

Newport Borough Council
231 Market Street
Newport, PA 17074

June 2, 2020 Regular Meeting Minutes

CALL TO ORDER: President Tami Halstead called the meeting to order at 7:00 P. M. with Mayor Hetrick and Borough Council Members Penny Frownfelter, Barbara Leach, Gregory Shope, Carl Roush, Mary Bucher and Jacob Zentichko present.

OTHERS PRESENT: Luke Roman and Gwen Smith and Frank Campbell via phone.

PUBLIC COMMENT: Gwen Smith expressed her concern regarding a noise issue at 5th and Mulberry Streets and Pine Alley dealing with a Remote Control Car being run on the D J's parking lot and for hours at a time. Also complaints on fireworks. Gwen offered to write a town ordinance on fireworks or reach out to Trooper who was here in January. President Halstead told Gwen Smith she would have to look at current ordinance and the state laws and that Cl'm Zentichko is the Chairman of Ordinance Committee.

PLANNING COMMISSION: Gwen Smith asked that the Spring Cleanup be rescheduled for June 13th and 14th. Cl'm Bucher moved, seconded by Cl'm Frownfelter to reschedule the Spring Cleanup for June 13th and 14th and there would be no volunteers there to man the dumpsters. Motion carried with President Halstead opposed.

- Gwen Smith reported it is the consensus of the Board and the Planning Commission to cancel the June 2020 Movie night. They have already paid to reserve movie rental equipment. They will still try to hold July and August Movie night.
- Gwen Smith reported Eat/Shop/Explore (Food Truck Festival) is tentatively scheduled for July 11, 2020. After a brief discussion, Cl'm Leach moved, seconded by Carl Roush to cancel the July 11, 2020 Eat/Shop/Explore event and reschedule it for some time in September 2020. Motion carried with Cl'm Bucher opposed.
- Gwen Smith reported the Planning Commission reviewed the subdivision plan for Stephen F. and Stanley B Peters, 600 Peters Lane in Oliver Township. Oliver Township asked for any comments from Newport Borough Council. Cl'm Frownfelter moved, seconded by Cl'm Leach to send a letter to Oliver Township Supervisors stating that Newport Borough Council has no issues regarding the Subdivision Plans of Stephen F. and Stanley B. Peters, 600 Peters Lane in Oliver Township. Motion carried unanimously.

APPROVAL OF MINUTES: Cl'm Roush moved, seconded by Cl'm Leach to approve the May 5, 2020 Regular Meeting Minutes as drafted. Motion carried unanimously.

APPROVAL OF FINANCIAL REPORT: Newport Borough General Fund Account balance June 1, 2020 was \$260,862.58. Outstanding invoices presented for payment of \$1,916.48. Estimated income for the balance of June 2020 of \$12,460.00. Estimated expenses for the balance of June 2020 of \$27,260.14 will leave an estimated balance June 30, 2020 of \$244,145.96. Liquid Fuels Account balance June 1, 2020 was \$93,589.95. Outstanding invoices presented for payment of \$87.64 will leave a balance of \$93,502.31. Cl'm Roush moved, seconded by Cl'm Leach to approve the Financial Report for June 2020. Motion carried unanimously. Cl'm Frownfelter moved, seconded by Cl'm Roush to pay the outstanding invoices presented for payment totaling \$1,916.48 from the General Fund

Account and pay the outstanding invoices presented for payment totaling \$87.64 from the Liquid Fuels Account. Motion carried unanimously.

NEW BUSINESS

Discussion on when to reopen the Borough Office to the public and Veterans Memorial Park Restrooms

Cl'm Frownfelter moved, seconded by Cl'm Leach to keep the Borough Office and the Veterans Memorial Park Restrooms closed. Motion carried unanimously.

Discussion on (2) hour Parking Enforcement

Cl'm Leach moved, seconded by Cl'm Roush to enforce the (2) hour parking effective this date. Motion carried unanimously.

Ratify Banner Resolution #7-20 for the Class of 2020 Banner.

Cl'm Frownfelter moved, seconded by Cl'm Leach to Ratify Banner Resolution #7-20 for the Class of 2020 Banner. Motion carried unanimously.

Approval to make payment to the Newport Borough Municipal Authority for reimbursement for the work done by Pact Two Construction for the inlets and storm piping work completed on Front Street and Penn Avenue in the amount of \$13,816.14.

Cl'm Frownfelter moved, seconded by Cl'm Roush to approve the payment to Pact Two Construction for the inlet and storm piping work completed on Front Street and Penn Avenue in the amount of \$13,816.14; to be paid from the General Fund Account. Motion carried unanimously.

Approval for payment of invoice 6/2/20 for \$2,890.00 to Kirby Kitner Excavating for work done on Fickes Lane, Ridge Street and Caroline Street.

Cl'm Frownfelter moved, seconded by Cl'm Leach to approve the payment of \$2,890.00 to Kirby Kitner for work done on Fickes Lane, Ridge Street and Caroline Street. Motion carried unanimously.

Approval for Kirby Kitner to excavate, place an inlet at the top of Caroline Street at Ridge Street and lay storm pipe under Caroline Street starting at Ridge Street and going down to 6th Street and connecting the storm pipe into the sewer manhole on 6th Street, which will redirect the storm water for an estimate of a minimum of \$7,000 but not to exceed \$8,500.

Cl'm Frownfelter moved, seconded by Cl'm Leach to accept the estimate from Kirby Kitner for work performed by Kirby Kitner as described not to exceed \$8,500. Motion carried unanimously.

Discussion on the CDBG Grants through SEDA COG, which is due June 18, 2020.

a.) Approval to apply for sidewalks and curbs if allowable for matching funds for the RTP Grant.

b.) Approval to apply for funds for an amphitheater, pathways and an extended parking lot at Veterans Memorial Park.

Cl'm Frownfelter moved, seconded by Cl'm Leach to apply for the CDBG Grants through SEDA COG which is due June 18, 2020. Motion carried unanimously. Cl'm Frownfelter moved, seconded by Jacob Zentichko to apply for a grant for sidewalks and curbs if allowable for matching funds for the RTP Grant and to apply for funds for an amphitheater, pathways and an extended parking lot at the Veterans Memorial Park. Motion carried unanimously.

Approval to install a waterline in the kitchen area of the large pavilion at Veterans Memorial Park for a sink, water heater and hose hookup for no more than \$350.00.

Cl'm Frownfelter moved, seconded by Cl'm Shope to approve the installation of a waterline in the kitchen area of the large pavilion at Veterans Memorial Park for no more than \$350.00 and Lynn Halstead will do the work at no charge. Motion carried unanimously.

Update on property at 640 Oliver Street.

The property is in repository, no taxes or liens; and the min bid is \$500. The Borough Council decided to let it go for a month or two to see if it sells. No action taken.

Billing agreement between the Borough and the Water Authority.

No action taken.

Storm water work at Shrub and Marsh Street.

No action taken.

Communications

- Virtual video and teleconference meeting will be held June 3, 2020 at 6:00 P.M. on the CDBG Grant.
- The PA DOT 2021 Paving Project, which includes Market Street, will have crosswalk markings applied that are 24 inches wide thermo white legends. Gwen Smith asked if sidewalks can be done at alleys on 4th Street.
- Streets Report from Cody Harris.
- Code Enforcement Report from Harry Nazzaro.
- Norfolk Southern gave approval to proceed with removing debris from the Caroline Street run on their property at 3rd Street and Oliver Street starting after June 8, 2020.
- The Borough had their CRS pre-visit on May 29, 2020 for the (5) year cycle review. All reports due July 13, 2020.
- SWIF billing was mailed to municipalities for reimbursement.
- Perry County Literacy Council sent correspondence on the 26th Annual Race for Reading.
- The Borough received free trees from the PPL Community Roots Program and planting them is ongoing.

Mayor's Report:

Mayor Hetrick reported she has been receiving several requests for dumpsters.

Comments around the table:

Cl'm Frownfelter and Gwen Smith will look into ground cover plants near Kauffman's Garage.

Next meeting will be July 7, 2020 at 7:00 P.M.

There being no further business to come before Borough Council, Cl'm Leach moved, seconded by Cl'm Roush to adjourn the meeting at 8:50 P.M. Motion carried unanimously.

Respectfully Submitted
Patricia Bowers
Asst Secretary