

Newport Borough Council
February 7, 2023
Regular Meeting Minutes

President of Council Penny Frownfelter called the meeting to order at 7:00 P.M. with Borough Council Members Mary Bucher, Tami Halstead, Greg Shope, Jacob Zentichko, Billie Dudley, and Christian Fickes present.

Others Present – Solicitor William Dissinger, Frank Campbell, Stephen Tice, Dan Barnhart, Lauren Eichelberger, Jerry Robinson, and Brittni Linn.

President Frownfelter led the Pledge of Allegiance.

President Frownfelter announced the meeting is being recorded.

Approval of Minutes – Cl'm Dudley moved, seconded by Cl'm Fickes to approve the November 22, 2022 and December 6, 2022 Regular Meeting Minutes as drafted. Motion carried.

Guest –

- **Lauren Eichelberger** announces that she is running for District Attorney. Eichelberger explained that she has been a Perry County resident for many years. and grew up learning discipline and prioritization through dance. Those practices instilled dedication to law and led to becoming Perry County Prosecutor. She closed by stating she is looking to make Newport a stronger community.
- **Frank Campbell** presented event dates for NRPS as well as banner resolutions for Discover Newport, Family Fun Day, Canal Day, and the Turkey Trot.

Cl'm Fickes moved, seconded by Cl'm Shope to approve banner resolutions 2023 Food Truck Festival Resolution 1-23, 2023 Canal Day Resolution 2-23, 2023 Family Fun Day Resolution 3-23, and 2023 Turkey Trot 4-23. Motion Carried.

- Campbell requested road closures at Third Street from Walnut Street to Market Street on July 8, 2023 for the Food Truck Festival. Campbell explained that this location is different from last year. The newly requested area has additional space and a flatter surface. Closure was requested for October 7, 2023 from Walnut Street to Mulberry Street on Second Street for Canal Day. Closure is requested from 6:00am until done. Tree Lighting is scheduled for December 2, 2023 at 3:30 with a closure from 1:00pm to 2:00pm at the North end of the square to Dock Street.

Cl'm Dudley moved, seconded by Cl'm Bucher to approve 3 road closures for these events: Third Street from Walnut Street to Market Street, Second Street from Walnut Street to Mulberry Street, and the North End of the Square to Dock Street. Motion Carried.

- Frank Campbell stated that Newport Borough is part of Keystone Community Designation. This means Newport will receive priority status for projects through DCED and will undergo

revitalization efforts to enhance the communities, making them an even better place to live, work, and play.

- Frank added that NRPS approved topcoat for the tennis courts and fresh ground covering in the play area.

Engineer's Report - Phillip Brath submitted a written report.

Street Report – Cody Harris submitted a written report.

Solicitor's Report – Solicitor Dissinger stated that the Vehicle/Traffic and Rental ordinances are being reviewed. Dissinger commented that the Vehicle ordinance looks good but has minor changes in language, suggesting that 'taxpayer' should be removed from the Handicapped Parking section. He recorded 16 stop sign changes, 7 new parking updates, 1 change of a one-way street, and 2 speed limit modifications from the current standing ordinance. Cl'm Dudley stated some of those discrepancies were in effect prior to the draft and were missed. Dissinger states that the missed updates can be grandfathered in. Cl'm Zentichko added the ordinance committee made updates to the definitions to clarify and correct the discrepancies Solicitor Dissinger recorded.

Solicitor Dissinger questioned the section of off-street parking asking if it is also in the Zoning ordinance. The Council confirmed that it is also stating in zoning. Dissinger suggested it be removed from Vehicle and Traffic to reduce overlap or contradicting statements.

Dissinger stated the next step is to compose a summary of the entire ordinance, highlighting the changes. Cl'm Halstead stated the summary should be completed by the Ordinance Committee.

Treasurer's Report – Cl'm Halstaed moved, seconded by Cl'm Dudley to rescind Treasurer's report approved at the January 2023 meeting.

January 2023 Corrected

| | | |
|-------------------------------------|----------|----------------------|
| Newport General Fund | | |
| Balance as of December 1, 2022 | | \$ 115,041.00 |
| | Deposits | \$ 52,546.03 |
| | Interest | \$ 49.89 |
| Balance plus receipts | | \$ 167,636.92 |
| | | |
| Payroll | #25 | \$ 10,683.42 |
| | #26 | \$ 9,592.17 |
| Total Payroll | | \$ 20,276.13 |
| Payment of Invoices | | \$ 39,438.54 |
| Total Expenses | | \$ 59,714.67 |
| | | |
| Balance December 31, 2022 | | \$ 107,922.25 |
| Estimated income for January 2023 | | \$ 9,500.00 |
| Outstanding bills for payment | | \$ 6,750.64 |
| Estimated expenses for January 2023 | | \$ 27,550.74 |
| Estimated Balance January 31, 2023 | | \$ 83,120.87 |

- PIB Loan Account balance was \$136,256.21 - January interest of \$55.59.
- PLGIT Reserve Account balance was \$127,481.14 - January interest of \$459.78.
- PLGIT ARPA Fund balance was \$139,167.99 - January interest of \$491.31.
- PLGIT Paving project balance was \$38,735.76 - January interest of \$127.97.
- P-Card payment of \$144.95 to be paid in February.

Cl'm Dudley moved, seconded by Cl'm Bucher, to approve the corrected January 2023 Treasurer's Report. Motion Carried.

February 2023 Report

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|--------------------------------------|----------|----------------------|
| Newport General Fund | | |
| Balance as of January 1, 2023 | | \$ 107,922.25 |
| | Deposits | \$ 36,412.54 |
| | Interest | \$ 40.98 |
| Balance plus receipts | | \$ 144,375.77 |
| | | |
| Payroll | #1 | \$ 10,249.70 |
| | #2 | \$ 6,733.71 |
| Total Payroll | | \$ 16,983.41 |
| Payment of Invoices | | \$ 8,134.68 |
| Total Expenses | | \$ 25,118.09 |
| | | |
| Balance January 31, 2023 | | \$ 119,257.68 |
| Estimated income for February 2023 | | \$ 9,700.00 |
| Outstanding bills for payment | | \$ 38,446.05 |
| Estimated expenses for February 2023 | | \$ 25,550.74 |
| Estimated Balance February 28, 2023 | | \$ 64,960.89 |

- PIB Loan Account balance was \$136,319.68 - January interest of \$63.47.
- PLGIT Reserve Account balance was \$127,972.63 - January interest of \$491.49.
- PLGIT ARPA Fund balance was \$139,659.30 - January interest of \$491.31.
- PLGIT Paving project balance was \$38,872.51 - January interest of \$136.75.
- P-Card payment of \$189.89 to be paid in February.

Cl'm Dudley moved, seconded by Cl'm Bucher to approve the February Treasurer's report. Motion carried.

Approval Of Bills - Cl'm Halstead moved, seconded by Cl'm Dudley to approve bills as presented.

Playground equipment – C’Im Halstead moved, seconded by C’Im Dudley to pay invoice E-41324 from George Ely Associates of \$1,455.00 out of General Fund for Replacement swing parts and 2 Park Grills and to submit for reimbursement to CDBG. Motion Carried.

Postage Reimbursement – C’Im Dudley moved, seconded by C’Im Bucher to pay \$274.62 from General Fund to Perry County Commissioners for tax notice postage meter usage. Motion carried.

Finance/Grant Committee Report – C’Im Bucher stated the Committee discussed options for the extra money carried over to 2023.

Code Enforcement Report – Michelle Tice submitted a written report.

Ordinance Committee Report- C’Im Zentichko stated a draft of the Emergency Management and Storm Water ordinances should be distributed this week.

Playground Committee – No report

Mayor’s Report – No Report

Old Business –

- President Frownfelter announced that letters of interest for open positions were obtained by Jerry Robinson, Dan Barnhart, Stephen Tice, and Mary Hetrick.
 1. **Robinson** stated that he had been involved in the community for about 30 years as he worked with the Council and the Water Authority. President Frownfelter asked Robinson if he has plans to run for the permanent position. He stated he does not but would like to fill in.
 2. **Barnhardt** introduced himself as somewhat new to Newport and found it to be a warm community. He went on to say he works for UGI and plans to run for the permanent position.
 3. **Tice** stated he had been a resident of Newport for twenty-two years. He stated that he is the current Borough Constable, involved in security at the high school, and an active member of the National Guard. Tice wants to keep in touch with the community and states it is the largest part of the job. Tice said he would like to run for next year’s open position for Mayor.
 4. **Mary Hetrick** was absent to make a statement.
- **C’Im Halstead moved to appoint Mary Hetrick as Mayor. Motion died for lack of second.**
- **C’Im Ficked moved, seconded by C’Im Dudley to appoint Stephen Tice as Mayor. Role call vote of 6 yeas, 1 nay, C’Im Halstead dissenting. Motion carries.**
- **C’Im Dudley moved, seconded by C’Im Fickes to approve Resolution 5-23 for mayor appointment.**

- **President Frownfelter stated a letter of interest from Jerry Robinson for Newport Borough Water Authority. Cl'm Dudley moved, seconded by Cl'm Bucher to appoint Jerry Robinson to Newport Borough Water Authority. Cl'm Halstead opposed. Motion carried.**
- **Leaf Blower** – Secretary Zimmerman presented an invoice from Smith's Farm Equipment for \$3,999 for leaf blower. Cl'm Halstead moved, seconded by Cl'm Dudley to pay invoice HDQ-14387 of \$3,999 from Smith's Farm Equipment out of General Fund for leaf blower. Motion carried.

New Business-

- Cl'm Dudley moved, seconded by Cl'm Halstead to donate \$500 from General Fund to Perry County Animal Rescue. Motion carried.
- Cl'm Dudley moved, seconded by Cl'm Fickes donate \$1,000 to from the General Fund to Newport Public Library.
- **Contribution Agreement** – Cl'm Halstead presented the contribution agreement between PennDot and Newport Borough for contributing the CDBG grant funds of \$56,000. Cl'm Halstead explained that the Borough has \$56,000 from CDBG to spend on curb and sidewalk construction in the project before April 2024. If funds are not spent, they will be lost. President Frownfelter asks if the Curb and Sidewalk Project Plans have been finalized. Cl'm Halstead stated that Engineer Phillip Brath is still working to have them completed. President Frownfelter asked if we do not have enough funds for the project, where the excess monies come from. Cl'm Halstead stated the borough has RTP funds for the project as well, and grant money could be obtained but the contract can be terminated up until the project is awarded.

Cl'm Dudley moved, seconded by Cl'm Shope to approve Curb and Sidewalk Contribution Agreement.

Communications –

- Newport Borough Municipal Authority PA Small Water and Sewer Program Grant
- Perry County Elections Office
- RAISE Grant
- Harrisburg Area Transportation Study Meetings
- Newport Borough Water Authority December 2022 Minutes and Financial Report

There being no further business to come before Borough Council, Cl'm Dudley moved, seconded by Cl'm Halstead to adjourn the meeting at 8:17 P.M. Motion carried unanimously.

Respectfully Submitted
Tyteayanna Zimmerman
Secretary

