

Newport Borough Council
March 1, 2016 – Regular Meeting Minutes
Newport, Pennsylvania

President Gerald Robinson called the meeting to order at 7:00 P.M. with Borough Council Members Tami Halstead, Penny Frownfelter, John McNaughton, Douglas Beatty and Carl Roush present. Borough Council Member Richard Delancey was absent.

NEWPORT WASTEWATER TREATMENT PLANT PLANS – Curtis Barrick, Engineer with Larson Design Group reported that permitting for the WWTP Upgrade Project is still ongoing. The final plans were approved by Borough Council on June 2, 2015 and everything that needed to be was addressed. Larson presented an agreement for the establishment of an easement to the Newport Borough Municipal Authority for the use of South Front Street. They will be responsible for the payment of all costs of maintenance, upkeep, snow removal, cleaning and repairing of the same and to maintain the easement to its current width, location, scope, volume and purpose of use. The road does dead end at the WWTP. Curtis asked that the Borough conditionally approve the agreement and will become effective once they receive their permits. The Borough can also sign the plans but should hold them until they receive the permits. The Borough asks that the area be signed possibly as “no outlet” or no “thoroughfare”. Cl’m Halstead moved, seconded by Cl’m Beatty to approve the easement & maintenance agreement between the Newport Borough and the Newport Borough Municipal Authority for South Front Street. Motion carried unanimously.

NEWPORT VETERANS MEMORIAL PARK PROJECT – Frank Campbell reported they are getting ready to start the playground project within (2) weeks. It will take about (8) weeks to get the building up. He asks Borough Council authorization to submit for a partial payment request to DCNR for an advance of \$82,900.00 for the project. We will hold 10% retention fee of the contract amount until the project is done. Cl’m Halstead moved, seconded by Cl’m Frownfelter to authorize the submittal to DCNR for an advancement of \$82,900.00 for the NVMP Project. Motion carried unanimously. Frank Campbell asks if Chris Keiser from Larson Design could approve the invoice submittal then have Council ratify at the next meeting. Cl’m Halstead commented she would like to look at the invoice and then approve it for payment. President Robinson commented and the invoice should be submitted in a timely manner also. Frank commented that the construction work won’t interfere with plans at the playground. President Robinson commented you better be happy with the job if you’ve paid the retainage. When you get down to the last 20% you could run into problems.

- Frank Campbell reported Giant has a bench program and they gave (3) benches to be placed in Heritage Park. There also will be (6) markers placed around the radius which is in the works right now.
- Frank Campbell reported they would like to put markers in the Veterans Memorial Park for the Veterans, one for Billy Cox and one in general for Newport. They will be put throughout the park if Borough Council doesn’t have a problem with doing so. Cl’m Frownfelter moved, seconded by Cl’m Roush to approve the placement of the markers for the Veterans Memorial Park as stated. Motion carried unanimously.
- Frank Campbell reported they are on schedule with the demolition of the house.
- As everyone probably knows about the controversy with the gnomes at the Buffalo Park; Frank Campbell asked Borough Council if they would allow them to be placed in the nature area. Council had no problem with this request.
- Cl’m Frownfelter moved, seconded by Cl’m Roush to allow NRPS to hold their Annual Canal day on Saturday, October 1, 2016 from 7:00 A.M. to 3:30 P.M with a street closure from Walnut Street to Mulberry Street on 2nd Street. Motion carried unanimously.

PUBLIC COMMENT – Don Hetrick thanked Cl’m Roush for fixing the broken pipe at his property on 4th Street.

Gary Waltman from Hempt Brothers came to the meeting to follow up on his demo of his EZ Street product. He came up to the Borough in February and they filled some potholes. This product is a high performance asphalt product. The cost per bag is \$15.00. You can purchase it by bulk for \$130.00 a ton if you pick it up. **Cl’m Frownfelter moved, seconded by Cl’m Beatty to purchase (5) ton of EZ Street from Hempt to do street repairs. Motion carried unanimously.** President Robinson commented we will probably use half of that (5) tons to do the Dock Street repairs. Hopefully this will replace the cold patch we are using now.

APPROVAL OF MINUTES – Cl'm Halstead moved, seconded by Cl'm Roush to approve the January 19, 2016 Mid Month Meeting Minutes as drafted. Motion carried unanimously.

FINANCIAL REPORT – Newport General Fund Account balance March 1, 2016 is \$42,790.87. Outstanding invoices presented for payment of \$3,876.06. Estimated income for the balance of March of \$44,490.00. Estimated expenses for the balance of March of \$21,121.52 will leave an estimated balance of March 31, 2016 of \$62,283.29. Liquid Fuels Account balance March 1, 2016 is \$35,782.64. Receipt of the 2016 State Aid of \$45,030.84 will leave a balance of \$80,813.48. Cl'm McNaughton moved, seconded by Cl'm Frownfelter to accept the Financial Report as presented. Motion carried unanimously.

- Cl'm Frownfelter moved, seconded by Cl'm Halstead to close the 175th Celebration Bank Account and the Newport Borough Sewer Revenue Bank Account as they are at a zero balance. Motion carried unanimously.
- Cl'm Frownfelter asked if we have heard anything on the reimbursement for the snow removal. We have heard nothing to date.

APPROVAL OF BILLS – Cl'm Halstead moved, seconded by Cl'm Frownfelter to pay the outstanding bills presented for payment in the amount of \$3,876.06 from the General Fund Account. Motion carried unanimously.

VORTECH STREET SWEEPER RENTAL – President Robinson reported he has been talking with Vortech for information on street sweepers. To rent one at the end of the winter season to initially clean the streets would cost \$4,067.00 per week. That is a little salty and they don't know if they will have one to rent yet. We could probably do all the streets and if it is equipped with a hose we could do the inlets. Maybe while we have it we might demonstrate it to a couple of municipalities for future use. A good used street sweeper costs between \$45,000 and \$65,000. A new one cost \$185,000. There are several places we could make some revenue on the side. It would be dedicated money going back to it. It would save us time and money. He will have more info for the next meeting.

LETTER OF SUPPORT FOR NEWPORT MILLWORKS – Hudson Asset Advisors, LP (Tyler Hudson) asked the Borough Council if they would sign a letter of support for the Newport Millworks Project. Borough Council had a brief discussion in regards to this project. Cl'm Frownfelter commented there is too much ambiguity and we need to make sure it doesn't create more problems. President Robinson commented how many opportunities are we going to have like this. Hope everyone remembers this when it is budget crunch time. He contacted county and asked for the top (10) properties in the county and what their tax was. Haven't received that info back yet. Cl'm Frownfelter commented she would not be in support of endorsing and Cl'm McNaughton agreed also. Cl'm Halstead commented could we approve with a contingency of the ability to comply with zoning. Cl'm Frownfelter commented that there are too many issues to address; the number of units, the height of the building etc. President Robinson commented there are still a lot of questions remaining about the project, so we cannot write a letter of support. We will let them know that we got mixed reviews and we are concerned about the zoning issues and leave it at that. Cl'm Frownfelter moved, seconded by Cl'm McNaughton to not write a support letter for the Newport Millworks Project. Motion carried on a vote of (5) yeas to (1) nay with President Robinson opposed.

COMMITTEE LIST – President Robinson reported everyone received a copy of the Committee List. We should have an employee meeting in the next month or so. He apologized for missing the Borough's Association Meeting. The next meeting will be May 12, 2016 at the New Bloomfield Council Chambers at 7:00 P.M. Cl'm Halstead commented that (3) times a year the Townships meet with the Borough's Association. President Robinson wants to make sure he attends.

- President Robinson reported they had a meeting in the middle of February at Oliver Township in regards to the Police Study for services. Howard Dougherty from DCED will be doing the police study for us. He is the former Police Chief and Manager of Lemoyne. He will be going around and talking to people in regards to having a regional police force. He will figure out how many officers we need, figure out how much money we need and where to get grants. He will gather all the info for us. Oliver has a lot of things. They have the office, the car, the equipment etc. Mayor Hetrick commented they basically have all the software for the computer to be updated. President Robinson commented that Oliver would be the hub for the regional police office. Will wait and see what Mr. Dougherty has to say.

PSAB CONFERENCE – President Robinson reported the PSAB Conference is June 5th through June 8th and will be held in Hershey. Anyone interested, we need to make reservations. This is very beneficial.

BUSINESS CARDS – President Robinson would like to see everyone have standard business cards. All cards being the same. Will get pricing.

RAILROAD BANK STONE WALL – President Robinson reported on South Front Street adjacent to Owl's Parking Lot is a stone wall that belongs to the railroad. A part of that wall has collapsed. There are 3 to 5 distinct areas where the wall is bulging. The railroad was here on Monday and cleaned up the area. How long do we let that go before the area is repaired. There are other avenues to go through if the railroad doesn't take care of like the media and the regulatory agency. His enforcement experience is let them tell us what they are going to do and then see if we agree. Cl'm McNaughton commented we should not remove anymore brush on Front Street. Cl'm Frownfelter commented there is no benefit to having a railroad in Newport. Don Hetrick commented the hottest topic right now is the bullet trains. We do have contact info now, more than before. So, we will see what happens.

DOCK STREET REPAIRS – President Robinson reported we have been digging on Dock Street near 4th Street to repair a broken pipe (repair of a 24" or 36" pipe). We have to fix the alley now (fill in the hole). We will use the EZ Street patch to fill in the hole.

LETTERS FROM BOYS AND GIRLS BASEBAL/SOFTBALL TEAMS FOR DONATIONS – President Robinson reported we received letters from the Boys & Girls Softball/baseball leagues for a donation. He is not in favor of donating anything. No action was taken.

STREET REPORT – Street Supervisor Cody Harris submitted the following report:

We need to get some sort of patch material to start filling some of these pot holes. Quote from Pennsy for cold patch of \$125 plus \$164 for delivery.

- They have continued their sweeping plan when weather permits. Today they picked up a truckload of cinders and dirt off of 4th Street. Will continue on with the plan.
- Took a small engine inventory last week. Most of the repairs will be able to be in house. The Tiger Scag needs to go to Smith's for its annual service. He needs (2) batteries for the Scag and the Wheel horse mower. Cost of \$88.00. Cl'm McNaughton commented we need to purchase trickle chargers; it will save money with buying batteries.
- Ron and Rick replaced bulbs in the street lights at front and Market and on Penn Ave by Kauffman's Service Center. They haven't worked since. See if we can address that issue when we put the new light up.
- They need (2) new tires for the John Deere loader. Cost is \$183.65 per tire. Cl'm McNaughton commented we can make it through the summer but we will need for the fall.
- They will take the Code Enforcement truck to Maguire's for a recall issue. Parts have been ordered.
- Other than what was reported they have been doing their regular duties.

Cl'm Halstead commented that she saw the streets were swept. They did a pretty god job with the tractor.

MAYOR'S REPORT – Mayor Hetrick reported all the dumpsters are gone from the street that she approved for placement. She attended the Regional Police Meeting at Oliver in February also.

COMMENTS AROUND THE TABLE - Cl'm Roush received (2) complaints. One was a car complaint and the other was for burning trash. President Robinson commented we have to get with our employees and make sure of their priorities, more balanced and understood. Don Hetrick commented Rick Miller said he doesn't do anything unless a complaint is received. Mayor Hetrick commented that Rick is on vacation this week but plans on sitting down with him next week.

NEWPORT BOROUGH PUBLIC LIBRARY DONATION –Cl'm Halstead moved, seconded by Cl'm Frownfelter to authorize a donation of \$1,000.00 to the Newport Borough Public Library. Motion carried unanimously.

COMMUNICATIONS – Letter received from the Register and Recorder Office of Perry County advising the Borough of Newport that they are in the process of reviewing the proper procedures in their office for accepting subdivision and/or land development plans submitted to them for recording. While in the process of this they realize that each township and borough may have their own policy in place with regard to whom they require to sign such plans showing the approval of the governing body. There is no mention of who is required to sign the subdivision and/or land development plans in the PA Municipal Planning Code. The Register & Recorder Office asks that the Borough submit in writing to indicate who is required to sign the subdivision and/ or land development plans for the Borough. If there are any changes the Borough would need to contact their office to advise them. This will not only help their office but the Perry County Planning Commission when signing off on the review of the plan, verifying the correct signatures are in place and it is in recordable form at that time.

- Letter from Comcast advising the Borough of a change in installation charge for cable.

There being no further business to come before Borough council, Cl'm Frownfelter moved, seconded by Cl'm Roush to adjourn the meeting at 8:55 P.M. Motion carried unanimously.

Respectfully Submitted,
Patricia Bowers
Secretary