

Newport Borough Council
March 7, 2017 – Regular Meeting Minutes
Newport, Pennsylvania

President Gerald Robinson called the meeting to order at 7:00 P.M. with Borough Council Members Richard Delancey, Penny Frownfelter, Tami Halstead, Douglas Beatty, Carl Roush and John McNaughton present.

OTHERS PRESENT – Mayor Mary M Hetrick and Secretary/Treasurer Patricia Bowers.

GUESTS – Jacob Zentichko, Luke Roman and Liz Sufrin.

PUBLIC COMMENT - Elizabeth Sufrin was issued (2) parking tickets. One on Feb 6th and one on Feb 20th. She was surprised that she received a ticket on February 20th because it was a holiday. Cl'm McNaughton commented it was a working day for the Borough of Newport. President Robinson commented that parking is such a premium in Newport. We get many complaints and unfortunately we don't give relief to anyone. Elizabeth commented if you would park in front of the Owls you don't get a ticket. There is a "No Parking" area on the same side of the street as the Owls. That has been there for years. Cl'm Halstead commented actually that needs to be looked at. Elizabeth commented there are a lot of poor people that have to pay Kauffman's if they don't want to pay a ticket. Area will be looked at.

APPROVAL OF MINUTES – Cl'm Frownfelter moved, seconded by Cl'm McNaughton to approve the February 7th, 2017 Regular Meeting and February 21st, 2017 Mid Month Meeting Minutes as drafted. Motion carried unanimously.

FINANCIAL REPORT – The Newport General Fund Account balance March 1, 2017 was \$51,091.79. Payroll # 5 – 3/8/17 of \$10,346.14. Deposits of \$42,744.91. Outstanding bills presented for payment in the amount of \$12,132.34. Estimated income for the balance of March of \$14,200.00. Estimated expenses for the balance of March of \$20,026.52 will leave an estimated balance of \$65,531.70. Liquid Fuels Account balance March 1, 2017 was \$62,617.56. Outstanding bills presented for payment of \$2,041.76 will leave a balance of \$60,575.80. Cl'm Halstead moved, seconded by Cl'm McNaughton to accept the Financial Report as presented. Motion carried unanimously.

APPROVAL OF BILLS – Cl'm Frownfelter moved, seconded by Cl'm Halstead to pay the outstanding bills presented for payment in the amount of \$12,132.34 from the General Fund Account and pay the outstanding bills in the amount of \$2,041.76 from the Liquid Fuels Account. Motion carried unanimously. President Robinson commented he hopes everyone is paying attention to the situation in Duncannon. The Water Authority investigated selling NBWA and decided against that. Don't think Duncannon has a choice. They have (3) utilities; electric, water and sewer. We have money right now so we have to watch our bucks. Don't want to get in the same position. We are doing pretty well right now. Don't let our guard down and watch what we are doing.

ADOPTION OF THE TICKETING ORDINANCE # 368 – Cl'm Halstead moved, seconded by Cl'm McNaughton to adopt Ordinance # 368 known as the "Ticketing Ordinance" which provides for the issuance of tickets for those offenses as defined by resolution rather than citations as the initial form of due process thereby promoting the best interest of the residents of the Borough of Newport by permitting the resolution of an alleged violation in an expeditious fashion without resorting to the courts to resolve the matter. Motion carried unanimously.

SCHOOL PARKING SITUATION – Cl'm McNaughton commented he has been driving by everyday at 10:00 A.M. and has counted not less than 12 spaces open at this time on Fifth Street by the school. It is a level block and he doesn't see any problem in that area. President Robinson and Cl'm Beatty went up to the school on Saturday night and it was parked full on N 5th Street. They parked over the Caroline Crosswalk line and there were parking spaces on Gantt Street. President Robinson commented at this point he believes it was emotionally overstated. Cl'm McNaughton commented he doesn't think we should do anything now. Cl'm Halstead commented keep the upper side of 5th Street as no parking. No action was taken at this time.

SEDA COG MEETING - The Flood Resiliency Meeting will be held on March 9th, 2017 at 2:00 P.M. at the Fire house. Cl'm Halstead commented we should bring up the subject of having a second meeting at a time when people can be there. Some residents can't attend during the day.

HIRING FOR NEWPORT VETERAN'S MEMORIAL PARK BATHROOM MAINTENANCE – Cl'm Halstead reported the job description was distributed for Council review for changes or additions. President Robinson asked Cl'm Halstead to add to the duties to report vandalism of the property immediately. Cl'm Frownfelter asked Cl'm Halstead to add other duties as assigned. Cl'm Halstead will make the changes to the job description. President Robinson commented he would like to see the pavilions used. We should get the word out. Maybe we can generate some extra revenue. The Carnival Concession stand needs some work done to it also. Cl'm Halstead commented we may possibly be able to get a DCNR grant to rehab the kitchen area. NRPS would probably pitch in. President Robinson commented it won't be done this year but maybe have ready for next year.

RECYCLING PLEDGE - Perry County Conservation District asked for a \$150.00 pledge from each municipality in Perry County to participate in another spring cleanup/recycling day sometime in May 2017. It was very successful the last time they held one. Cl'm Frownfelter moved, seconded by Cl'm Halstead to pledge \$150.00 to Perry County Conservation District to participate in the spring cleanup/recycling day to be held in May 2017. Motion carried unanimously.

PMRS AUDIT - There will be an auditor from the Attorney General's Office doing the PMRS audit for years 2013, 2014, 2015 and 2016 starting on March 8th, 2017. He will be here for several days.

SEK & CO DRAFT AUDIT FOR 2016 – The draft of the 2016 audit was distributed to Borough Council for review and comments. Review for acceptance at the next meeting.

EDDM MAILING – Every year the Borough and Sewer do an EDDM mailing in March. Browns Printing prints the postcards and the Borough splits the cost with NBMA. Cl'm Halstead moved, seconded by Cl'm Frownfelter to approve the printing of the EDDM Mailing postcard and to approve the postage for the mailing of the postcards. Printing and postage will be split between NBMA and Newport Borough. Motion carried unanimously.

MAYOR'S REPORT – Mayor Hetrick received a renewal application for a parking permit for Anna Wevodau of 48 N 2nd Street and recommended approval. Cl'm Delancey moved, seconded by Cl'm Frownfelter to approve the recommendation for renewal of the parking permit for Anna Wevodau of 48 N 2nd Street. Motion carried unanimously. Mayor Hetrick reported she participated in the Reading Event from 1 to 2:45 P.M. reading to children at the Elementary School. She also did a proclamation for the school for April 2017 for MADD. Mayor Hetrick received a letter from the school saying the Awards Night will be May 30, 2017 at 6:30 P.M. She asked if the Borough was going to be accepting applications for the Community Service Award this year. Cl'm Frownfelter moved, seconded by Cl'm Halstead to accept applications to award the Community Service Award for 2017 in the amount of \$250.00. Motion carried unanimously.

STREET SWEEPER – President Robinson reported we contracted to get the street sweeper for one week between March 15th and April 15th. He suggested the week of March 20th to the 27th. We can get everything done in 3 to 4 days and do touch up the rest of the time. Money would be coming from Liquid Fuels. This sweeper would require a CDL to drive it. The street employees do not have a CDL license. Cl'm McNaughton reported he got an estimate on the (2) drains at the Post Office from Tim Schlegel. Inlets are totally collapsed on Walnut Street. He is looking to get another quote. The cost for the sweeper to rent would total \$3,200.00 to include insurance. Cl'm Frownfelter moved, seconded by Cl'm Beatty to approve the rental of a street sweeper at a cost of \$3,200.00 from Golden Equipment Co. to be paid out of the Liquid Fuels Account. Motion carried with Cl'm Halstead opposed.

REQUEST FROM SENATOR DISANTO - Secretary Bowers reported she received a request from Senator Disanto to have a mobile office once a month at the Newport Borough Municipal Building and that there would be no fee. Borough Council had no problem with his request.

COMCAST QUOTE FOR NVMP SECURITY - Cl'm Halstead reported we received a quote from Comcast to get the hookup needed to view the security camera footage. We budgeted \$1,500.00 for security expense and will probably use most of it. Cl'm Halstead moved, seconded by Cl'm McNaughton to go with the Comcast quote for Newport Veteran's Memorial Park security. Motion carried unanimously.

OFFICE COPIER – Cl'm Delancey commented he thinks it is time to look into a new copier. The Secretary has been having some issues with the current copier. It is pretty old. Cl'm Halstead asked if the Borough would be interested in purchasing the copier that BIU wants to sell. They are moving and they are getting rid of their Canon copier. She believed they paid \$3,000 to \$5,000 for it. It was hardly used. She needs to find out how much it is worth. Cl'm Halstead will look into.

BOROUGH STREET VEHICLES – President Robinson commented we have a 2013 GMC and 2014 Ford that we still owe approximately \$20,000 dollars. We have payments until June or July 2018. We need to start thinking about replacing one of them. Start looking now. We could get a reasonable amount of money. There is a tremendous difference in the GVW between the two. Cl'm Beatty worked on trucks before and should be involved. We need to look for one with a stainless steel bed and runs on diesel. We need to start preparing. Cl'm Halstead commented when we bought those trucks it was a packaged deal. President Robinson commented that is not necessarily smart.

There being no further business to come before Borough Council, Cl'm Roush moved, seconded by Cl'm Halstead to adjourn the meeting at 8:15 P.M. Motion carried unanimously.

Respectfully Submitted,
Patricia Bowers
Secretary