

**NEWPORT BOROUGH COUNCIL  
REGULAR MEETING MINUTES  
April 1, 2025**

President Greg Shope called the meeting to order at 7:00 pm with the following Borough Council Members present: Barbara Leach, Mary Bucher, and Tami Halstead.

**OTHERS PRESENT:** Newport Borough Secretary Shelly Damiano, Mayor Stephen Tice, Elizabeth Kramer-Municipal Solicitor, Phil Brath-Municipal Engineer  
Frank Campbell-Newport Revitalization Preservation Society (NRPS)  
Timothy Atherton-Lion's Club  
Jeremy Still, Karen Gabel, Steve Flickinger, Breon Kosir-Citizens Fire Company No. 1 of Newport PA  
Michael Miller, Bill Sisgon, Patricia Sharar

**ABSENT:** Christian Fickes, Penny Frownfelter

President Shope asked Cl'm Leach to lead the Pledge of Allegiance.

President Shope announced that the meeting was being recorded.

**AMENDMENTS TO THE AGENDA:** None

**GUEST:** Tim Atherton, Newport Lions Club  
Commemorative Bench In Memory of Jeff Mattern

The Newport Lions Club would like to place a commemorative bench within Newport Veterans Memorial Park in memory of long-time member, Jeff Mattern. The Lions Club would work with the borough to find an appropriate location. The style of bench and plaque inscription is yet to be determined. Cl'm Tami Halstead, Playground Chair, and Frank Campbell, in charge of bench repairs, would be the contacts for this project. Frank suggested the Nature Area. Tim will make arrangements to check out the possible locations and will return at a later council meeting with additional details on the project.

**GUEST:** Frank Campbell-NRPS & Perry County Commissioner  
Ghost Sign Artwork Project update

*15' x 20' "ghost sign" style artwork; 221 Market Street owned by Mike McNaughton, adjacent to the Newport Borough office parking lot. Artwork by Harrisburg artist, Jeff Copus. Collaborative effort of NRPS Downtown Main Street Committee, Perry County Economic Development Authority, Perry County Council of the Arts, and the building owner, Mike McNaughton. Funded through a grant from the National Endowment of the Arts.*

Ghost artwork samples will be discussed on Thursday, April 24, 2025 at 5:30 pm before the NRPS meeting that follows at 6:30 pm.

Perry County Reassessment

Greetings from the Perry County Commissioners. Vision, who performed the Perry County Reassessment, will have a public meeting on Tuesday, April 15, 2025, 7 pm, at the West Perry High School auditorium.

EMS Advisory Board

The Perry County EMS Advisory Board will hold a public meeting on Tuesday, April 22, 2025, 7 pm, at the Perry County Courthouse, New Bloomfield, PA.

**GUESTS:** Steve Flickinger, Jeremy Still, Karen Gabel; Citizens Fire Company No. 1 of Newport, PA  
100<sup>th</sup> Anniversary Celebration of Fire Company: Sunday, July 27 – Saturday, August 2, 2025

Temporary Street Closures/Reserved Parking Spaces

Sunday, July 27, 2025: Second Street; North side of Square to Dock Street: 3 pm – 10 pm

Monday, July 28, 2025: Second Street; North side of Square to Dock Street: 3 pm – 10 pm

Tuesday, July 29, 2025: Second Street; Second Street, Both sides of the Square (South & North), Northside to Walnut Street

Wednesday, July 30, 2025: Second Street; North side of Square to Dock Street: 3 pm – 10 pm

Thursday, July 31, 2025: NO PARKING 4<sup>th</sup> Street from Market Street to Dock Street (upper part of street normally used for Sunday church parking); 9 am – 11 am. Permission to use Lutheran church parking lot.

**GUESTS (continued):** Steve Flickinger, Jeremy Still, Karen Gabel; Citizens Fire Company No. 1 of Newport, PA 100<sup>th</sup> Anniversary Celebration of Fire Company: Sunday, July 27 – Saturday, August 2, 2025

**Temporary Street Closures/Reserved Parking Spaces**

**Saturday, August 2, 2025:** NO PARKING: 4<sup>th</sup> Street (Mulberry Street to Fickes Lane), Mulberry Street (4<sup>th</sup> Street to 2<sup>nd</sup> Street), Second Street (Mulberry Street to Veterans Memorial Park), Walnut Street (2<sup>nd</sup> Street to Front Street, Front Street-Walnut Street to Oliver Street), Also, spaces on Market Street (2<sup>nd</sup> Street to Penn Avenue). 11 am – 3 pm

**Saturday: August 2, 2025:** NO PARKING on Parade Route. Bus Shuttle from Perry County Fairgrounds: 248 Fairground Road, Newport. Drop-offs/Pickups: 1) Perry County Literacy Council: 133 S. 5<sup>th</sup> Street; 2) Penn Avenue.

PennDOT will have sign boards on Route 34 for the Commercial Route Detour. Fire police will detour local and non-commercial traffic.

**PennDOT Special Event Permit:** Karen Gabel will have the insurance and all necessary information by the end of the week to submit to the borough for submission of the PennDOT Special Event Permit for the parade.

**Tuesday Night: July 29, 2025:** Park apparatuses from Square to Walnut Street; overflow parking on other side of the Square.

**Fire Police:** Present all week, each night, and along Parade Route.

**Port-a-potties:** Request to have (2) Regular, (1) Handicap, and a Handwashing station at the borough office Parking lot: 231 Market Street.

**Dumpster:** Request to have a dumpster placed at the borough garage: 100 N. Shrub Street.

**Food Trucks:** Sunday – Wednesday: July 27 – 30, 2025; Location: 2<sup>nd</sup> Street (Sweet to the Soul to Dock Alley).

**Brewery & Winery Vendors:** Sidewalk Café Permit will be submitted.

**Electricity:** Frank Campbell confirmed electricity on the Square is usable, when the committee asked the question. The fire company has their own generators as well.

**Stage:** The main stage will be set up on the Square in front of Orrstown bank on north side of 2<sup>nd</sup> Street all week. Jukebox Hits will have a screen beside the stage displaying Sponsor information. A small trailer will also be beside the stage with needed supplies. A canopy and bleachers will be set up in the Square as well.

**Low Volume Dirt & Gravel Paving Project: Front Street**

Cl'm Halstead, Paving Project Manager, stated that the paving project on Front Street will hopefully be completed before the 100<sup>th</sup> Anniversary Celebration.

**PUBLIC COMMENT:** Michael Miller

RE: Mulberry Street parking, speeding, and neighboring tree roots

Mr. Miller explained as a homeowner on Mulberry Street, after working 10-hour days, there is no parking on the street near the home while nearby tenants have too many cars, trash, and mud. Our home does not have access to rear yard parking. Speeding is also a constant safety issue in the area. A neighboring home has a tree in their backyard that is causing issues to the foundation of Mr. Miller's due to the tree's roots. Two messages were left with the secretary with no return call.

Mayor Tice addressed the concerns.

1. The tree roots would be a civil issue with the owner of the property.
2. The parking issue with tenants is the responsibility of the landlord. The landlord/owner needs to state the allowed regulations in the borough ordinance to the tenants and then direct them to move the extra vehicles.
3. Citations are written to the owner of the property, not the tenants.

Mr. Miller could not understand why the borough doesn't have a say and why the Code Enforcement Officer was not here in attendance, as he is most important person in enforcing the ordinances. Cl'm Halstead took the couple's information to leave for the Code Enforcement Officer to address when he is on duty.

**ZONING HEARING BOARD:** Letter of Interest: Kevin Sharar

**MOTION:** Cl'm Halstead moved, seconded by Cl'm Bucher to Approve the Appointment of Kevin Sharar to fill the vacancy on the Zoning Hearing Board. Motion carried.

**STREETS COMMITTEE REPORT:** Cl'm Fickes was not present

1. The written Streets Report submitted by Streets Supervisor Harris was provided in the meeting packet. Stated Brush Pickup will begin Monday, April 7, 2025, the 1<sup>st</sup> & 3<sup>rd</sup> Monday of the month.
2. As explained by the secretary/treasurer, The Pennsy Supply invoices for Cold Patch needs to be ratified because at the March 4, 2025 meeting, council approved to spend up to \$4,500.00 for cold patch from New Enterprise. Supervisor Harris was able to order cold patch from Pennsy Supply, with truck delivery charges, for \$3,770.64, which is \$729.36 less than previously approved, thus a cost saving to the borough.

**MOTION:** Cl'm Halstead moved, seconded by Cl'm Bucher to Ratify the Pennsy Supply invoice for Cold Patch, \$3,474.39 + \$296.25 for Truck Rental for a total cost of \$3,770.64. Motion carried.

3. The 4<sup>th</sup> & Oliver manhole cover is included in this month's bills, as approved at the March 4, 2025 council meeting. As stated in the Streets Report, the manhole cover will be replaced in the next upcoming week.
4. No update on the air compressor.
5. Dirt, Gravel, and Low Volume Road Grant Project ready to advertise to bid project. Once approved, Municipal Engineer, Phil Brath, can place the advertisement on PennBid.

**MOTION:** Cl'm Halstead moved, seconded by Cl'm Bucher to Advertise for Bid Requests for the Newport Front Street, Parking, Paving & Drainage Project.. Motion carried.

6. Streets Supervisor Harris looked into the fallen trees on Front Street.
7. Dock & Shrub sinkhole: see comments under Engineer's Report.

**ENGINEER'S REPORT:** Phil Brath (not present, report submitted)

Dirt, Gravel and Low Volume Road Grant Project Update

Drainage & paving improvements: Front Street, Borough Park parking lots, including a swale along Railroad property

- 1) With the Advertise to Bid being approved tonight, the project will be posted to PennBid. Bids are due by 4 pm on May 6, 2025 with bid opening scheduled for 7:15 pm that night during the borough council meeting.
- 2) Project includes a new aqueduct, repaving Front Street and Oliver Street, paving the 2 playground parking lots, and 6 new inlets. Project broken down by different Options.
- 3) The idea is Clean Roads = Less Sediment = Clean Water
- 4) The grant of \$183,000.00 would mean nothing out-of-pocket.
- 5) The individual options give flexibility to pick and choose project elements. Can ask for more grant funds or cut options.
- 6) Tree trimming will be for 30' above and in 15' in from roadway, with grading.

Dock & Shrub sinkhole

Cl'm Halstead stated a sinkhole was found on Friday night, March 28, 2025. Being an emergency, the contractor, Kirby Kitner, was called to the sink hole for emergency repairs. The solicitor stated the emergency repairs can be ratified. Cl'm Halstead prepared a resolution for over budget emergency repairs, just in case, but the resolution was not presented to council.

**MOTION:** Cl'm Halstead moved, seconded by Cl'm Leach to Authorize the contractor to come out to perform Emergency Repairs for the Dock & Shrub Street sinkhole. Motion carried.

Council will receive a follow-up with Cl'm Fickes and Cl'm Halstead.

Sidewalk Project & SR849

Cl'm Halstead stated the Sidewalk Project at SR849 is not a project with PennDOT, therefore this is not a reimbursement directly to the contractor. The Environmental Review alone costs \$8,000.00. The \$520,000.00 grant can wait up to 3 months to reimburse the borough. Borough would be billed every 2 weeks and would have 10 days to pay the invoice. The project could span 7 months. Juniata Valley Bank (JVB) can give the borough a Line of Credit for 5.25% interest rate that would be a stop-gap measure for the time between paying the contractor and the grant reimbursement. The expected cost of the Line of Credit is estimated to be \$16,000 just for the interest.

In the opinion of Phil Brath, the municipal engineer, the project costs being funded by \$520,000 grant funds + \$108,000 CDBG match would benefit the borough by being able to complete more of the proposed project even with the cost to the borough for a Line of Credit until the reimbursement of the grant.

**MOTION:** Cl'm Halstead moved, seconded by Cl'm Bucher to Approve Seeking quotes for the cost of a Line of Credit from financial institutions not to exceed \$20,000 interest on \$520,000.00 for 7 months. Motion carried.

**CODE ENFORCEMENT REPORT:** submitted by Jesse Babcock, Code Enforcement Officer

1. 2 Warnings
2. 15 Parking Tickets issued: (8) parking ticket paid; (6) parking ticket not paid; (1) Court Hearing 4/17/2025
3. 1 Letter of Violations Warning sent to Property Owner
4. Handicap permits up to date
5. Landlord tenant final warnings going out 4/4/2025

B.I.U. Report for Newport Borough

1. 57 North Second Street; Blue Buffalo Tavern; Commercial Interior Alterations

**SOLICITOR'S REPORT:** Elizabeth Kramer; Salzmann Hughes, P.C.

Blighted Property: 55 S. 2<sup>nd</sup> Street

1. Draft ready to file an Equity Complaint to the Court of Common Pleas
2. Equity Relief from court required to enter property
3. Upfront cost to demolish would be the responsibility of the borough.
4. Can have legal fees be added to lien on property
5. Can force a Sheriff's sale after property is torn down

Paddi Sharar, Zoning Hearing Board Chair, had questions due to the owner of 57 S. 2<sup>nd</sup> Street, the neighboring property, would like to change the property from Commercial to Residential with the possibility of purchasing 55 S. 2<sup>nd</sup> Street. If the neighbor were to purchase the property, would new construction be able to keep the same footprint or would the new construction need to adhere to the new laws. Currently the structures are butt up against each other without an 8' variance. The property would need to be owned in order to ask for a variance from the Zoning Hearing Board.

Council agreed to have the solicitor proceed to have the motion filed with the county this week.

**APPROVAL OF THE MINUTES:** March 4, 2025 Regular Meeting Minutes

**MOTION:** Cl'm Halstead moved, seconded by Cl'm Bucher to Approve the March 4, 2025 Regular Meeting Minutes. Motion carried.

**TREASURER'S REPORT FOR APRIL:** Treasurer Damiano

**Treasurer Damiano read the April Financial Report**

Newport Borough General Account balance April 1, 2025: \$ 145,625.59

Outstanding bills presented for payment: \$ 26,807.91

Estimated Income for balance of April: \$ 151,298.50

EIT: \$10,000.00; Tax Collector: \$140,000.00

Reality Transfer Tax: \$1,298.50

Estimated Expenses for Balance of April: \$ 29,184.02

Estimated Balance April 30, 2025: \$ 240,932.16

Liquid Fuels Account Balance April 1, 2025: \$ 87,011.73

Outstanding Bills presented for payment: \$ 276.66

Estimated Expenses for balance of April: \$ 1,500.00

Estimated Balance April 30, 2025 \$ 85,236.07

**MOTION:** Cl'm Bucher moved, seconded by Cl'm Leach to approve April's Financial Report.  
Motion carried.

**APPROVAL OF APRIL'S BILLS TO DATE:** Treasurer Damiano

**MOTION:** Cl'm Halstead moved, seconded by Cl'm Bucher to pay the April's bills presented for payment.  
Motion carried.

**SECRETARY'S REPORT:** Secretary Damiano

1. Attended 10 webinars and 1 on-site events. Have 3 upcoming webinars and 0 on-site events at this time.
2. SEK performed borough audit on Monday, February 17, 2025. Had SEK Teams Meeting on 3/20/2025 for audit review. SEK files the borough's Annual Financial Report (DCED-CLGS-30). Notice of Audit will need to be advertised in The News-Sun newspaper, as required by law. Discussed under New Business.
3. The 2023 and 2024 Liquid Fuels Audits were completed on Monday, March 10, 2025.
4. Updated online PPL access = 8 electric accounts.
5. Frank Salisbury, Market Manager for Environ, the borough's current energy supplier, has been asked by borough council to prepare a renewal quote this year even though the contract is good until 2026.

**Intuit Quickbooks Renewal**

Intuit sent an email on March 27, 2025 stating the Quickbooks Desktop Plus will be \$999 on the automatic renewal date of

May 1, 2025. Last year the cost was \$649.00.

**Treasurer Bond Renewal**

As required by law, the treasurer's bond renewal, due May 25, 2025, \$100,000.00 for \$350.00, is included in this month's bills.

**CODE ENFORCEMENT COMMITTEE:** Cl'm Bucher

Cl'm Bucher contacted Pennsylvania State Boroughs Association (PSAB) to find out the legalities of raising the parking fines. PSAB stated PA Title 75 Vehicles would need to be obtained to find the PA laws and codes. Motor vehicle violations are not the responsibility of Code Enforcement, but Cl'm Bucher wanted to know about Parking Tickets, which is under the Code Enforcement Officer. The Code Enforcement Committee had discussion on raising \$15 fines to \$25 and \$25 fines to \$50. The solicitor stated she had a copy of Title 75, will check the fees, and bring back her findings to the next council meeting.

**ORDINANCE COMMITTEE:** Cl'm Leach/Cl'm Halstead

Cl'm Halstead explained that the 2 following ordinances ready to tentatively adopt and advertise addresses the fines by taking fine amounts out of the ordinance which is currently in affect and the new updated ordinance will state the cost of fines will be able to set by resolution from time to time.

Proposed drafts of Ordinance No. 388 and Ordinance No. 389 were given to each council member for review.

**MOTION:** Cl'm Halstead moved, seconded by Cl'm Bucher to Tentatively Adopt Ordinance No. 388 with the additional "set from time to time by resolution of the Borough Council" in Section V, Subsection 237-30, B, as stated and to Advertise. Motion carried.

**MOTION:** Cl'm Halstead moved, seconded by Cl'm Bucher to Tentatively Adopt Ordinance No. 389 and to Advertise. Motion carried.

**PLAYGROUND COMMITTEE REPORT:** Cl'm Halstead

Panic Bars: Cl'm Bucher's husband ordered panic bars: \$254.34

Camera Upgrade: Requested by ball teams. (2) for Boys (2) for Girls. Mayor noted that the difference of 5 years between cameras and the box cause software issues.

**MOTION:** Cl'm Halstead moved, seconded by Cl'm Leach to Approve the Purchase of additional cameras at VMP, up to \$600.00. Motion carried.

**FINANCE COMMITTEE REPORT:** Cl'm Frownfelter not present. Secretary Damiano gave updates

1. Electricity Rates:

*Mike Stoller, Mantis Innovation, had given a presentation to the Newport Borough Sewer Authority concerning how a procure reverse auction through a live online platform will have energy suppliers bidding against each other to compete for the Newport Borough, Water, and Sewer accounts collectively, even though each has their own contract currently through Environ.*

The proposed procure reverse auction will not take place due to Environ, our current supplier, uses the same vendors as Mantis Innovation.

Environ Energy is the current electricity supplier @ \$.0555098 per kWh and is set to expire in 2026. A renewal quote is in the process of being obtained.

2. SEK, our auditor, only offered multi-year contracts when it was COVID. Contract will remain yearly.

**WEBSITE/IT COMMITTEE REPORT:** Cl'm Fickes not present. Secretary Damiano gave an update.

Code Enforcement computer was serviced by SelecTec, our IT support provider. Duplicate files were removed and photos were moved to the cloud to gain speed on the computer.

**MAYOR'S REPORT:** Mayor Tice

The mayor has been getting out into the community to talk with the local businesses and residents.

The owner's mother of the smoke shop, Newport Convenience, 29 North Second Street, informed the mayor that LID #127130 that was listed on Resolution 15-24, as approved by Newport Borough Council on September 24, 2024, was the incorrect LID #. She needed the Resolution from the borough council to state the correct LID # in order to submit it to the Pennsylvania Liquor Control Board PA LCB). If this is not submitted, she would have to start the process all over again. The correct LID #128642 was stated in a letter sent to the borough from the PA LCD dated October 23, 2024.

Mayor Tice expressed this should be a clerical change, striking through the incorrect information and writing the correct information above, instead of a rescinded Resolution and re-issued new Resolution. The mayor does not want to unduly burden the owner when this does not affect the intent of the resolution. Instead of a Repeal and Re-issue of a new Resolution, the incorrect information can have a Strike Out and the new information can be Bolded. This is a simple fix of the LID.

Borough Solicitor Elizabeth Kramer will check on the “clerical error” and the mayor will verify when the LID will expire. Cl’m Halstead stated that the council would wait on Solicitor Kramer’s direction on how to correct the resolution. Cl’m Halstead stated that the council agreed to the clerical change and would correct it as directed by her.

The mayor heard complaints about why the water in the park was not being turned on. President Shope stated the water is turned on same time every year.

### **OLD BUSINESS**

**MORE Grant (Municipal Opportunities for Retrofits and Energy Efficiency):** Secretary Damiano *AEI completed the ASHRAE Level II Energy Audit for \$5,500.00 and the Facility Conditions Assessment for \$3,500.00 on Wednesday, February 19, 2025.*

Secretary Damiano, who is overseeing the grant, requested a separate motion for payment of the services AEI provided for the MORE Grant reimbursement.

**MOTION:** Cl’m Halstead moved, seconded by Cl’m Bucher to Approve the payment to AEI for \$9,000.00 = \$5,500.00 Level II Energy Audit + \$3,500.00 Facility Conditions Assessment. Motion carried.

### **MORE Grant (Municipal Opportunities for Retrofits and Energy Efficiency): continued**

#### **AEI Reports: Level II Energy Audit & Facility Conditions Assessment**

AEI provided draft reports to borough council for review in case there were any changes to the reports. In order to request reimbursement for the AEI services to the MORE grant, the draft reports need to be approved and finalized to include them in the reimbursement request.

**MOTION:** Cl’m Halstead moved, seconded by Cl’m Leach to Approve the Level II Energy Audit and Facility Conditions Assessment draft reports as finalized. Motion carried.

### **PSAB Annual Conference: June 1-4, 2025; Hershey, PA**

Early Bird Registration ends April 24, 2025. Borough Council representatives attending:

Mayor Stephen Tice: Sunday & Monday

Cl’m Penny Frownfelter: Monday & Tuesday

### **Cumberland Valley Volunteer Firefighters Association (CVVFA)**

*Citizens Fire Company No. 1 of Newport, PA, will be both celebrating their 100<sup>th</sup> Anniversary and will be the host to the 124<sup>th</sup> Annual Convention during the week of July 27 – August 2, 2025. Newport Borough approved at the February 4, 2025 council meeting to sponsor a full-page ad in the Convention/Ad Book. Final design is due June 1, 2025.*

Cl’m Frownfelter submitted a black & white photo of 5 gentlemen surrounding a historic Newport apparatus with the caption: Congratulations Newport Fire Department

Thank you for 100 years of service

Newport Borough Council 2025

Greg Shope      President

Chris Fickes    Vice President

Mary Bucher    Penny Frownfelter

Tami Halstead   Barbara Leach

Mayor Stephen Tice was added to the bottom. Ad will be submitted tomorrow.

### **Borough Office Heater Repair**

H.M. Flickinger & Sons will be installing a new low voltage heat relay, and a new shorter baseboard heater on Thursday, April 3, 2025. The quote for a new heat relay and a 6’ electric baseboard heater plus labor is \$533.50.

### **Citizen’s Fire Company #1 Annual Banquet: April 25, 2025**

Reminder that all council members and a guest are invited to attend the annual fire company banquet to be held Friday, April 25, 2025 beginning at 6 pm. RSVP requested.

### **Council Member Resignation Letter**

Cl’m Billie Dudley submitted her resignation letter, dated February 23, 2025, to the Newport Borough Council. At the March 4, 2025 Council Meeting, the Roll Call Vote on accepting Cl’m Dudley’s Resignation had a tie that was broken with Mayor Tice’s Nay vote. The resignation was presented for reconsideration.



**MOTION:** Cl'm Halstead moved, seconded by Cl'm Bucher to Accept the Resignation of Cl'm Billie Dudley.  
Motion carried.

**NEW BUSINESS**

**Advertise Personnel Committee Meeting Dates**

Personnel Committee will meet the 3<sup>rd</sup> Monday of each month, 7 pm, beginning May 19, 2025. The meetings will need to be advertised in a newspaper of general circulation.

**MOTION:** Cl'm Halstead moved, seconded by Cl'm Bucher to Advertise the Personnel Committee Meeting dates.  
Motion carried.

**Approve & Advertise 2024 Audit**

**MOTION:** Cl'm Halstead moved, seconded by Cl'm Bucher to Approve the 2024 Audit and to Advertise.  
Motion carried.

**Citizen's Fire Company No. 1 of Newport, PA General Account Audit**

Newport Borough received the 2024 General Account Audit from Citizen's Fire Company No. 1.

**PSAB Legislators Breakfast Monday, June 2, 2025 7:15 am – 8:15 am Hershey Lodge**

Newport Borough is requested by PSAB to invite the legislators to breakfast on Monday, June 2, 2025 at the PSAB Annual Conference. Invitation letters will be sent to Senator Greg Rothman and State Representative Perry Stambaugh.

**Sidewalk Project on 849**

Discussed under Engineer's Report.

**Executive Session: Personnel & Security Matters**

**MOTION:** Cl'm Bucher moved, seconded by Cl'm Leach to go into Executive Session at 10:09 pm..  
Motion carried.

**MOTION:** Cl'm Halstead moved, seconded by Cl'm Bucher to come out of Executive Session at 10:56 pm..  
Motion carried.

No action taken.

**Communications**

1. Water Authority Minutes and Financial Reports: February 10, 2025
2. Newport Borough Municipal Authority Minutes: February 27, 2025
3. Perry County Conservation District Dishing the Dirt Newsletter
4. 811 Disaster Preparedness Brochure (bulletin board)
5. Perry County Literacy Council (PCLC): Mint Julep Party/29<sup>th</sup> Annual Race for Reading May 3, 2025
6. Newport Revitalization & Preservation Society (NRPS) 2025 Schedule of Events
7. Perry County EMS Advisory Board Meeting April 22, 2025, 7 pm, Perry County Courthouse, New Bloomfield
8. EMC Conference highlights

**Next Meeting Date:** Tuesday, May 6, 2025 Regular Meeting at 7 pm

**ADJOURNMENT:** Cl'm Bucher moved, seconded by Cl'm Halstead to adjourn at 10:56 p.m. Motion carried.

Respectfully Submitted,

Shelly Damiano,  
Secretary/Treasurer