

Newport Borough Council  
August 2, 2016  
Newport, Pennsylvania

President Robinson called the meeting to order at 7:00 P.M. with Borough Council Members Tami Halstead, Carl Roush, Richard Delancey, John McNaughton, Penney Frownfelter and Douglas Beatty present.

**OTHERS PRESENT** – Mayor Mary Hetrick, Secretary/Treasurer Patricia Bowers, Streets Supervisor Cody Harris and Mark Bruening (Barton & Loguidice)

**GUESTS** - Donald Hetrick, Gwyn Smith, Luke Roman, and Frank Campbell.

**PUBLIC COMMENT** - Gwyn Smith commented she started doing a face book page for the Borough. She will be putting on info from the meetings.

**NEWPORT VETERANS MEMORIAL PARK PROJECT UPDATE** – Frank Campbell reported they are going nowhere fast now that the building is up. Chris from Larson Design waited to develop a punch list after DCNR visit. The exhaust fans are the biggest issue. Larson thought the Borough should share in the cost to fix because it is an improvement. Larson will pay but first they want to send an engineer down, then they will give the ok to go ahead and repair to WSL. He will have things for final approval at the September meeting. Cl'm Halstead commented one of the other issues was the grease traps and their flow and how they drained. Contractor says that is the way they are. Frank commented it was a cost cutting move to put a non commercial grease trap in. Frank reported they are still waiting for a part for the roll up door. They put in a baby changing station. This wasn't in the contract. Soap dispensers need to be installed. Cl'm Halstead reported there are a couple of spots on the playground that are not surveyed. We want to do at least (3) more locations. They checked to see what it would cost at Harbor Freight to purchase (4) more cameras. The cost was \$288.00. Have to check to see if they are compatible. They will need at least 50 ft of cable also. Cl'm Frownfelter moved, seconded by Cl'm McNaughton to spend up to \$300.00 to purchase additional cameras and cable for the Newport Veterans Memorial Park. Motion carried unanimously. President Robinson commented as a cautionary thing; make sure we are satisfied with everything before we sign off on the NVMP Project.

**FINANCIAL REPORT** – Newport General Fund Account balance August 1, 2016 was \$169,687.46. Deposits of \$14,558.69. Outstanding bills presented for payment of \$13,276.10. Estimated income for the balance of August is \$21,760.00. Estimated expenses for the balance of August is \$23,614.06 will leave an estimated balance August 31, 2016 of \$169,115.99. Cl'm Roush moved, seconded by Cl'm Beatty to accept the Financial Report as presented. Motion carried unanimously.

**APPROVAL OF BILLS** – Cl'm Frownfelter moved, seconded by Cl'm Delancey to pay the outstanding bills in the amount of \$13,276.10 from the Newport Borough General Fund Account. Motion carried unanimously.

**ENGINEER'S REPORT** – Mark Bruening reported he met with President Robinson and Cl'm Beatty on Monday to review the 5<sup>th</sup> Street Project. The first process is to survey the area which will start being done tomorrow. Once that is completed we need to get the grades established. The 2<sup>nd</sup> part of the project will be to replace curbing and the 3<sup>rd</sup> will be inlets. The drainage and curbing can be bid this fall. Then do the replacement of sewer pipes and then the paving. Everything has to be done before paving is put down. President Robinson gave the engineer the sample for the crosswalks; they hold up nicely and will enhance the community up there. President Robinson reported Stover Clark was up yesterday and is going back to SEDA COG to track down any additional funds for the project. Cl'm Halstead asked if the engineer could come back with info for the next meeting. Mr. Bruening commented he could not guarantee he would have the info. President Robinson commented this is probably about a 60 day job to do curbs and inlets. Give them 90 days which would be quite doable. The days are shorter then also. We have to have good numbers too. Gwyn Smith asked about the consideration of parking on 5<sup>th</sup> Street during the project. Most of the work is being done on the lower side of Fifth Street. It will be worked out so parking won't be a problem. It may take (3) days to do the paving. The engineer thought we could bid the project by the middle of October.

**XMAS BULBS FOR CHRISTMAS TREE IN THE SQUARE** – Cl'm McNaughton will check into the xmas bulbs. Need to do more research.

**STREET SWEEPER REPORT** – President Robinson reported we rented the street sweeper. We went back and got a second one because there was a water issue. The machine does a good job of picking up materials. All in all it worked pretty well.

**CODE ENFORCEMENT REQUEST FOR CHANGES IN ORDINANCES** - President Robinson reported there are some issues with the Borough Code and Zoning Ordinances having to do with parked cars. We need to try to get them uniform. Solicitor Dissinger is looking into and also the issue with habitual offenders.

**STREET LIGHT REPLACEMENT** – Cl'm Roush commented at one time we had an extra street light. Not anymore. He reported the repaired street light needed to be picked up at 8:00 A.M. tomorrow morning. We need to order a new light so we have a spare. It takes so long to get them. Our lights are insured now. Cl'm Halstead moved, seconded by Cl'm Beatty to purchase a new street light so we have a spare from Sternberg and to approve the bill from Wrights to repair the damaged street light in the amount of \$510.00. Motion carried unanimously.

**BOROUGH BUILDING PAINTING** - Cl'm Beatty received a quote for painting the Borough Building. He requested quotes from S W Crouse & Sons, Turner & Son and Steve Umholtz Painting. He received one quote from Steve Unholtz & Painting in the amount of \$4,100.00. He could not start on the building until September. Quote was for dry locking approximately an area 45 feet by 8 feet. Paint all the block and brick on two sides and back of building. Paint wood on front of building similar color and paint the metal doors. Seal and paint entry hall complete. There could be an additional charge for cleaning with a charge of labor and materials. Cl'm Roush moved, seconded by Cl'm Delancey to accept the quote from Steve Umholtz Painting in the amount of \$4,100.00 and any additional charge for labor and materials for any cleaning that would be done if needed. Motion carried unanimously.

**BOROUGH PARKING LOT PAVING** – Cl'm Beatty reported he talked with Mike from Brother's Pizza about the exhaust fan. He told him he had to do something with that. Clean up the grease on our building. Pavemaster would like to come in around the 24<sup>th</sup> of August to do the paving. He asked Pavemaster to wait till the holiday weekend to do the sealing of the parking lot so it has time to dry. Mike asked Cl'm Beatty if he could put a concrete pad in after paving is done and Cl'm Beatty told him no it needs to be done before the blacktop is done. We are set to go.

**BUTZ AGREEMENT FOR PARKING ON PENN AVENUE**- Just an FYI we received the agreement back from Butz signed and they have already paid their first rental payment of \$60.00.

**FLEISHER PROPERTIES** – President Robinson reported we have (2) properties that are owned by Corey Fleisher. 29-31 N 2<sup>nd</sup> Street and 112-114 Market Street. The bank took back 29-31 N 2<sup>nd</sup> Street. 112—114 Market Street is still up in the air. Solicitor Dissinger says the Borough needs to establish ownership then pursue with procedure to declare it a safety hazard with possible condemnation. Don't want to see the property degrade further. The Board determines what gets done. It will be at the Borough's expense though. We will keep seeing this issue until it is resolved. We will contact Bill Dissinger when we get our information as to who owns the building.

**SAL'S PIZZA – GREASE TRAP ISSUE** – President Robinson reported August 14, 2016 is the cutoff date for Sal's Pizza to have his grease trap installed. We need to look at the ordinance and figure out where we go from here. Sewer will possibly have to partition to have the water turned off. President Robinson will get with the Codes Officer and look at the FOG Ordinance.

**NEWPORT MILLWORKS** – President Robinson reported the Newport Millworks did not get their funding for this year. They will reapply in March of 2017.

**BANNER RESOLUTION FOR CANAL DAYS** – Cl'm Halstead moved, seconded by Cl'm Beatty to adopt the Resolution for the Banner display for Canal Days to be held on October 1, 2016. Motion carried unanimously. Secretary will submit to Penn Dot for approval.

**SUMMER WORKFORCE PROGRAM HONORARIUM** – President Robinson commented the kids from Eckerds Workforce Program did a good job. The time was shortened and we also lost a worker; but they still did well. He thanked Clm's Halstead, McNaughton and Beatty; along with Frank Campbell for doing a good job with the program. Cl'm Halstead asked if the Borough Council could possibly do something to show their appreciation. She suggested a gift certificate or even a party to thank them. She suggested the (2) individuals that worked (2) weeks received \$25.00 and the (3) individuals that worked (4) weeks get \$50.00 for a total of \$200.00. They are done working so a party wouldn't work. Cl'm Halstead commented it was a really hot summer and these kids did a good job and it shows in our town. Cl'm Halstead moved, seconded by Cl'm Beatty to give a check in the amount of \$25.00 for the individuals that worked (2) weeks and give a \$50.00 check for the (3) individuals that worked (4) weeks. Motion carried unanimously.

**INLET BEHIND DICK LINN'S HOUSE AT THE GARAGE** – The inlet behind Dick Linn's house needs to be cleaned out. It has a tree growing in it. Property is in Oliver Township; will have Cody set up a meeting with Oliver Township.

**PINE STREET WATER PROBLEM** – Cl'm McNaughton reported there is a problem with water runoff at the corner of Pine and Walnut Streets (Bonnie & John Westford live on the corner). Most alleys have inlets at the end of them. Pine Alley doesn't. Since Mike Trone has been working on building his garage they have a problem with water runoff. Will talk with Harry Fahnestock to see if anything can be done or what the problem is.

**2017 GENERAL FUND BUDGET WORKSHEETS** – The 2017 General Fund Budget Worksheets were distributed for everyone to start working on the budget. Try to have your info for the next meeting.

**MAYOR'S REPORT** – Mayor Hetrick requested the use of the park on September 14, 2016 to hold the Senior Citizen Picnic. Cl'm Beatty moved, seconded by Cl'm Roush to allow the Mayor to use the park on September 14, 2016 for the Senior Citizen Picnic. Motion carried unanimously. The Mayor attended the grand opening of Country Footwear.

**PARKING PERMITS** – Michael Leach submitted an application for a permanent parking permit at 41 N 2<sup>nd</sup> Street. He has a temporary parking permit right now. All paperwork is in order with proper documentation. Cl'm Beatty moved, seconded by Cl'm Frownfelter to approve the application for a permanent parking permit for Michael Leach of 41 N 2<sup>nd</sup> Street. Motion carried unanimously.

- Hans Clark of 14 Penn Avenue submitted an application for a permanent parking permit. All paperwork in order with proper documentation. Cl'm Beatty moved, seconded by Cl'm Roush to approve the application from Hans Clark for a permanent parking permit. Motion carried unanimously.

**STREETS** – Cl'm Halstead moved, seconded by Cl'm McNaughton to authorize the purchase of (2) buckets of each; white and yellow street paint at a cost of \$320.00. Motion carried unanimously.

- Cody Harris reported Ron McNaughton asked him to ask if the Borough would be interested in selling the Wheelhorse Lawnmower. Don't use it since we got the new tractor. President Robinson commented we must advertise before selling borough property. Cl'm Beatty will look at for value of tractor.
- Cody Harris reported the stencil for the school markings cost \$250.00. He asked if he could reach out to the school to see if they would pay for half of the cost. Cl'm Halstead moved, seconded by Cl'm Frownfelter to authorize the purchase of the stencil for the school markings at a cost of \$250.00 and ask the school to split the cost. Motion carried unanimously.
- Cl'm Halstead commented we are looking at doing a program with the kids again; only it would be for community service hours.
- Cody Harris reported we had a large sinkhole on Walnut Street today which he repaired.
- Still working on the last of the inlets to be cleaned.

- Had the J D tractor in for repairs to the windshield. It cost \$378.00 to fix.
- They have been doing their usual things i.e. picking up brush, mowing etc.

Next Meeting will be September 6, 2016 at 700 P.M.

**COMMENTS AROUND THE TABLE** - Penny commented DEP declared 34 counties in PA for a drought watch.

There being no further business to come before Borough Council, Cl'm McNaughton moved, seconded by Cl'm Beatty to adjourn the meeting at 8:55 P.M. Motion carried unanimously.

Respectfully Submitted,  
Patricia Bowers  
Secretary