

**Newport Borough Council**  
 January 3, 2023  
 Regular Meeting Minutes

President of Council Penny Frownfelter called the meeting to order at 7:05 P.M. with Borough Council Members Mary Bucher, Tami Halstead, Greg Shope, Billie Dudley, Jacob Zentichko, and Christian Fickes present.

**Others Present** – Solicitor William Dissinger, Frank Campbell, Paddi Sharar, and Luke Roman.

Cl’m Fickes led the Pledge of Allegiance.

President Frownfelter announced the meeting is being recorded.

**Amendments** – Cl’m Fickes stated to add the topic of Antiskid purchase to New Business. Cl’m Halstead moved, seconded by Cl’m Dudley to amend January 3, 2023 Regular Meeting Agenda adding Antiskid purchase to New Business. Motion Carried.

**Approval of Minutes** – President Frownfelter announced that November 22,2022 and December 6, 2022 Meeting Minutes approval will be tabled until next meeting.

**Engineer’s Report Phillip Brath** submitted a written report.

**Street Report – Cody Harris** submitted a written report.

- **Accident Report - Cl’m Fickes** reported that the bridge abutment on Front Street was hit earlier that day. There was no damage to Borough property.
- **Manhole Repairs -Cl’m Fickes** stated that Streets Crew temporarily replaced a cover on the manhole on 4<sup>th</sup> Street due to old cover breaking. Replacement cover borrowed from Newport Borough Municipal Authority.
- **AntiSkid -Streets Supervisor Cody Harris** requested in his written report to purchase 1 load of antiskid at \$690.00 from Pennsy Supply. Cl’m Halstead moved, seconded by Cl’m Dudley to approve purchase of antiskid at \$690.00 out of General Fund from Pennsy Supply. Motion Carried.
- **Snowflakes** – Cl’m Fickes moved, seconded by Cl’m Dudley to remove snowflakes as soon as possible. Motion Carried.

**Solicitor’s Report – Solicitor Dissinger** stated that the Vehicle/Traffic and Rental ordinances are being reviewed.

**Treasurer’s Report -**

**January 2023 report**

Newport General Fund		
Balance as of December 1, 2022		\$125,624.21
	Deposits	\$31,955.95

	Interest	\$49.89
Balance plus receipts		<b>\$157,630.05</b>
Payroll	#25	<b>\$10,683.42</b>
	#26	<b>\$9,592.17</b>
		<b>\$20,275.59</b>
Payment of Invoices		<b>\$39,364.36</b>
Total Expenses		<b>\$59,639.95</b>
Balance December 31, 2022		<b>\$120,892.29</b>
Estimated income for January 2023		\$ 29,000.00
Outstanding bills for payment		<b>\$ 6,750.64</b>
Estimated Balance January 31, 2023		<b>\$ 83,120.87</b>

- PIB Loan Account balance was \$136,256.21 - December interest of \$55.59.
- PLGIT Reserve Account balance was \$127,481.14 - December interest of \$465.58.
- PLGIT ARPA Fund balance was \$139,167.99 - December interest of \$459.78.
- PLGIT Paving project balance was \$38,735.76 - December interest of \$127.97.
- P-Card payment of \$144.95 to be paid in January.

Cl'm Halstead moved, seconded by Cl'm Dudley, to approve the Treasurer's Report as amended. Motion Carried.

The Financial Report incorrectly estimated expenses for January 2023 to be \$31,502.74. Estimated expenses for January 2023 are \$12,502.74 with the estimated balance for January 31, 2023 of \$130,688.80.

**Approval of January Bills** – Secretary Zimmerman reported a deposit of \$3,810.88 for Winter Agreement under Transportation. Cl'm Dudley moved, seconded by Cl'm Shope to approve bills as presented.

**Finance/Grant Committee Report** – No Report

**Code Enforcement Report** – Officer Tice submitted written report.

**Ordinance Committee Report**- Cl'm Zentichko needs solicitor's feedback on some of the current ordinance changes.

**Apartments and Parking - Guest Paddi Sharar** heard of additional apartments that may be constructed within the borough and questioned parking requirement ordinances for buildings. Sharar requests that the ordinance should be amended. Cl'm Halstead stated that it is the zoning that could be amended. Solicitor Bill Dissinger informed that changes would be subjected to a public hearing, a review from the county, and advertisements.

**Playground Committee – No Report**

**Mayor’s Report- No Report**

**Old Business –**

- **PTO Part-Time Employee** - President Frownfelter proposed benefits for part-time employees. Cl’m Zentichko stated that it would cause the borough to lose money. Cl’m Halstead added that work will be lost as well. Cl’m Dudley moved to approve. Motion died for lack of a 2<sup>nd</sup>.
- **New Business-** Cl’m Halstead moved, seconded by Cl’m Dudley to approve Resolution 19-22 to waive contribution for Uniform employees for 2023. Motion Carried.
- **Vacancies and Letters of Interest –**
  1. Cl’m Fickes moved, seconded by Cl’m Shope to appoint Jacob Zentichko to Newport Borough Municipal Authority. Motion Carried.
  2. **Cl’m Halstead moved, seconded by Cl’m Shope to appoint Frank Campbell to chair the Vacancy Board. Motion Carried.**
  3. Cl’m Halstead moved, seconded by Cl’m Dudley to readvertise for Mayor, Water Authority, Zoning Hearing Board and Planning Commission. Motion Carried.
- **Council Appointments –**
  1. **Cl’m Dudley moved, seconded by Cl’m Fickes to approve Dissinger and Dissinger as Borough Solicitor. Motion Carried.**
  2. **Cl’m Halstead moved, seconded by Cl’m Fickes to approve Gibson-Thomas as borough engineer. Motion Carried.**
- **Subrecipient Agreement – Cl’m Halstead moved, seconded by Cl’m Dudley to approve the CDBG grant Subrecipient Agreement for reimbursement– Veterans Memorial Park. Motion carried.**
- **Fire Relief – Cl’m Dudley moved, seconded by Cl’m Shope to approve payment to Newport Fire Company of \$19,090.47 for 2022.**

**Communications –**

- Newport Borough Municipal Authority Meeting Minutes November 8, 2022.
- Newport Borough Municipal Authority PA Small Water and Sewer Program Grant

There being no further business to come before Borough Council, Cl’m Halstead moved, seconded by Cl’m Dudley to adjourn the meeting at 8:13 P.M. Motion carried unanimously.

Respectfully Submitted  
Tyteayanna Zimmerman  
Secretary