

Newport Borough Council
April 5, 2016 – Regular Meeting Minutes
Newport, Pennsylvania

Council President Gerald Robinson called the meeting to order at 7:00 P.M. with Borough Council Members Richard Delancey, Penny Frownfelter, Tami Halstead, Carl Roush and John McNaughton present. Council Member Douglas Beatty was absent.

OTHERS PRESENT – Mayor Mary Hetrick and Secretary/Treasurer Patricia Bowers.

GUESTS – Frank Campbell and Luke Roman.

APPROVAL OF PARK DEED AMENDMENT FOR 279 NORTH FRONT STREET – Frank Campbell reported the deed for 279 N Front Street needed to be amended to say this property, or any portion of, may not be converted to purposes other than those authorized under the Act for property acquired with department funds. This amendment was requested by DCNR for the protection of their investment. This property needs to stay as part of the park. Cl'm Halstead moved, seconded by Cl'm Frownfelter to approve the amendment to the park deed for 279 N Front Street to stay as part of the Newport Veterans Memorial Park and the approval for the Council President to sign the paperwork for the amendment. Motion carried unanimously.

NEWPORT VETERANS MEMORIAL PARK PROJECT – WSL Inc submitted request for payment # 2 in the amount of \$17,002.57 and the request for payment #3 in the amount of \$17,156.39 for the construction work performed for the Newport Veterans Memorial Park Project. Cl'm Halstead moved, seconded by Cl'm Frownfelter to approve payment # 2 in the amount of \$17,002.57, approve payment # 3 in the amount of \$17,156.39 for construction work performed by WSL Inc for the Newport Veterans Memorial Park Project. Motion carried unanimously. Cl'm Halstead talked with Frank about the railroad. The park agreement needs to be changed. She will work on. In talking with Supervisor Cody Harris, his feeling is they should have someone in addition to help with the playground. We need to put our heads together and think about what we want to do. Council President commented we need to give that some consideration. Excellent idea to have someone and possibly get some groups in to help. Frank Campbell commented it would be a good idea to have someone come in for (2) hours a day and have Cody be our eyes up there to make sure things are being kept up. Cl'm Halstead commented just putting that information out there so we know who is responsible for what. They will be meeting with the ball teams. Cl'm Frownfelter commented we need to look and see what the pattern of use is and figure out what is the best time to have some there.

APPROVAL OF MINUTES – Cl'm McNaughton moved, seconded by Cl'm Delancey to approve the March 15, 2016 Mid Month Meeting Minutes as drafted. Motion carried unanimously.

FINANCIAL REPORT – The Newport Borough General Fund Account balance April 1, 2016 was \$71,553.82. Deposits of \$156,444.99. Outstanding bills presented for payment of \$13,890.16. Estimated income for the balance of April of \$1,954.38. Estimated expenses for the balance of April of \$26,821.52 will leave an estimated balance April 30, 2016 of \$189,241.51. Liquid Fuels Account balance April 1, 2016 was \$80,813.48. March interest of \$6.84 will leave a balance of \$80,820.32. Cl'm McNaughton moved, seconded by Cl'm Roush to accept the Financial report as presented. Motion carried unanimously.

APPROVAL OF BILLS – Cl'm Frownfelter moved, seconded by Cl'm Delancey to pay the outstanding bills presented for payment in the amount of \$13,890.16 from the General Fund Account. Motion carried unanimously.

5TH STREET PROJECT – Council President Robinson reported the Borough will be doing the one way block on Fifth Street from Oliver to Mulberry in phases. The original plan was to do sidewalks, curbing and paving the streets. Curbs are more important. He talked with Steve Peters about the curbing and he would be quite interested in doing the curbing. The curbing needs to be 18" in depth. Mr. Peters suggested doing all (3) three blocks at one time because of the cost of it. It should not interfere with the waterlines. He is very adamant about getting this project done. The Sewer has all (3)

three blocks typically to replace. All that work is below the curbing. We have this PIB money and we are watching it sitting in the bank. He is very disappointed in the sewer. They say they don't have the money. Sometimes you have to borrow the money. He will be furious if put the street in and it gets torn up again, he will be furious. Larson Design is checking things out. Mark Bruening of Barton and Loguidice will be developing the plan. He should have that over the next month. 5th Street is in terrible shape. Cl'm Halstead commented she agrees it needs to be done. She wants to see the plan. We haven't seen anything. Until we see the plan then we are stuck in the water. She is totally in favor of doing the project, we just need to see plans; it needs to be done right. Council President Robinson again stated it needs to be done. We are paying payments for the PIB loan.

STREET SWEEPER – Council President reported the school asked the Borough about street sweeping their parking lot. We did it this past weekend (Cody and Ron). Cl'm McNaughton thought they would charge them \$250.00 to cover the guys and to see how it went. Council President Robinson commented this could be additional revenue for us. It will cost between \$40,000 to \$80,000 for a used street sweeper. We could use it for (3) years and then trade it. Cl'm McNaughton commented we need to check with the insurance company to see if we can even do. Council President commented he talked with a guy from California who sells the equipment. He was just looking for pricing from him. Most of the ones he has looked at require a CDL license. Maybe get one of our guys to get their CDL license. He will try to get some numbers back and better pricing. Cl'm McNaughton commented we need to make sure we get the right size also.

RESOLUTION FOR WINTER STORM JONAS (JANUARY 22ND AND JANUARY 23, 2016) - In order to get reimbursed for the winter storm event in January the Borough must adopt a resolution to authorize the Council President as the signing agent for the Borough of Newport and authorize the Council President to sign the DAP -2 Agreement for the Borough of Newport . Cl'm Halstead moved, seconded by Cl'm McNaughton to adopt a resolution to designate the President of Council as the signing agent for the Borough of Newport and authorizing the President of Council to sign the Dap-2 agreement . Motion carried unanimously.

2015 AUDIT BY BAKER TILLY & APPROVAL FOR ADVERTISEMENT – Cl'm Halstead moved, seconded by Cl'm Roush to accept the 2015 Annual Audit of the Borough of Newport and authorize the advertisement for the audit in the News Sun. Motion carried unanimously. Secretary Bowers is waiting for the info from Baker Tilly to do ad.

APPROVAL OF PAYMENT TO RICK MILLER FOR UNUSED BENEFIT TIME EARNED (46.50 HOURS) - Cl'm Halstead moved, seconded by Cl'm Frownfelter to approve the payment of 46.50 hours of benefit time owed to Rick Miller. Motion carried unanimously.

REPRESENTATIVE FOR FIRE COMPANY BANQUET – Council President Robinson will attend the Citizens Fire Company Banquet on April 21, 2016 at 6:30 P.M. as the representative for the Borough Council.

MAYOR'S REPORT – Mayor Hetrick reported she has received a lot of complaints because we have no code officer. Council is working on.

- Request received from Nevin Fahnestock for the public sale for Red Flickinger on Caroline Street on June 4, 2016. He asked for the street to be blocked off from Hoke's (Pine Alley) to Fifth Street from 7 A.M. to 3:00 P.M. Cl'm Frownfelter moved, seconded by Cl'm McNaughton to block off Caroline Street from 4th Street to Fifth Street on June 4th, 2016 from 7:00 A.M. to 3:00 P.M. for the Red Flickinger Sale. Motion carried unanimously.

PART-TIME STREET HELP – Cl'm McNaughton moved, seconded by Cl'm Frownfelter to hire Mike Isenberg for permanent part-time help and hire Nathan Mullen for temporary part-time help with an hourly wage rate of \$9.96 an hour. Motion carried unanimously.

ANNUAL MEMORIAL DAY PARADE REQUEST FROM THE AMERICAN LEGION - The Borough received a letter of request from the American Legion to hold the Annual Memorial day Parade on May 29, 2016 at 3:00 P.M. They requested no parking be implemented on the square from 12 noon until 6:00 P.M. on parade day. In addition the east side of Fifth

Street signed with no parking from 1:00 P.M. until 4:00 P.M. between Gantt Street and Fickes Lane on parade day. The parade route will remain the same as previous years. A short memorial will be held in the square. Cl'm Frownfelter asked if there is anything in place so we don't have any inappropriate actions like the parade last year. The American Legion would take the responsibility for this. We need to write a letter to the Legion letting them know the parade should be culturally acceptable and not offensive. If there is inappropriate action there would be no more approvals. Cl'm Halstead moved, seconded by Cl'm Frownfelter to approve the request from the American Legion to hold the Annual Memorial Day Parade on May 29, 2016 at 3:00 P.M. and approve the request for no parking per their letter. Motion carried unanimously. Council President Robinson will write a letter. Also Borough Council will make a policy for future events that the parades and events must be culturally acceptable and not offensive. The organization will be responsible for any offensive action.

RTK REQUEST – Borough Secretary received a right to know request from an individual in Florida wanted information on employees. There will be no action until we hear back from Mark Keller's Office. They are checking into.

WATER – Cl'm Frownfelter would like to see the Borough adopt an ordinance that if a residence has been shut off from water and sewer that it cannot be occupied. This a public health issue. Would like to see the Borough explore this issue. There should be a time limit of how long they may occupy a residence without water and sewer service until they have to vacate.

- Cl'm Frownfelter reported the Water Authority adopted a new policy for bill collection. They decreased the amount of time for shut off. If their bill is not paid the 15th of the month when due it will delinquent on the 16th. This will help reduce the amount of large bills. Bills are due the 15th of January, the 15th of May, the 15th of July and the 15th of October. On the 16th there will be a 5% late charge and it will be considered delinquent. The shut off period starts 10 days after and they will be shut off. They think this will help everyone.

COMMENTS AROUND THE TABLE – Cl'm Halstead commented the committees are here to do research. As a chairperson of a committee; you still must bring to Borough Council for approval. As a chairperson you cannot make a decision; only Borough council can do that. Whatever committee you are on you must come back to Borough Council for approval. You could get in trouble for making decisions that are monetary. Just remember anything we do here must come before Borough Council.

There being no further business to come before Borough Council, Cl'm Frownfelter moved, seconded by Cl'm Delancey to adjourn the meeting at 8:12 P.M. Motion carried unanimously.

Respectfully Submitted,
Patricia Bowers
Secretary