

Newport Borough Council
November 15, 2016 – Mid Month Meeting Minutes
Newport, Pennsylvania

President Gerald Robinson called the meeting to order at 7:00 P.M. with Borough Council Members Richard Delancey, Penny Frownfelter, Tami Halstead, Douglas Beatty, Carl Roush and John McNaughton present.

OTHERS PRESENT: Mayor Mary Hetrick and Secretary/Treasurer Patricia Bowers.

GUESTS - Frank Campbell, Luke Roman and Drew Gross.

PUBLIC COMMENT - Frank Campbell reported the Planning Commission met and discussed moving forward with the Comp Plan and the Capital Improvement Plan.

APPROVAL OF BILLS - The General Fund Account balance to date is \$70,858.99. Invoices presented for payment of \$9,961.34 will leave a balance of \$60,897.65. Estimated income for the balance of 2016 of \$48,600.00 which does not include the little odds and ends floating in. Estimated expenses for the balance of 2016 is \$42,490.00. Estimated end of year balance \$67,000.00. Cl'm Halstead moved, seconded by Cl'm McNaughton to pay the outstanding invoices presented for payment of \$9,961.34 from the General Fund Account. Motion carried unanimously.

ECHO CHAINSAW PURCHASE – Cl'm Beatty moved, seconded by Cl'm Roush to purchase an ECHO Chainsaw that is on sale in the amount of \$399.00 (Regular price is \$699.00) from Smith's Equipment. Motion carried unanimously.

2017 LOCAL PLANNING ASSISTANCE AGREEMENT – Cl'm Halstead moved, seconded by Cl'm McNaughton to approve the 2017 Agreement with Tri County Planning for Local Planning Assistance on a part-time basis for the Newport Borough Planning Commission at a cost of \$500.00. Motion carried unanimously.

LETTER OF INTEREST FOR PLANNING COMMISSION – Borough Council received a letter of interest from Drew Gross to serve on the Newport Borough Planning Commission Board. Cl'm Beatty moved, seconded by Cl'm Delancey to appoint Drew Gross as a board member of the Newport Borough Planning Commission to fill the vacancy left by Robert Sharar. Motion carried unanimously. His term will expire on January 1, 2019.

BARTON & LOGUIDICE AGREEMENT AMENDMENT FOR THE 5TH STREET PROJECT - Cl'm Frownfelter moved, seconded by Cl'm Beatty to approve the Amendment #1 (Phase 2) to the Engineering Agreement dated July 5, 2016 which is modified to add Phase (2) services as described in the amount of \$10,700.00. Motion carried unanimously.

REIMBURSEMENT FOR CELL PHONE FOR PRESIDENT OF COUNCIL - President Robinson asked for reimbursement for his cell phone which he uses on a daily basis for Borough business. Cl'm Frownfelter moved, seconded by Cl'm Delancey to pay \$30.00 to President of Council for his cell phone use; same as the Borough employees receive. Motion carried with Cl'm Halstead opposed and President Robinson abstaining.

BOROUGH EMPLOYEE HEALTH PREMIUMS - Cl'm Halstead reported she worked with Secretary Bowers on reviewing the health plans provided by Kirk Allison from Don Jacobs Insurance Company. Mr. Allison provided group plans which after reviewing would save the Borough approximately \$11,000.00 from last year's budgeted amount; this was even after one of the former employees amount was subtracted. The affordable care premiums were higher than the group plan premiums with much higher deductibles. Cl'm Halstead recommended going with a group plan; Capital Blue Cross PPO 1000/0/25 RX 0 at a cost of \$29,418.24. There would be a \$1,000 deductible which would be paid by the employee. Cl'm Halstead moved, seconded by Cl'm McNaughton to approve the Group Health Insurance selected for the Borough Employees from Capital Blue Cross in the amount of \$29,418.24.00. This coverage is for the Borough employees only and not dependents. Motion carried unanimously. President Robinson asked that the Borough employees submit a letter saying they are satisfied with the insurance program selected for the Borough employees.

2017 GENERAL FUND BUDGET – After reviewing the 2017 proposed budget, Council cut the budget for legal fees to \$7,500, cut street department heating to \$2,000, put the street sweeper of \$2,600 in the Liquid Fuels Budget along with the Snow/Ice Removal Supply of \$1,500 and the Street Machinery of \$2,000 and removed \$500 from the street workshops. Council increased the prior year balance forwarded adding \$1,458.54 to balance the budget. Cl'm Halstead moved, seconded by Cl'm Frownfelter to tentatively adopt the proposed 2017 General Fund Budget and approve the advertisement for the budget for final adoption at the December 6, 2016 Regular Borough Council Meeting. Motion carried unanimously.

- Cl'm Frownfelter moved, seconded by Cl'm Beatty to tentatively adopt the 2017 Tax Ordinance with no increase in the taxes and approve the advertisement of the ordinance for final adoption at the December 6, 2016 Regular Borough Council Meeting. Motion carried unanimously.
- Cl'm Halstead moved, seconded by Cl'm Frownfelter to adopt a Resolution to waive the 2017 contribution for the Non-Uniformed Pension Plan at PMRS. Motion carried unanimously.
- Cl'm Frownfelter moved, seconded by Cl'm Beatty to authorize the ad for the 2017 meeting dates for the Newport Borough Water Authority, Newport Borough Municipal Authority, the Newport Borough Planning Commission and the Newport Borough Council Meetings in the News Sun. Motion carried unanimously.
- Cl'm Halstead moved, seconded by Cl'm Beatty to advertise for letters of interest for 2017 board vacancies for the Newport Water Authority, Newport Borough Municipal Authority, Newport Borough Planning Commission and the Newport Borough Zoning Board in the News Sun. Motion carried unanimously.
- Cl'm Beatty moved, seconded by Cl'm Roush to authorize approval of ads for anything forgotten tonight. Motion carried unanimously.

INSULATION PROJECT FOR THE BOROUGH GARAGE – Cl'm Beatty reported he received a proposal for the insulation of the borough garage. Proposal was broken down into three projects as follows:

Project # 1 - Prepare and coat borough shed (60 X 80) and furnace room roof (32X20) with premium aluminum fiber coat. Install new K5 gutter and down spout on rear of borough shed and end of furnace room. Also, repair flashing between (20 areas to stop leakage at furnace room door. Project # 1 cost of \$3,217.00.

Project #2 – Install 2 X 4 purlins on ceiling. Cover with 1" foam insulation board and blow in approximately 6" of blown insulation. Purlins and 1" foam \$6,753.00 and 6" blow insulation \$4,651.00. Total Project #2 of \$11,404.00.

Project #3 – Install 2" foam board insulation on all interior of exterior walls. Caulk and seal all edges between posts. Total project #3 of \$6,285.00.

We need to get started. Start at the top and work our way down. Grant writer is looking for money to do project also. Money put in the budget for Project next year.

Next meeting is December 6, 2016 at 7:00 P.M.

There being no further business to come before Borough Council, Cl'm Frownfelter moved, seconded by Cl'm Roush to adjourn the meeting at 8:13 P.M. Motion carried unanimously.

Respectfully Submitted,
Patricia Bowers
Secretary