

Newport Borough Council
May 7, 2019 – Regular Meeting Minutes
Newport, Pennsylvania

President Gerald Robinson called the meeting to order at 7:00 P.M. with Borough Council Members Tami Halstead, Richard Delancey, John McNaughton, and Barbara Leach present. Councilmen Douglas Beatty and Carl Roush were absent.

OTHERS PRESENT - Mayor Mary Hetrick and Secretary/Treasurer Heather Ilgenfritz.

GUESTS – Frank Campbell, Luke Roman, Jacob Zentichko, Scott Keyser, Paddi Sharar, Drew Gross, Jane Hoover.

Council President Robinson announced that due to a power outage the Council Meeting would need to be abbreviated, and due to the current conditions Council would not follow the agenda format. Two electrical power transformers had blown in town and PPL was on-site in front of the Borough Office on Market Street to make repairs. Cl'm Halstead moved, seconded by Cl'm McNaughton to amend the agenda for discussion of a few business items, including approval of bills, and to then hold a mid-month meeting to finish the remaining agenda items. Motion unanimously approved.

PUBLIC COMMENT – There were no public comments.

OLD BUSINESS:

PAVING / STREET REPAIRS/ STORM DRAINS:

a. **RESCIND PAVING PROJECT APPROVED ON APRIL 2, 2019**

- **SECTION OF WALNUT ST - FROM FRONT ST TO SECOND ST – LIQUID FUELS** – Cl'm Halstead moved, seconded by Cl'm McNaughton to rescind using Liquid Fuels funds to complete the paving on Walnut Street from Front Street to Second Street as previously approved at the April 2, 2019 meeting. Instead, Cl'm Halstead proposed using \$83,000.00 of General Fund money to complete Walnut Street paving in conjunction with the Newport Borough Municipal Authority's sanitary sewer separation project. Cl'm Halstead explained that Liquid Fuels funds could not be utilized for this since the contract/project was in the name of the Newport Borough Municipal Authority and not the Borough of Newport. Motion unanimously carried.

b. **DOCK STREET UPDATE – SINKHOLES**

- **APPROVAL OF EXPENSE FOR STREET REPAIRS BY MICHAEL F. RONCA & SONS, BY CHANGE ORDER TO NEWPORT BOROUGH MUNICIPAL AUTHORITY'S CSS IMPROVEMENTS PROJECT NO. 1 & AUTHORIZED BY USDA - \$53,000.00** – Cl'm Halstead briefly reviewed the email sent by the Authority's Engineer, Alan Zeigler, Larson Design Group stating USDA has authorized via a Change Order the repairs to Dock Street by M.F. Ronca for damages caused by the significant rainfall resulting in sinkholes. This will allow the Borough to make the necessary repairs quickly utilizing NBMA as a conduit. Cl'm Halstead stated piggybacking it's the only way to accomplish this quickly with the approval of NBMA and USDA. Cl'm Halstead moved, seconded by Cl'm McNaughton to approve the repairs for Dock Street for an estimated cost of \$53,000.00 to be executed via a Change Order to the Newport Borough Municipal Authority's CSS Improvement Project No. 1. Motion unanimously carried.
- **JUNIATA VALLEY BANK LOAN QUOTE** – Cl'm Halstead reviewed the quotes obtained to finance the Dock Street Repairs in the amount of \$53,000.00. Juniata Valley Bank was the first quote obtained as follows: 36 Months @ 4.50% = \$1,580.00; 48 Months @ 4.65% = \$1,215.00; 60 Months @ 4.75% = \$1,000.00.

Additional quotes were also obtained as follows: Orrstown Bank – four or five-year note ranges from 5.45%-5.70% interest; and Pennian Bank at 3.99% interest for five years. Pennian Bank provided the lowest interest rate. Cl'm Halstead suggested approving the financing now to begin the paperwork process so the loan documents could be executed at the next meeting and the street repairs can begin. Cl'm Halstead moved, seconded by Cl'm McNaughton to approve the Pennian Bank 5-year loan at 3.99% for Dock Street repairs. Motion unanimously carried.

c. 5TH STREET PAVING – FROM MARSH ST TO WALNUT ST

- **APPROVAL OF LETTER TO NEWPORT BOROUGH MUNICIPAL AUTHORITY TO CONFIRM BOROUGH IS NOT REQUIRING AUTHORITY TO COMPLETE PAVING OF THIS SECTION OF 5TH ST AS PART OF THE SANITARY SEWER PROJECT** - Cl'm Halstead moved, seconded by Cl'm Leach to approve issuing a letter of release to Newport Borough Municipal Authority for paving of 5th Street for the Authority's sanitary sewer separation project. The Borough has already budgeted paving of 5th Street as part of the 5th Street Reconstruction Project which is financed by a Pennsylvania Infrastructure Bank Loan. Motion unanimously carried.

d. DISCUSS EXPENSE FOR CAROLINE STREET RUN EXCAVATION AND REPAIRS – Cl'm Halstead discussed the recent repairs to the Caroline Street Run done by Kirby Kitner Excavating. She stated the repairs needed to be made and if it were not fixed the flooding of the playground would continue. Norfolk Southern also looked at it and will be bringing in equipment to dredge-cut and make repairs to the area below the feed mill down to the nature section will be shored up. Cl'm Halstead moved, seconded by Cl'm Leach to pay Kirby Kitner \$250.00 for the repairs completed to the Caroline Street Run. Motion unanimously carried.

FINANCIAL REPORT – Newport General Fund Account balance May 1, 2019 was \$358,250.52. Outstanding bills presented for payment of \$31,752.88. Estimated income for the balance of May of \$16,955.09. Estimated expenses for the balance of May of \$29,189.74 will leave an estimated balance May 31, 2019 of \$314,262.99. Liquid Fuels Account balance May 1, 2019 was \$131,537.76. Outstanding bills presented for payment of \$3,984.84 will leave a balance of \$127,552.92 in the Liquid Fuels Account. Cl'm McNaughton moved, seconded by Cl'm Halstead to accept the Financial Report as presented. Motion carried unanimously.

APPROVAL OF BILLS TO DATE – Cl'm Halstead moved seconded by Cl'm McNaughton to pay the outstanding bills in the amount of \$31,752.88 from the General Fund Account and \$3,984.84 from the Liquid Fuels Account. Motion carried unanimously.

REQUEST FOR EXECUTIVE SESSION REGARDING PERSONNEL – Cl'm Halstead moved, seconded by Cl'm Leach to go into Executive Session at 7:17 P.M. to discuss personnel / code enforcement issues. Cl'm Halstead moved, seconded by Cl'm McNaughton to come out of Executive Session at 7:56 P.M.

Cl'm Halstead moved, seconded by Cl'm McNaughton to raise the hourly rate of wage for Donna Sheibley, part-time playground janitorial to \$10.26 per hour retroactive to April 2, 2019. It was noted this is the third year that Ms. Sheibley has worked on a part-time basis for the Borough. Motion carried unanimously.

2019 COMMUNITY SERVICE SCHOLARSHIP AWARD - There were (6) applications received for the Annual Community Service Scholarship in the amount of \$250.00. Council reviewed the applications. The tally was Application #1 – 4 votes, Application #2 – 2 votes, and Application #4 – 1 vote. Councilmen Beatty and Roush were contacted via phone for their votes, as the applications had been distributed for review in advance of the meeting. Cl'm Halstead moved, seconded by Cl'm McNaughton to award Applicant #1 (Jozie Marie Brajkovich) the Community Service Award in the amount of \$250.00. Mayor Hetrick will present the award on May 29, 2019 at the Awards Ceremony held by the Newport School District. Motion carried unanimously.

REPEAL CURRENT FLOODPLAIN MANAGEMENT ORDINANCE NO. 335 & ADOPT THE UPDATED FLOODPLAIN MANAGEMENT ORDINANCE NO. 374 – Cl'm Halstead moved, seconded by Cl'm McNaughton to repeal Ordinance No. 335 and replace with the updated Floodplain Ordinance No. 374. Motion unanimously carried.

The next meeting will be a Mid-Month Meeting on May 21, 2019 at 7:00 P.M.

There being no further business to come before Borough Council, Cl'm Halstead moved, seconded by Cl'm McNaughton to adjourn the meeting at 8:03 P.M. Motion carried unanimously.

Respectfully Submitted,
Heather Ilgenfritz, Secretary