

**NEWPORT BOROUGH COUNCIL
BID OPENING MEETING
OCTOBER 6, 2023
MEETING MINUTES**

President Frownfelter called the meeting to order at 8:30 AM with Borough Council Members: Christian Fickes, Billie Dudley, Tami Halstead present.

Absent: Jacob Zentichko, Mary Bucher, Gregory Shope and Mayor Tice.

OTHERS PRESENT: Amber Martin, SEDA-COG; Engineer Phillip Brath, Gibson Thomas; and David Maneval, G & R Charles.

Call to Order: President Frownfelter called the meeting to order at 8:30 AM.

NEW BUSINESS

1. Bid opening for Newport Borough Sidewalk Improvement Part 2

Secretary Damiano opened the only bid that was submitted from G & R Charles at 8:33 AM. The bid amount was \$26,571.00. Cl'm Halstead stated that invitations to bid were emailed to over 50 people and it was properly advertised in the newspaper for two weeks. She also commented that this area has no trees to be removed which reduces the cost. One homeowner wants to keep his brick sidewalk on Market Street from 5th Street to Locust Street which is also a cost saving on the bid. Engineer Phillip Brath reviewed the bid and did not see any issues and recommended proceeding with the bid award.

2. Bid award for Newport Borough Sidewalk Improvement Part 2

MOTION: Cl'm Dudley moved, seconded by Cl'm Fickes to award the bid for the Newport Borough Sidewalk Improvement Part 2 for \$26,571.00 to G & R Charles, contingent upon SEDA-COG's review and approval. Motion carried.

Cl'm Halstead stated that there is \$22,792.00 remaining in the CDBG grant for curbs and sidewalks. The remaining shortfall between the bid amount and the grant is \$3,779.00. The Council needs to be aware more funds from another borough account will need to be utilized to cover the difference. President Frownfelter commented ARPA funds could be a possible source. Engineer Phillip Brath suggested that the HATS RTP Grant fund could possibility cover the difference. Cl'm Halstead will investigate the engineer's suggestion. Further discussion will take place at the October 17, 2023, Mid-month Budget Meeting to decide where the funds will come from.

ADJOURNMENT: Cl'm Dudley moved, seconded by Cl'm Fickes to adjourn at 8:38 AM. Motion carried.

Respectfully submitted,

Shelly Damiano,
Secretary/Treasurer