the Ambulance Service Agreement with Penn State Health & Geisinger. Motion carried unanimously.

Discussion of the 2021 Budget:

President Halstead reviewed the budget with the Borough Council. There was a discussion regarding giving the Code Enforcement Officer mileage / gas allowance. The Borough's Code Vehicle is not used and the Codes Officer uses his own vehicle for Code Enforcement. Council will check into the value of the truck and may consider selling it. Brief discussion on building maintenance. Will be meeting on September 15th with Don Jacobs regarding insurances. Will enter proposed figures into the 2021 Budget and then see where we are at for the next meeting.

OLD BUSINESS:

Agreement between the Borough and the Water Authority for water usage:

Nothing new.

Storm water project at Shrub Street and Marsh Street: Still working on

Ordinances to work on: Chapter 106 Curfews, Fireworks, and Chapter 237 Vehicles & Traffic:
Still working on.

Additional security has been installed in the computers:
Just for informational purposes.

The property at 640 Oliver Street:
Nothing new.

COMMUNICATIONS:

1. **Streets Report from Cody Harris.**
2. **Code Enforcement Report for July 2020 and Annual Report from Harry Nazzaro.**
3. **Playground report from Harry Nazzaro.**

MAYOR'S REPORT
Nothing new currently.

STREETS

Cl'm Shope asked Borough Council for their thoughts on installing a new crosswalk at Walnut and Fourth Streets. No comments currently. Council will think about.

PLAYGROUND

Cl'm Shope commented there is an issue at the park regarding people being there after hours at the basketball court. May consider gates at the basketball court. President Halstead will put up a list of rules at the entrance to the park.

COMMENTS AROUND THE TABLE
None

NEXT MEETING DATE: October 6, 2020 Regular Meeting at 7:00 P.M.

There being no further business to come before Borough Council, Cl'm Frownfelter moved seconded by Cl'm Leach to adjourn the meeting at 9:18 P.M. Motion carried unanimously.

Respectfully Submitted
Tina Burkholder
Secretary