

Newport Borough Council  
231 Market Street  
Newport, PA 17074

July 7, 2020 Regular Meeting

**CALL TO ORDER:** President of Council Tami Halstead called the meeting to order at 7:00 P.M. with Mayor Mary Hetrick and Borough Council Members Penny Frownfelter, Barbara Leach, Gregory Shope, Carl Roush, Mary Bucher, and Jacob Zentichko present.

**OTHERS PRESENT:** George Weltmer, Gwyn Smith, Luke Roman and Frank Campbell (via phone).

**PUBLIC COMMENT:** George Weltmer made a complaint about (4) four vehicles from Walnut to Market on 5<sup>th</sup> Street that do not move and are not inspected, complaint about the Mitchell's on the street at 1:30 A.M. There are no lights on their bicycles, kids are in dumpsters, and they are trying to open cars. The boys were under house arrest, now they are on probation.

- Gwyn Smith reported spring cleanup went well. Somebody illegally dumped part of a shed in the dumpster Friday night. She also reported at 5<sup>th</sup> and Mulberry people are not stopping at the stop signs; a child was almost hit on 4<sup>th</sup> and Walnut Streets. Suggested a (4) way stop sign at 4<sup>th</sup> and Walnut. Also suggested stop signs in alleys.
- Frank Campbell reported that NRPS decided to cancel Canal Days. They would like to postpone the Firecracker 5k event until September 5<sup>th</sup>, 2020 with a max of 250 people with the caveat to cancel it if Covid -19 gets worse. Cl'm Frownfelter moved, seconded by Cl'm Bucher to approve the postponement of the Firecracker 5K event until September 5<sup>th</sup>. With a max of 250 people. Motion carried with Cl'm Zentichko and Cl'm Leach opposed. The event will be held at the North end of the Square and they will need a permit from the State.

**APPROVAL OF MINUTES:** Cl'm Roush moved, seconded by Cl'm Leach to approve the June 2, 2020 Regular Meeting Minutes as drafted. Motion carried unanimously.

**APPROVAL OF THE FINANCIAL REPORT FOR JULY 2020:** Newport General Fund Account balance July 1, 2020 was \$278,071.11. Outstanding bills presented for payment of \$3,321.08 plus the approval of additional bills received in the amount of \$1,321.74. Total of outstanding bills for approval for payment of \$4,642.82. Ratify the payment of regular bills due before July 2, 2020 totaling \$6,686.70. Estimated income for the balance of July 2020 will be \$17,060.00. Estimated expenses for the balance of July 2020 will be \$27,260.14 which will leave an estimated balance July 31, 2020 of \$264,549.90. Liquid Fuels Account balance July 1, 2020 was \$92,184.72. Outstanding bills presented for payment of \$86.64 will leave a balance of \$92,098.08. Need to ratify the PP& L payment made from the Liquid Fuels Account for the street electric bill in the amount of \$1,329.06 in June which was due July 2, 2020. Also approve an additional bill of \$1,323.78 from PP & L which is due before July 31, 2020 from the Liquid Fuels Account. Cl'm Leach moved, seconded by Cl'm Bucher to accept the Financial Report as presented. Motion carried unanimously.

**APPROVAL OF THE JULY BILLS TO DATE:** Cl'm Leach moved, seconded by Cl'm Frownfelter to pay the outstanding bills presented for payment from the General Fund Account in the amount of \$4,642.82 which includes the additional bills, pay the outstanding bills presented for payment from the Liquid Fuels Account in the amount of \$86.64, ratify the PP & L payment of \$1,329.06 from the Liquid Fuels Account and approve the payment of \$1,323.78 to PP & L from the Liquid Fuels Account that is due by July 31, 2020. Motion carried unanimously.

**APPROVAL OF THE FIRECRACKER 5K RACE ON SEPTEMBER 5, 2020:** The motion is to go forward with it unless something occurs that we feel its unsafe to go forward because of the virus. We have the right to cancel it if we want to cancel it. Cl'm Frownfelter moved, seconded by Cl'm Bucher to approve the Firecracker 5K Event to be held on September 5, 2020 with the caveat to cancel it if the coronavirus goes in the wrong direction. Motion carried with a (5) to (2) vote in favor of the motion with Cl'm Leach and Cl'm Zentichko opposed. Motion carried. President Halstead gave Frank Campbell the approval of council for right now for the race, but that stands in the balance if thing go south.

**APPROVAL REIMBURSEMENT TO NBMA:** Cl'm Frownfelter moved, seconded by Cl'm Leach to reimburse the Newport Borough Municipal Authority for Invoice # 200623-01 from Pact Two in the amount of \$13,816.41 for inlet work done on Front Street and Penn Avenue on behalf of the Borough. Motion carried unanimously.

**APPROVAL OF PAYMENT TO KIRBY KITNER EXCAVATING:** Cl'm Frownfelter moved, seconded by Cl'm Shope approve the payment of \$1,230.00 to Kirby Kitner Excavating for work completed on Caroline Street Run near the 3<sup>rd</sup> Street tracks at Veterans Memorial Park (original quote was \$1,476.00; we saved \$246.00). Motion carried unanimously.

**DISCUSSION ON OPENING THE BOROUGH OFFICE TO THE PUBLIC AND THE RESTROOMS AT VETERANS MEMORIAL PARK:** Cl'm Bucher moved, seconded by Cl'm Leach to keep the Borough Office and the Restrooms closed at Veterans Memorial Park with an amendment that if the park is rented and someone is there to clean the restrooms, they may be open. Motion carried unanimously.

**APPROVAL OF FINAL PAYMENT TO G & R CHARLES FOR 5TH STREET PROJECT:** Cl'm Frownfelter moved, seconded by Cl'm Leach to pay final Invoice # 2 from G & R Charles Excavating, LTD for \$21,792.06 for the 5<sup>th</sup> Street Reconstruction Project from Walnut St to Oliver Street from the PIB Loan Account. Motion carried unanimously.

**RATIFY AMENDMENT FOR THE VOTE ON SPRING CLEAN-UP ON JUNE 13TH, 2020:** Cl'm Leach moved, seconded by Cl'm Roush to ratify the amendment to the vote on Spring Clean-up held on June 13, 2020 to add the requirement that volunteers must be present to supervise the event to hold it. Motion carried unanimously.

**ACCEPTANCE OF RESIGNATION:** Cl'm Frownfelter moved, seconded by Cl'm Leach to accept the resignation of Donna Sheibley as the part-time employee for Veterans Memorial Park effective June 18, 2020. Motion carried unanimously.

**RATIFY HARRY NAZZARO AND BRITTANY NAZZARO FOR PART-TIME EMPLOYMENT:** Cl'm Bucher moved, seconded by Cl'm Leach to ratify Harry Nazzaro and Brittany Nazzaro as part-time Veterans Memorial Maintenance Employees for (2) hours per day at \$10.00 per hour starting June 19, 2020. Motion carried unanimously.

**APPROVAL OF PLANNING COMMISSION ADVERTISEMENT:** Cl'm Frownfelter moved, seconded by Cl'm Leach to approve the advertisement of the new start time for the Planning  
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Commission Meetings and Workshops be held at 7:00 P.M. starting July 16, 2020. Motion carried unanimously.

**DISCUSSION ON MOVIE NIGHT DATES AND COVID-19 REQUIREMENTS:** Cl'm

Frownfelter moved, seconded by Cl'm Bucher to hold movie night at Veteran's Memorial Park on July 18, 2020 with the COVID-19 requirements in place. Motion carried with a (6) to (1) vote in favor.

**APPROVAL OF ESTIMATE FROM KIRBY KITNER EXCAVATING:** Cl'm Leach moved,

seconded by Cl'm Roush to approve the estimate received from Kirby Kitner Excavating in the amount of \$200.00 to clean debris out of the Fickes Street Run from 4<sup>th</sup> Street to 3<sup>rd</sup> Street. Motion carried unanimously.

**APPROVE THE PURCHASE OF A STORM DOOR:** Cl'm Frownfelter moved, seconded by Cl'm

Roush to purchase a storm door for the Borough Office at a cost not to exceed \$250.00. Motion carried unanimously.

**STYDINGER BROTHERS EXCAVATION APPROVAL TO REPAIR AND CONNECT**

**UNDERGROUND SEWER LINE AT VETERANS MEMORIAL PARK :** Cl'm Roush moved, seconded by Cl'm Frownfelter to re-approve the repair and connection of the underground sewer line at the large Pavilion kitchen by Stydinger Brothers Excavation at a cost of \$500.00. Motion carried unanimously. The original approval was March 2018.

**ORDINANCE CHANGES TO CHAPTER 106 CURFEWS FOR REVIEW:** Borough Council will

review the Curfew Ordinance with action being taken at the next meeting.

**APPROVAL FOR FRY'S TOWING TO TOW AN ABANDON VEHICLE ON MULBERRY STREET AT THE REQUEST OF THE CODE OFFICER:** The Code Officer, Harry Nazzaro

already has the authority to take this action; no vote needed.

**PAVING PROJECT LOCATIONS TO CONSIDER:**

Caroline Street between 6<sup>th</sup> and Ridge Street

N Shrub Street between Market and Dock Street (behind Goodwill)

Catherine Street between 4<sup>th</sup> and 5<sup>th</sup> Street

2<sup>nd</sup> Street between Mulberry Street and the Borough Boundary at the Stone Bridge

No action taken at this time.

**APPROVAL TO ACCEPT DONATION FROM NRPS:** Cl'm Frownfelter moved, seconded by Cl'm

Shope to accept the donation from NRPS of a new sink for the large pavilion kitchen and approval for the sink to be installed in the kitchen area at no labor cost by Lynn Halstead and only cost would be for any needed fittings, supply lines etc. Motion carried unanimously.

- Cl'm Frownfelter moved, seconded by Cl'm Bucher to add No Parking Signs by the Basketball Court on Oliver Street. Motion carried unanimously.

**OLD BUSINESS:**

- The property at 640 Oliver Street remains the same.

- Agreement between the Borough and the Water Authority for water usage has not been done.
- Storm Water Project at Shrub Street and Marsh Street remains the same.
- Working on the application for grant money for sidewalks and curbs along federally funded roads (SR 34 & SR 849 through the Harrisburg Transportation Study's (HATS) new Regional Transportation Plan (RTP) Implementation Grant Program due July 2020.
- The CDBG Grant for curbs and sidewalks, the project summary for the grant was submitted June 16, 2020.
- The CDBG Grant for VMP for an amphitheater, pathways & extending the parking lot was submitted June 19, 2020 in (2) two separate applications.
- Working on the CRS Report
- The waterline has been installed at Veterans Memorial Park in the large pavilion for a total cost of \$171.76.

**There were no comments or questions on any of the Old Business items.**

**COMMUNICATIONS:**

- Code enforcement Report from Harry Nazzaro.
- Playground report from Harry Nazzaro.
- Received a copy of the Citizen's Fire Company No. 1 General Account audit for 2019.
- The Borough will be receiving \$918.00 from the PP & L rebate.
- Veterans Memorial Park is being rented for \$500 by RSUP of the Capital Region for their youth summer program for youth in Newport for (5) weeks starting July 6, 2020, on Monday's and Wednesdays. They have paid a person to wipe down the bathrooms every hour they are there.
- PSAB Fall Leadership Conference is October 16<sup>th</sup> thru October 18<sup>th</sup>, 2020 at the Wyndham in Gettysburg, PA. Decide by August meeting who wants to attend.

**There were no comments or questions on the Communications.**

**MAYOR'S REPORT:** Mayor Hetrick received an application for a handicap parking permit from Albert Kepple of 233 Mulberry Street. Everything was in order. Cl'm Leach moved, seconded by Cl'm Roush to approve the application for renewal from Albert Kepple. Motion carried unanimously.

**ORDINANCE COMMITTEE:** Jacob Zentichko reported the website has the most up to date Vehicle and Traffic Ordinance.

Cl'm Roush moved, seconded by Cl'm Leach to go into Executive Session to discuss Personnel issues at 8:24 P.M.

Cl'm Roush moved, seconded by Cl'm Frownfelter to call the meeting back to order at 9:32 P.M.

Cl'm Frownfelter moved, seconded by Cl'm Shope to give Cody Harris (5) days (40 hours) of PTO time that must be used by December 31, 2020; no carry over of this time will be allowed and give Ben Harris (3) days (24 hours) of PTO time that must be used by December 31, 2020; no carry over of this time will not be allowed. Motion carried unanimously.

Cl'm Frownfelter moved, seconded by Cl'm Shope to approve the President of Council, Tami Halstead to contact Attorney Dissinger regarding a personnel issue. Motion carried unanimously.

There being no further business to come before Borough Council, Cl'm Roush, seconded by Cl'm Leach to adjourn the meeting at 9:40 P.M. Motion carried unanimously.

Respectfully Submitted  
Patricia Bowers  
Assistant Secretary