



Borough of Newport Banner Application

Requests for all Banners must be made to and approved by the Newport Borough Council at an advertised Borough Council Meeting prior to the event to approve the banner.

This application must be completed and approved by the Newport Borough Council as a matter of Borough Policy.

Application for a requested Banner shall be made 30 days prior to the approved event to the Borough Council. The request for a banner may or may not be approved.

Market Street, Fourth (4th) Street, and the first two blocks of North Sixth (6th) Street are Pennsylvania Department of Transportation State Routes SR0034 and SR4008. PENNDOT approval for an Overhead Street Banner requires Newport Borough to submit a resolution a minimum of 30 days prior to the requested date to be displayed.

Event: _____

Event Date(s): _____ Time Range (From-To) _____

Sponsoring Organization: _____

Address: _____

City, State, Zip Code: _____

Organization Phone #: _____

Organization Email: _____

Sponsoring Representative: _____

Phone #:(Work, Home, Cell): _____

E-mail: _____

Date Banner(s) to be Hung: _____

Date Banner(s) to be Removed: _____



By signing this request, you agree to the following:

- Banner final design must be approved by borough council at an advertised Borough Council Meeting.
- Limited to displaying Two (2) Weeks Prior to the Event.
- The time to display the banner can be extended at the discretion of Newport Borough Council.
- Organizations promoting an event are responsible for the cost of installation and removal by the borough.
- Banner(s) that have already been displayed must be picked up within One (1) Week.

If Applicable:

- Streetlight Pole Banners must be 18” W x 37” L with a 2 ½” Rod Pocket Top and Bottom.
- Maximum coverage of half of the streetlight poles.

Signature: _____ Date of Request: _____

Office Use Only

Borough Council: _____ Approved _____ Not Approved Date: _____

Signature: _____ Date: _____
(Council President)